



## UNIFIED FIRE AUTHORITY/UNIFIED FIRE SERVICE AREA BOARD MINUTES

September 18, 2018 8:30 a.m.

Emergency Operations Center, 3380 S. 900 W., SLC, UT. 84119

---

1. Call to Order

Quorum was obtained

2. Public Comment

None

3. Minutes Approval

Mayor Silvestrini moved to approve the minutes from the May 16, 2017 Special UFA/UFSA Joint Meeting as submitted

Councilmember Stewart seconded the motion

All in favor

4. Open and Public Meetings Training

This training is an annual requirement for the Board and given by CLO Roberts

- Meetings must be open to the public, and the agenda posted through the State of Utah Agenda Website, at the EOC, and both UFA/UFSA websites
- In order to take final action on an item, the item needs to be listed and noticed on the agenda
- Discussed close meeting requirements and why meetings need to be recorded vs. not recorded
- Currently the minutes serve as the official record for both organizations at this time
- Attention must be given to emails, when replying, please do not reply to all, decisions cannot be made outside of regularly held board meetings
- Agenda prep meetings are held prior to UFA/UFSA meetings to ensure Board Chairs are involved in agenda construction, understand upcoming issues in order to direct the process, and to verify that the agenda states what is intended
- Final approval of the agenda is done by the Board Chair
- Goal is to publish the agenda the Friday before the Board Meeting, rather than 24 hours prior to the meeting

5. Possible Closed Session

Councilmember Stewart moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205

Mayor Silvestrini seconded the motion

Mayor Peterson seconded the motion

Vote:

Mayor Mike Peterson

Mayor Robert Hale

Councilmember Gary Bowen  
Councilmember Kathleen Bailey  
Mayor Robert Dahle  
SLCo Surveyor Reid Demman  
Mayor Kristie Overson  
Councilmember Allan Perry

Mayor Kelly Bush  
Mayor Jeff Silvestrini  
Councilmember Sheldon Stewart  
Councilmember Richard Snelgrove  
Mayor Tom Westmoreland  
Mayor Harris Sondak

Mayor Silvestrini moved to re-open the meeting to the public  
Mayor Peterson seconded the motion  
All voted in favor

6. Consideration of Action Items based on Attorney General Report

The Board is disappointed with the results of the AG report

- The Finance Committee will work with UFA/UFSA Legal Counsel to research whether anything further will be pursued
- A decision will be presented at the October 16<sup>th</sup> UFA/UFSA Board Meetings

7. Consideration of Audit Action Updates

The Auditors Report identified 126 action items

- To this point, 100 have been completed
- The remaining 26 have been on hold pending the AG report
  - Staff will begin work to address and conclude these remaining items
  - All items are related to the recovery of funds

8. Adjournment

Mayor Silvestrini made a motion to adjourn the meeting  
Mayor Peterson seconded this motion  
All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Mike Peterson  
Mayor Robert Hale  
Councilmember Gary Bowen  
Councilmember Kathleen Bailey  
Mayor Robert Dahle  
SLCo Surveyor Reid Demman  
Mayor Kristie Overson

Councilmember Allan Perry  
Mayor Kelly Bush  
Mayor Jeff Silvestrini  
Councilmember Sheldon Stewart  
Councilmember Richard Snelgrove  
Mayor Tom Westmoreland  
Mayor Harris Sondak

BOARD MEMBERS ABSENT:

Councilmember Eric Ferguson

Councilmember Nicole Martin

OTHER ATTENDEES:

Assistant Chief Watson  
Assistant Chief Ziolkowski  
Assistant Chief Higgs  
Division Chief Rhoades  
Battalion Chief Mecham  
UFSA Counsel Anderson

Deputy Chief Prokopis  
Cliff Burningham  
Nate Bogenschutz  
Chad Simons  
Keith Gibson  
Jarín Blackham

Battalion Chief Larson  
Division Chief Robinson  
Arriann Woolf  
Talsan Schulzke  
Taylor Steven, SL Tribune  
Richard White  
Eileen Grace

Michelle Roper  
Brett Wood-Herriman

Bill Brass  
Division Chief Case  
Embret Fossum  
Jeremy Robertson  
DOC Nile Easton  
CFO Tony Hill  
Chief Petersen  
Beth Todd-VECC  
CLO Brian Roberts  
Cynthia Young