

UNIFIED FIRE AUTHORITY BOARD POLICY MANUAL	
Chapter 1 <i>Governance and Board Policies</i>	Section 1 <i>Purpose</i>

Relevant Information: Board Policies are written to address issues of mission, scope and scale of service, and legal duties. Once the Unified Fire Authority Board of Directors (the “Board”) adopts a policy, it is the responsibility of Unified Fire Authority (the “UFA”) staff to formulate administrative and operational policies and procedures that can then be used to administer the policies adopted by the Board. The Board must continually evaluate whether or not its policies are accomplishing the intended results. If not, the policies and/or procedures should be revised accordingly. This process commits the Board, administration, and staff to a teamwork approach of reporting, reviewing, and revising policies.

Policy Statement: It is the policy of the Board to develop and maintain a Board Policy Manual that: 1) governs the operation of the Board and its responsibilities; and 2) provides supervision of, guidance to, and direction for the administration of the Unified Fire Authority.