

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



## **UNIFIED FIRE AUTHORITY BOARD AND UNIFIED FIRE SERVICE AREA SPECIAL JOINT MEETING AGENDA**

October 16, 2018 8:15 a.m.

(or immediately following the UFA Board meeting, if after 8:15 a.m.)

NOTICE IS HERBY GIVEN THAT THE UNIFIED FIRE AUTHORITY & UNIFIED FIRE SERVICE AREA BOARD OF DIRECTORS SHALL ASSEMBLE FOR A MEETING AT UFA EOC LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

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1. Call to Order – UFSA Chair Silvestrini
2. Public Comment  
Please limit comments to three minutes each
3. Minutes Approval – UFSA Chair Silvestrini
  - a. September 18, 2017
4. Possible Closed Session  
The Board may consider a motion to enter into Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:
  - a. discussion of the character, professional competence, or physical or mental health of an individual;
  - b. strategy sessions to discuss pending or reasonably imminent litigation;
  - c. strategy sessions to discuss the purchase, exchange, or lease of real property;
  - d. discussion regarding deployment of security personnel, devices, or systems; and
  - e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Opening the Meeting

5. Consider, if needed, Approval of the Following Action Items for Civil Recovery  
– UFSA Chair Silvestrini
  - a. Approve the engagement of outside legal counsel for the purpose of advising on and pursuing civil recovery from former employees, including those matters identified in external and internal audits.
  - b. Establish a Joint UFA/UFSA Ad Hoc Committee to select the legal counsel for the purpose of advising on and pursuing such civil recovery.
  - c. Authorize the Joint Ad Hoc Committee to use the UFSA’s procurement policy (scheduled to be adopted later today) for the process of acquiring professional services in retaining outside legal counsel.
  - d. Authorize the Chairs of the UFA of UFSA to execute any retention agreements and/or conflict waivers necessary to engage outside legal counsel for the purposes stated above.
  
6. Adjournment – UFSA Chair Silvestrini

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.**

**In accordance with the Americans with Disabilities Act, UFA/UFSA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7220. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA/UFSA Board to participate. This agenda is subject to change with a minimum 24-hour notice.**

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 12<sup>th</sup> day of October 2018 on the UFA & UFSA bulletin boards, the UFA & UFSA websites [www.unifiedfire.org](http://www.unifiedfire.org) & [www.unifiedfireservicearea.org](http://www.unifiedfireservicearea.org), posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Michelle Roper, UFA Board Clerk



## UNIFIED FIRE AUTHORITY/UNIFIED FIRE SERVICE AREA BOARD MINUTES

September 18, 2018 8:30 a.m.

Emergency Operations Center, 3380 S. 900 W., SLC, UT. 84119

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1. Call to Order

Quorum was obtained

2. Public Comment

None

3. Minutes Approval

Mayor Silvestrini moved to approve the minutes from the May 16, 2017 Special UFA/UFSA Joint Meeting as submitted

Councilmember Stewart seconded the motion

All in favor

4. Open and Public Meetings Training

This training is an annual requirement for the Board and given by CLO Roberts

- Meetings must be open to the public, and the agenda posted through the State of Utah Agenda Website, at the EOC, and both UFA/UFSA websites
- In order to take final action on an item, the item needs to be listed and noticed on the agenda
- Discussed close meeting requirements and why meetings need to be recorded vs. not recorded
- Currently the minutes serve as the official record for both organizations at this time
- Attention must be given to emails, when replying, please do not reply to all, decisions cannot be made outside of regularly held board meetings
- Agenda prep meetings are held prior to UFA/UFSA meetings to ensure Board Chairs are involved in agenda construction, understand upcoming issues in order to direct the process, and to verify that the agenda states what is intended
- Final approval of the agenda is done by the Board Chair
- Goal is to publish the agenda the Friday before the Board Meeting, rather than 24 hours prior to the meeting

5. Possible Closed Session

Councilmember Stewart moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205

Mayor Silvestrini seconded the motion

Mayor Peterson seconded the motion

Vote:

Mayor Mike Peterson  
Mayor Robert Hale  
Councilmember Gary Bowen  
Councilmember Kathleen Bailey  
Mayor Robert Dahle  
SLCo Surveyor Reid Demman  
Mayor Kristie Overson

Councilmember Allan Perry  
Mayor Kelly Bush  
Mayor Jeff Silvestrini  
Councilmember Sheldon Stewart  
Councilmember Richard Snelgrove  
Mayor Tom Westmoreland  
Mayor Harris Sondak

Mayor Silvestrini moved to re-open the meeting to the public  
Mayor Peterson seconded the motion  
All voted in favor

6. Consideration of Action Items based on Attorney General Report

The Board is disappointed with the results of the AG report

- The Finance Committee will work with UFA/UFGA Legal Counsel to research whether anything further will be pursued
- A decision will be presented at the October 16<sup>th</sup> UFA/UFGA Board Meetings

7. Consideration of Audit Action Updates

The Auditors Report identified 126 action items

- To this point, 100 have been completed
- The remaining 26 have been on hold pending the AG report
  - Staff will begin work to address and conclude these remaining items
  - All items are related to the recovery of funds

8. Adjournment

Mayor Silvestrini made a motion to adjourn the meeting  
Mayor Peterson seconded this motion  
All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Mike Peterson  
Mayor Robert Hale  
Councilmember Gary Bowen  
Councilmember Kathleen Bailey  
Mayor Robert Dahle  
SLCo Surveyor Reid Demman  
Mayor Kristie Overson

Councilmember Allan Perry  
Mayor Kelly Bush  
Mayor Jeff Silvestrini  
Councilmember Sheldon Stewart  
Councilmember Richard Snelgrove  
Mayor Tom Westmoreland  
Mayor Harris Sondak

BOARD MEMBERS ABSENT:

Councilmember Eric Ferguson

Councilmember Nicole Martin

OTHER ATTENDEES:

Assistant Chief Watson  
Assistant Chief Ziolkowski

Assistant Chief Higgs  
Division Chief Rhoades

Battalion Chief Mecham  
UFSA Counsel Anderson  
Deputy Chief Prokopis  
Cliff Burningham  
Nate Bogenschutz  
Chad Simons  
Keith Gibson  
Jarín Blackham  
Battalion Chief Larson  
Division Chief Robinson

CFO Tony Hill  
Chief Petersen  
Beth Todd-VECC  
CLO Brian Roberts  
Cynthia Young  
Michelle Roper  
Brett Wood-Herriman  
Arriann Woolf  
Talsan Schulzke  
Taylor Steven, SL Tribune  
Richard White  
Eileen Grace

DRAFT

Bill Brass  
Division Chief Case  
Embret Fossum  
Jeremy Robertson  
DOC Nile Easton