



UNIFIED FIRE AUTHORITY BOARD MINUTES

February 19, 2019 7:30 a.m.

Emergency Operations Center – 3380 South 900 West SLC, UT 84119

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained. Chair Dahle called the meeting to order at 7:34 a.m.
2. Public Comment
None
3. Approval of Minutes
Mayor Silvestrini moved to approve the minutes from the January 15, 2019 UFA Board Meeting as submitted
Councilmember Stewart seconded the motion
All voted in favor
4. Committee Updates
 - Benefits & Compensation Committee Meeting (2/5/19)
 - Reviewed the data on the pay plan option worksheet
 - Within striking distance to the top 3 in many ranks
 - 4 options presented with detail as to the costs associated with each
 - Gallagher presented their initial overview
 - Next meeting March 27, 2019, 3:00 p.m.- 5:00 p.m. to discuss the final option and how it impacts the budget
 - A recommendation will be made to the Finance Committee to allow them to present a realistic final budget proposal for the Board
 - Chief Petersen pointed out that with there being no capital plan this year, staff has done a great job keeping expenses down and the priority on wages and additional FTE's
 - This is a good time to make a big impact on wages
 - Governance Committee
 - Next meeting has yet to be scheduled
 - CLO Roberts presented an Interlocal Agreement Update
 - There will be a few key issues presented at the next Governance meeting
 - County representation, withdraw provision, preservation of existing property agreements, finalize Exhibit K language (merit system), funding mechanism, 12 month notice provision language

- Finance Committee
 - Next meeting scheduled for April 15, 2019, 2:30 p.m.- 4:00 p.m. and will be the first meeting in a series of two focusing on benefit proposals
 - All Board Members are welcome to attend
 - Mayor Dahle suggested that any cities interested can have a representative from UFA come speak to their councils since this is such a huge impact/piece of the budget

5. Consent Agenda
Review of January Disbursements

Councilmember Stewart moved to approve the consent agenda as submitted
Mayor Overson seconded the motion
All voted in favor

6. Smoke Alarm Proposal

- This proposal was initiated at the crew level and is a common program within the fire service
 - Currently funding/support will be pursued through grants and possibly partnering with Red Cross to provide detectors
 - CLO Roberts is looking to the Board to feel comfortable with the limited risk of liability, which should fall under our liability umbrella
 - This is a nationwide program and not outside the normal scope of business
 - Prior to promoting this program, supply must be acquired
 - Chief Petersen stated that this program will absolutely save lives

Councilmember Stewart moved to support the Smoke Alarm Proposal
Mayor Peterson seconded the motion
All voted in favor

Employment Status Policy Update

- This policy has been streamlined to reflect the changes accepted at the UFA Meeting last month

Mayor Bush moved to approve the revised Employment Policy S3165
Mayor Hale seconded the motion
All voted in favor

8. Fire Chief Report

- Orientation of Potential Elected Officials From Brighton
 - Orientation presented on 1/22/19 to 6 attendees
- Recruit School Update
 - School is in its 2nd week with 26 students
 - If any Board Members are interested in dropping by the Training Tower, please contact AC Higgs
- Progress on Time Card Approval Systems
 - Finance continues to refine the process and feels it is going in the right direction
 - Operations time cards this last pay period were 100% approved
 - Various meetings with Operations, Staffing, and Payroll are being held to determine moving forward with a system

- Some adjustments to the policy are in process and further education with what to look for when approving time cards will take place
- Payroll is also working closer with DC's and Division Chief's to consistently complete approvals
- 1:1 Transition Update
 - Kickoff was on February 4th and is going fairly smooth, there have been some challenges, but all are working through them
- Information Technology Transition to Les Olson Update
 - Much work taking place with staff and Les Olson prior to signing the contract
 - Will have Les Olson work with all Division Chief's so that they have a clear understanding of the programs/software everyone uses
 - Beginning tomorrow, Les Olson will begin visiting all offices and stations within UFA
 - A transition group has been put together and works with Les Olson regularly to address all UFA's needs/issues
 - Chief Petersen has asked Les Olson to inquire as to the top 3 topics/needs each crew has
- Legislative Update
 - Chief Petersen thanked Spatafore's for everything they have done and noted that because of them, UFA has made unbelievably great progress
 - Ashley Spatafore reviewed the status of the following bills
 - HB5 – Retirement & Independent Entities Base Budget
 - Continuing to work on the percentage
 - Will clarify in statute whatever URS determines is needed from tax
 - HB13 – Distracted Driving Amendments
 - Clarified that if holding a phone while driving, you are able to be pulled over
 - Ashley will assemble talking points and send to Chief Petersen to distribute to the Board and representatives within the UFA response area
 - Mayor Sondak recommended that Spatafore's/Chief Petersen speak with Davis Strayer at the U of U who has compiled much data on distracted driving
 - HB163 – Offenses Against the Administration of Government Amendments
 - Has yet to be assigned a committee
 - Comes down to policies within an organization and a policy that covers what is/is not appropriate
 - HB311/HB347 – Governmental Immunity Revisions/Governmental Immunity Act Amendments
 - Will determine the best strategy to oppose both bills
 - Believes these bills whittle away at governmental immunity
 - Ashley will work with CLO Roberts and continue the conversation
 - SB129 – Public Safety & FF Tier 2 Retirement Enhancements
 - Needs to pass through the floor twice
 - Mayor Dahle stated the importance of addressing the long term issues with hiring and promotions and get away from lateral movement
 - The league does not have a clear focus, there are many issues at hand
 - SB167 – Public Safety Planned Retirement Program
 - This will provide savings state-wide
 - This is not competing with any other bills and is simply a planning tool
 - Councilmember Stewart suggested payment to take part in the program

9. Closed Session

None

10. Adjournment

Mayor Silvestrini moved to adjourn meeting

Councilmember Bailey seconded the motion

All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Jeff Silvestrini

Mayor Kristie Overson

Mayor Tom Westmoreland

Mayor Mike Peterson

Councilmember Gary Bowen

Mayor Robert Dahle

Councilmember Gary Bowen

Councilmember Allan Perry

Councilmember Sheldon Stewart

Mayor Harris Sondak

Mayor Robert Hale

Mayor Kelly Bush

Councilmember Kathleen Bailey

BOARD MEMBERS ABSENT:

Councilmember Richard Snelgrove

Councilmember Eric Ferguson

Councilmember Nicole Martin

STAFF IN ATTENDANCE:

CFO Tony Hill

Chief Petersen

CLO Roberts

Cynthia Young

Michelle Roper

OTHER ATTENDEES:

AC Jay Ziolkowski

AC Mike Watson

AC Stephen Higgs

Ambir Widdison - VECC

Arriann Woolf

Ashley Spatafore

BC Lee Ascarte

BC Riley Pilgrim

Bill Brass

Captain Chad Simons

Captain Embret Fossum

Captain Michael Conn

Captain Nate Bogenschutz

DC Prokopis

Division Chief Ball

Division Chief Mecham

Division Chief Rhoades

Division Chief Torgersen

Greg Van Der Werff

Ifo Pili

Jarin Blackham

Keith Zuspan– Brighton CC

Lana Burningham

Matt McFarland

Nile Easton

Rachel Anderson

Steve Quinn

Steve Schmidt

Talsan Schulzke