

UNIFIED FIRE AUTHORITY BOARD POLICY MANUAL	
Chapter 6 <i>Medical Control Policies</i>	Section 1 <i>Controlled Substance Medications</i>

Relevant Information: As part of its operations, UFA uses and maintains an inventory of controlled substances that must be tracked and accounted for to avoid theft or misuse.

Policy Statement: It is the policy of the Board that all controlled substances will be maintained using security in the form of safes and that it will be the responsibility of the station Officer to ensure that proper protocols for controlled substances are followed. The Operations Chief and all Battalion Chiefs, Captains, and Paramedics will be issued an ALS access card to give access to the Station Controlled Substance Safes. These cards will allow access to the safes and will record who accessed the safe, when the safe was accessed, and if it was locked following use. Two authorized access cards are required to open and close the safe. Each paramedic unit will be issued a secure, lockable controlled substance box, with the required numbered security tags.