



UNIFIED FIRE AUTHORITY/UNIFIED FIRE SERVICE AREA JOINT MEETING MINUTES

September 17, 2019 8:56 a.m.

Emergency Operations Center, 3380 S. 900 W., SLC, UT. 84119

1. Call to Order

Quorum was obtained

2. Public Comment

None

3. Minutes Approval

Council Member Stewart moved to approve the minutes from the November 20, 2018 UFA/UFSA Joint Meeting as submitted

Council Member Perry seconded the motion

All in favor

4. Open and Public Meetings Training

This training is an annual requirement for the Board and given by CLO Roberts

- Meetings must be open to the public, and the agenda posted through the State of Utah Agenda Website, at the EOC, and both UFA/UFSA websites
- In order to take final action on an item, the item needs to be listed and noticed on the agenda
- Discussed close meeting requirements and why meetings need to be recorded vs. not recorded
- Currently the minutes serve as the official record for both organizations at this time
- Attention must be given to emails, when replying, please do not reply to all, decisions cannot be made outside of regularly held board meetings
- Agenda prep meetings are held prior to UFA/UFSA meetings to ensure Board Chairs are involved in agenda construction, understand upcoming issues in order to direct the process, and to verify that the agenda states what is intended
- Final approval of the agenda is done by the Board Chair
- Goal is to publish the agenda the Friday before the Board Meeting, rather than 24 hours prior to the meeting

5. Possible Closed Session

None

6. Adjournment

Council Member Stewart moved to adjourn the meeting

Mayor Dahle seconded this motion

All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Robert Hale
Council Member Kathleen Bailey
Mayor Robert Dahle
SLCo Surveyor Reid Demman
Council Member Trish Hull
Mayor Kristie Overson
Council Member Allan Perry

Mayor Kelly Bush
Mayor Jeff Silvestrini
Council Member Sheldon Stewart
Mayor Tom Westmoreland
Mayor Jenny Wilson
Mayor Harris Sondak

BOARD MEMBERS ABSENT:

Council Member Richard Snelgrove
Council Member Nicole Martin
Council Member Gary Bowen
Mayor Mike Peterson

STAFF:

UFSA Counsel Anderson
CFO Tony Hill
CLO Brian Roberts

Cynthia Young
Chief Petersen – Phone in

OTHER ATTENDEES:

Arriann Woolf
Assistant Chief Higgs
Assistant Chief Watson
Assistant Chief Ziolkowski
Battalion Chief Mecham
Battalion Chief Watkins
Brett Wood-Herriman
Captain Conn
Dan Knopp, BCC
District Chief Prokopis
Division Chief Larson
Division Chief Robinson

Division Chief Robinson
DOC Nile Easton
Greg VanderWerff
Ifo Pili, UFSA
Jeremy Robertson
Kate Turnbaugh
Keith Zuspan, BCC
Larson Wood, Facilities
Matt McFarland
Mike Reberg, SLCo
Ryan Love