



UNIFIED FIRE AUTHORITY BOARD MINUTES

May 21, 2019 7:30 a.m.

Emergency Operations Center – 3380 South 900 West SLC, UT 84119

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained. Chair Dahle called the meeting to order at 7:32 a.m.
2. Public Comment
None
3. Approval of Minutes
Mayor Silvestrini moved to approve the minutes from the April 16, 2019 UFA Board Meeting as submitted
Mayor Hale seconded the motion
All voted in favor
4. Committee Updates
 - Benefits & Compensation Committee
 - No meeting was held
 - Governance Committee
 - No meeting was held
 - Finance Committee
 - Meeting held 5/7/19
 - Reviewed the budget and made recommendations as noted in the packet and as will be discussed further into the meeting
5. Consider Adjustment to FY19/20 Proposed Budget – CFO Hill
 - Three items are being presented for consideration as an addition to the tentative budget
 - These items will have no impact on the member fees
 - “Check-It” Software for Narcotics Tracking
 - This software is available through the Targetsolutions software UFA is currently using
 - This will move the department from tracking narcotics manually (paper/pencil/logs) to digital tracking
 - Emergency Coordination Center Technology Upgrade
 - Completion of the final phase for the EOC rather than spreading the upgrade over numerous years
 - \$289,000 out of Emergency Management’s Fund Balance, EM has its own general fund

- More efficient and provides savings in completing phases now
- This also creates technology consistency throughout the building
- UFA Board Room technology upgrade
 - This continued work on the Board Room will be a 60/40 split with SLCo and UFA
 - Chief Petersen stated that this is a good partnership with SLCo as it makes this room a great asset for EM in the event of an emergency as well as a great space for all public meetings of UFA and UFSA
 - This will include a sound system, microphones, video streaming, meeting recording capability, speakers, screens for presentations, etc.

Mayor Silvestrini moved to approve the adjustments to the FY19/20 proposed budget as presented
 Councilmember Stewart seconded the motion
 All voted in favor

6. Discussion and Approval of the FY19/20 Tentative Budget – CFO Hill

- Approval of a tentative budget is required by State Code
- The final budget approval will take place at the UFA Meeting on June 18, 2019
- If there are any concerns with the budget, this is the time to vet them
- Councilmember Stewart explained the recommendation from the Finance Committee to make the requested corrections to FF pay this budget year
 - The Finance Committee is recommending pay Option 1c
 - This is a great time to take care of the upper tiers and reduce future liability
- CFO Hill pointed out that the details are within the budget books previously distributed
- Mayor Peterson commended the process and all the work the Finance and Benefits & Compensation Committees put into this effort
 - This has been an excellent process
- Mayor Dahle stated that if any questions arise, please reach out to UFA staff
 - This is a big jump in the market for Firefighters
 - Next year the cost will be less to maintain the position in the market

Mayor Peterson moved to approve the FY19/20 tentative budget, with the adjustments, as presented
 Councilmember Perry seconded the motion
 All voted in favor

7. Consent Agenda

- a. Review of April Disbursements
 - This was a standard April, nothing out of the ordinary

Councilmember Stewart moved to approve the April disbursements as submitted
 Mayor Silvestrini seconded the motion
 All voted in favor

8. Interlocal Agreement Draft #6 – CLO Roberts

- All redlines previously included have been removed and the focus is on the issues the Board requested be adjusted
 - Page 8: The compensation for Board Members provides the Board the option if they so choose to compensate in the future

- Page 15: If an entity is in the process of withdrawal, this section outlines their recusal from issues having to do with the withdrawal and closed sessions, they will not be allowed to vote on issues pertaining to such as well
- Page 24: Concerning annexation and incorporation within the service area
 - This verbiage was mainly taken from UFSA
 - Mayor Sondak questioned why an entity needs an annexation procedure
 - CLO Roberts stated that this is for new parties joining
- CLO Roberts explained his plan going forward
 - The plan is to build a group consisting of entity attorneys to vet the Interlocal before putting before the Board again, then to final presentation to the councils
 - It was requested to include additional members of the municipalities, this was agreed upon and each Board Member will add who they feel would best represent their community
- Chief Petersen clarified that in earlier discussion, the Board Members wanted to ensure that the makeup of the Board was elected officials who were chosen to represent the citizens of that community
 - Chief Petersen wanted to be sure that this continued to be the interest of the Board
 - Mayor Dahle stated that he believed elected officials for the governing bodies are responsible for controlling funding and accountable to the people are who should be placed on the UFA Board of Directors
 - All Board Members agreed with this statement

