



UNIFIED FIRE AUTHORITY BOARD MINUTES

September 18, 2018 7:30 a.m.

Emergency Operations Center – 3380 South 900 West SLC, UT 84119

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained. Chair Dahle called the meeting to order at 7:30 a.m.
2. Public Comment
None
3. Approval of Minutes
Mayor Silvestrini moved to approve the minutes from the August 21, 2018 UFA Board Meeting as submitted.
Councilmember Bush seconded the motion
All voted in favor
4. Committee Updates
 - Benefits and Compensation Committee
 - No meeting
 - Governance Committee
 - City/Township Interlocal Meetings with CLO Roberts and Chief Petersen have continued
 - Addressing individual conversations regarding Interlocal
 - Governance will review Interlocal
 - Finance Committee
See Capital Lease information below
 - Board Policy Committee
No meeting
5. Consent Agenda
 - Review of August disbursements

Mayor Silvestrini moved to approve consent agenda items as submitted
Councilmember Stewart seconded the motion
All voted in favor
6. Consider Resolution 09-2018A to approve Capital Lease with Zions Bank

- RFP awarded to Zions Bank
- 2.88% interest rate
- Close on October 1, 2018
 - The interest rate and the ability to draw down on the loan were major factors in the decision
- Chief Petersen reminded the Board that the full Capital Replacement Plan is on a 2-3 year schedule
 - This will ensure our needs are maintainable for the long-term

Mayor Silvestrini moved to approve Resolution 09-2018A to approve Capital Lease with Zions Bank

Mayor Bush seconded the motion

All voted in favor

7. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2018-2019 Fiscal Year Budget

- Amendments for consideration:
 - Budget/Member Fee reduction resulting from Station 116 reduction from four-person to three-person crew
 - An annual \$12,495.00 additional for lease adjustment
 - Cost to cover upgrade to alerting system in 23 stations
 - VECC will reimburse this purchase
 - This new system allows for all stations to be alerted at the same time rather than sequentially
 - All stations in valley will be on same alert system

Mayor Hale motioned to open Public Hearing to receive and consider comments on proposed Amendments to the 2018-2019 Fiscal Year Budget

Mayor Silvestrini seconded the motion

All voted in favor

Councilmember Stewart motioned to close Public Hearing to receive and consider comments on proposed Amendments to the 2018-2019 Fiscal Year Budget

Councilmember Perry seconded the motion

All voted in favor

8. Consider Resolution 09-2018B to approve a Budget Amendment for the 2018-2019 Fiscal Year

Mayor Silvestrini motioned to approve the Budget Amendment for the 2018-2019 Fiscal Year

Mayor Bush seconded the motion

All voted in favor

9. Consider Resolution 09-2018C to approve the appointment of Larry Meyer and Alan Rindlisbacher to the Merit Commission

Councilmember Stewart motioned to adopt Resolution No. 09-2018C to approve the appointment of Larry Meyer and Alan Rindlisbacher to the Merit Commission
Mayor Overson seconded the motion
All voted in favor

10. Consider Approval of Converting 5 Part-Time positions in Logistics to one Full-Time Position

- No employees will be displaced, positions are currently empty
- Will result in over \$40,000 in savings

Councilmember Snelgrove motioned to Approve Converting 5 Part-Time Positions in Logistics to one Full-Time Position
Mayor Peterson seconded the motion
All voted in favor

11. Fire Chief Report

- Maintaining 4-Person Staffing Throughout the Shift and Status of Staffing
 - AC Higgs distributed charts of staffing shortages since the first of 2018
 - Challenges causing staffing shortages
 - Resignations and retirements
 - Long-term sick
 - Overtime trial period will end soon
 - There has been some positive impact
 - If this is put into effect in the future, some adjustments will be necessary
 - Managing and refusal of deployment requests has been an ongoing challenge
 - Looking at options for crew members to fulfill commitments (committees, training, etc.) without leaving the station
 - Possibly video conferencing
 - Solutions to overall shortage:
 - Move hiring to annually
 - Mandatory hold over/call back option
 - Chief Petersen stated that an analysis will be done after this trial OT period and results will be provide at next month's Board meeting
 - Will analyze and report on costs and impact of the test period
- Firefighter Recruitment Update
 - Oral Boards in process
 - 15-20 candidates will move to the background portion
- URS Firefighter Rate Update
 - Met with insurance industry and they believe there may be an administrative solution
 - Chief Petersen would like to hear conversation from the League of Cities
 - Mayor Dahle will arrange a meeting with the League and include Mayor Silvestrini and Spatafore's to get the issue on everyone's radar
 - Chief Petersen would also like a meeting with Labor, City Managers, Mayors, etc. to combine forces once the list of talking points is established
- Support Services Costs Update
 - Meetings will be complete by the end of September

- Chief Petersen is pleased with the feedback and the opportunities presented by this exercise
- Moral within the Divisions is being maintained
- Once meetings have ended, Command Staff will decide what services will be continued
- Schedule Board Study Session on EMS
 - BC Watkins presented an outline of an upcoming workshop
 - Applicable to all member cities, elected officials, and city administrators
 - To provide a working knowledge of the treatment and transport of medical emergencies
 - This training will provide training and knowledge for governing bodies to make informed decisions concerning EMS at UFA

12. Closed Session
None

13. Adjournment
Councilmember Stewart moved to adjourn the meeting
Councilmember Perry seconded the motion
All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Mike Peterson	Councilmember Allan Perry
Mayor Robert Hale	Mayor Kelly Bush
Councilmember Gary Bowen	Mayor Jeff Silvestrini
Councilmember Kathleen Bailey	Councilmember Sheldon Stewart
Mayor Robert Dahle	Councilmember Richard Snelgrove
SLCo Surveyor Reid Demman	Mayor Tom Westmoreland
Mayor Kristie Overson	
Mayor Harris Sondak	

BOARD MEMBERS ABSENT:

Councilmember Eric Ferguson	Councilmember Nicole Martin
-----------------------------	-----------------------------

OTHER ATTENDEES:

Assistant Chief Watson	Jarin Blackham	CLO Brian Roberts
Assistant Chief Ziolkowski	Battalion Chief Larson	Cynthia Young
Assistant Chief Higgs	Division Chief Robinson	Michelle Roper
Division Chief Rhoades	Bill Brass	Brett Wood-Herriman
Battalion Chief Mecham	Division Chief Case	Arriann Woolf
UFSA Counsel Anderson	Embret Fossum	Talsan Schulzke
Deputy Chief Prokopis	Jeremy Robertson	Taylor Steven, SL Tribune
Cliff Burningham	DOC Nile Easton	Richard White
Nate Bogenschutz	CFO Tony Hill	Eileen Grace
Chad Simons	Chief Petersen	
Keith Gibson	Beth Todd-VECC	