

UNIFIED FIRE AUTHORITY BOARD POLICY MANUAL	
Chapter 4 <i>Finance Policies</i>	Section 6 <i>Gifts to UFA</i>

Relevant Information: UFA may be contacted by individuals or businesses with an offer to provide a gift to the UFA to support its mission. Such gifts are being made to UFA as an organization and not to individual employees. These gifts can be monetary or gifts of personal property such as materials or equipment. These offers are separate from “grants” which typically require application and compliance requirements.

Policy Statement: It is the policy of the Board that the UFA may accept gifts offered by individuals or businesses so long as they are in compliance with law. The Board must approve the acceptance of any monetary gift or personal property gift whose value exceeds \$5,000. Gifts valued at \$5,000 or less may be accepted by the Fire Chief on behalf of UFA. The Fire Chief, upon the acceptance of such a gift, will notify the Board as to its nature and value. For personal property gifts the estimated value will be established by the donor and included on a declaration of gift form. UFA will not accept gifts of real property of any value unless authorized by the Board and accepted pursuant to written agreement between the parties approved by the Chief Legal Officer.