9. Fire Chief Report

- Chief Petersen restated that this path to the Interlocal has provided everyone an opportunity to express their concerns and listen to others concerns in a thoughtful manner
 - He expressed his appreciation for the way CLO Roberts has moved this discussion forward
- Recreation Fee
 - As SLCo works toward defining the recreation fee, Chief Petersen would like to explore how the costs and fees break down between the canyons (Millcreek, BCC, LCC) and which parts the County is responsible for
 - The plan is to identify all costs within each canyon, add debt, revenue and determine any shortfall
 - This information/formulation would result in applying a fee (if SLCo continues to provide funding) equally, based on net shortfalls
 - Councilmember Snelgrove asked if Brighton will be calculated into this formula
 - Chief Petersen stated that “yes”, staff will work through this as though they are part of UFSA
 - Chief also stressed to remember that a core dialogue was that incorporated areas have the responsibility of what happens with their area
 - SB187 authorized SLC to continue fee support based on the area being recreational, although recreational is not well defined, Chief Petersen pointed out
 - The Brighton issue has brought all of this to the forefront for discussion
 - Currently the assumption was that the County’s fee was split up equally between the three canyons
 - Chief stated that the costs are not equal within these canyons, but it is time to get specific

- Chief wants the general consensus of the Board in their approval of him taking the total cost, revenue, identify the shortfall, factor this in for equal distribution to determine how best to divide the recreation fee if SLCo continues funding
 - Catherine Kanter reminded that SLCo is not obligated by law to pick up the cost of Public Safety for incorporated towns, but a law was passed giving SLCo the option to do this
 - Remember, no official decision has been made, movement forward is taking place, clarification was also made that Alta was a town prior to when this decision was made
 - Appreciates the Board deliberating on this issue
 - Councilmember Snelgrove agreed to approximate the best we can, you can argue that Parleys Canyon should be included, but the line must be drawn somewhere
 - Chief Stated that this will cause conversation on what a recreational area is, these areas do cause a burden to provide services
 - Swift Water, Wildland, rescue protocols are all embedded in the regional cost model
 - It is time to identify these costs, therefore making it easier to budget
 - We must be real and honest with the burden to serve those areas, this currently is a very broad focus
 - In the interim, we must have good dialogue and discussion, this is a wicked issue
 - There was consensus by the Board that the Chief's plan seemed appropriate on how to assess the costs and divide the recreation fee
 - They also expressed interest in the Chief exploring with the County, additional unincorporated Recreation Areas that all of Salt Lake County enjoys and UFA provides service to with the primary burden placed on UFA members only
- AC Watson Retirement
 - AC Watson will continue his work here at UFA thorough the end of the year, and he will be fully committed to the last day (and maybe a little beyond)
 - Mayor Peterson stated that as a liaison for Cottonwood Heights, he will be missed
 - Mayor Dahle expressed his appreciation for AC Watson stepping in during the transition to act as interim Chief until Chief Petersen arrived
- Riverton Response Data
 - The data has been monitored and presented to Riverton
 - Chief Petersen found an increase response time while studying data from the last 18 months and is not comfortable with this
 - Operations is looking into options, and more information will be presented to the Board in the future
- Firework Maps
 - The maps will be posted on the website June 1
- Reminder that Recruit Graduation is May 30th, an invite has been sent to all Board Members

8. Closed Session

None

9. Adjournment

Mayor Silvestrini moved to adjourn meeting

Councilmember Bailey seconded the motion

All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Jeff Silvestrini

Mayor Tom Westmoreland

Mayor Mike Peterson

Councilmember Gary Bowen

Mayor Robert Dahle

Councilmember Allan Perry

Councilmember Sheldon Stewart-phone in

Mayor Harris Sondak

Mayor Robert Hale

Councilmember Richard Snelgrove

Councilmember Kathleen Bailey

BOARD MEMBERS ABSENT:

Mayor Kelly Bush

Mayor Kristie Overson

Councilmember Eric Ferguson

Councilmember Nicole Martin

STAFF IN ATTENDANCE:

CFO Tony Hill

Chief Petersen

CLO Roberts

Cynthia Young

OTHER ATTENDEES:

AC Jay Ziolkowski

AC Mike Watson

AC Stephen Higgs

Arriann Woolf

Beth Farmer

Bill Brass

BC Riley Pilgrim

BC Dustin Dern

Captain Chad Simons

DC McBride

Division Chief Rhoades

Division Chief Ball

Division Chief Case

Division Chief Robinson

Division Chief Torgersen

Division Chief Mecham

Darren Park

Evan Petersen-Guest

Fire Marshal Larson

Ifo Pili

Kiyoshi Young

Kate Turnbaugh

Catherine Kanter-SLCo

Lana Burningham

Nile Easton

Rachel Anderson

Steve Quinn

Tim Tingey-CWH