



## UNIFIED FIRE AUTHORITY BOARD MINUTES

June 19, 2018 7:30 a.m.

Emergency Operations Center – 3380 South 900 West SLC, UT 84119

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*Notice: Some Board members may participate by electronic means.*

1. Call to Order  
Quorum was obtained. Chair Dahle called the meeting to order at 7:32 a.m.
2. Public Comment  
None
3. Approval of Minutes  
Councilmember Stewart moved to approve the minutes from the May 15, 2018 UFA Board Meeting as submitted.  
Mayor Silvestrini seconded  
All in favor
4. Committee Updates
  - Benefits and Compensation Committee
    - None
  - Governance Committee
    - Review the separation agreement and verify that, as an agency, we are protected
    - Re-evaluate the Draper process for the future
    - Governance will brief Board at next meeting
  - Finance Committee – Sheldon Stewart
    - Meeting today
  - Board Policy Committee
    - Chief Petersen and CLO Roberts are currently working on policies
    - They will be presented to the Policy Committee for review
5. Consent Agenda – CFO Hill
  - Review of May Disbursements

Mayor Silvestrini moved to approve consent agenda items as submitted  
Mayor Bowen seconded  
All in favor
6. Public Hearing to Receive and Consider Comments on Proposed Amendments to the

2017-2018 Fiscal Year Budget - CFO Hill

- Note that Wildland monies are moved to cover possible upcoming expenses so that the budget is not overspent
- No other clarification needed

7. Consider Resolution 06-2018A to approve a Budget Amendment for the 2017-2018 Fiscal Year - CFO Hill

Councilmember Stewart moved to adopt Resolution No. 06-2018A to approve a Budget Amendment for the 2017-2018 Fiscal Year  
Councilmember Ferguson seconded  
All in favor

8. Public Hearing to Receive and Consider Comments on the Final Budget for the 2018-2019 Fiscal Year - CFO Hill

- No clarifications
- Tentative Budget approved in May, now asking for approval as final budget
- Mayor Peterson questioned the upcoming Cottonwood Heights decision and its effects
  - Once Cottonwood Heights has made decision, the budget can be amended

9. Consider Resolution 06-2018B to adopt the Final Budget for the 2018-2019 Fiscal Year – CFO Hill

Mayor Silvestrini moved to adopt Resolution No. 06-2018B to adopt the Final Budget for the 2018-2019 Fiscal Year  
Councilmember Martin seconded  
All in favor

10. Consider Resolution 06-2018C to Approve the Designation of Authorized Individuals to Access and Manage UFA Public Treasurer’s Investment Fund (PTIF) - CFO Hill

- New requirement from State Legislature
- CFO Tony Hill and Accounts Payable Manager Michelle Peterson are approved persons

Mayor Peterson moved to adopt Resolution No. 06-2018C to approve the designation of authorized Individual’s to access and manage UFA Public Treasurer’s Investment Fund (“PTIF”) as listed in Exhibit A and Exhibit B.  
Councilmember Stewart seconded  
All in favor

11. Consider Resolution 06-2018D to Amend the Interlocal Agreement to reduce Salt Lake County Board Membership from three members to one – Chair Silvestrini & CLO Roberts

- This discussion is postponed until the August UFA meeting
- Mayor McAdams and Council Chair Newton reached out to Mayors Dahle and Silvestrini with concerns
- CLO Roberts is also in conversation with SLCo attorneys regarding some issues
- Meeting is scheduled for July with SLCo and Mayors Dahle and Silvestrini

Councilmember Snelgrove moved to postpone this decision until the August UFA Board Meeting  
SLCo Surveyor Reid Demman seconded

All in favor

12. Fire Chief Report

- Regional Costs & Support Services
  - Time to look at support services costs and validation
  - Intends to schedule a Finance Committee meeting in order for support services to defend their needs/costs
  - Want to make sure we are providing value to the public
  - Doing this now in order to prepare for the next budget, rather than wait until budget time
  - This is a considerable effort for the executive team, proud of where we are
  
- Minimum Staffing
  - Have been hiring back a lot lately since April
  - Trying to find the balance between over-hiring and OT
  - Chief Petersen is currently working on an incentive for retirement that should help with the unpredictable retirements
  - Proposing that we pay time and a half for all OT hours worked
    - This may enable us to reach minimum staffing by putting more people on sign-up list
    - Run this test from June 23-September 26
    - This is a critical time with vacation season upon us, a lot of need for OT
  
  - If this concept change were to take effect, would it increase the desire to work these OT shifts?
    - Not sure, but from the employee perspective it will help
    - Trying to find a healthy balance between OT and time off
    - There are other options if this does not work
  
  - The cost to test this theory is \$50,000
    - \$227,000 over the course of the fiscal year
    - We currently have higher paid employees filling in for lesser paid
    - The Union supports this test
  
  - May need budget amendment if this concept works
    - CFO Hill will look at expenditures
  
  - The Board is supportive and willing to try this concept
    - Councilmember Stewart asked that the Board receive a report showing the OT signups to validate this theory
    - Chief Petersen agreed
  
- Lobbyist Process
  - July interviews are planned
  - 5-6 good candidates
  
- ISO Rating – AC Andrus
  - Score was 74.2 which is an ISO rating of 3

- After reevaluating and refocus within UFA, the score has risen to 79.9
- If UFA achieves 80, the ISO rating reaches 2
  - This will help with insurance costs
- AC Andrus has given Chief Petersen recommendations to reach the ISO 2 rating goal
  
- AC Andrus will be retiring after a successful 41 year career
  - Please join us to celebrate
    - June 29<sup>th</sup>
    - Station 126
    - 11:00-1:00

13. Closed Session  
None

14. Cancellation of July Board Meeting  
Mayor Silvestrini moved to cancel the July UFA Board Meeting and re-convene August 21, 2018.  
Councilmember Stewart seconded  
All in favor

15. Adjournment  
Councilmember Stewart moved to adjourn meeting  
Councilmember Ferguson seconded  
All in favor

**BOARD MEMBERS IN ATTENDANCE:**

Councilmember Eric Ferguson  
Mayor Robert Hale  
Councilmember Gary Bowen  
Councilmember Kathleen Bailey  
Mayor Robert Dahle  
SLCo Surveyor Reid Demman  
Councilmember Nicole Martin

Mayor Kristie Overson  
Mayor Mike Peterson  
Councilmember Allan Perry  
Mayor Jeff Silvestrini  
Councilmember Sheldon Stewart  
Councilmember Richard Snelgrove  
Mayor Tom Westmoreland

**BOARD MEMBERS ABSENT:**

Mayor Harris Sondak

Councilmember Kelly Bush

**OTHER ATTENDEES:**

AC Mike Watson  
AC Rand Andrus  
AC Stephen Higgs  
AC Jay Ziolkowski  
Ambir Widdison- VECC  
BC Mike White  
BC Wade Watkins  
Bill Brass

CFO Tony Hill  
Chad Simons  
Chief Petersen-Call In  
CLO Brian Roberts  
Cliff Burningham  
Cynthia Young  
Darren Park  
Gordon Haight- Herriman

Jarin Blackham  
John Guldner  
Michelle Roper  
Nile Easton  
Nate Bogenschutz  
Talsan Schulzke  
Zach Robinson