



UNIFIED FIRE AUTHORITY BOARD AGENDA

February 18, 2020 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

1. Call to Order – Chair Perry
2. Public Comment
Please limit comments to three minutes each
3. Minutes Approval – Chair Perry
 - a. January 21, 2020
4. Merit Commission Appointment – AC Ziolkowski
5. Consent Agenda
 - a. Review of January Disbursements – CFO Hill
6. Committee Updates
 - a. Benefits & Compensation Committee (Meeting held 2/13/20) – Chair Dahle
 - i. Report on Chief and CLO Market Adjustment
 - b. Governance Committee (No meeting) – Chair Silvestrini
 - c. Finance Committee (4/16/20) – Chair Stewart
7. Facility Use Policy – CLO Roberts
8. Military Leave and Military Leave Without Pay Policy – Arriann Woolf/Keith Garner
9. Fire Chief Report
 - a. VECC Update – Introduction of Director Scott Ruf
 - b. Legislative Update
 - c. Recruit School Update
 - d. Introduction of Business Technology Manager Ginger Watts
 - e. GFOA Budget Award
 - f. Gallagher Best-In-Class Performance for HR Management Award

10. Possible Closed Session

The Board may consider a motion to enter into Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting

11. Adjournment – Chair

**The next Board meeting will be held on March 17, 2020 at 7:30 a.m. at
UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119**

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 14th day of February 2020 on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



UNIFIED FIRE AUTHORITY BOARD MINUTES

January 21, 2020 7:30 a.m.

UFA Headquarters – 3380 South 900 West SLC, UT 84119

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained
Chair Dahle called the meeting to order at 7:34 a.m.
2. Recognition of Brighton Town
 - Mayor Dahle acknowledged the arrival of new Board Member Mayor Knopp
3. Administer Oath of Office for New Board Members
 - Mayor Knopp and Council Member Hull took the Oath of Office
4. Recognition of UPD Officer Eric Salway
 - District Chief Prokopis introduced Officer Salway and explained the circumstances under which Officer Salway performed a lifesaving act at a recent Magna house fire
 - Chief Petersen presented Officer Salway with a certificate and Chief's coin for his bravery
5. Legislative Update
 - Lobbyists Dave and Ashley Spatafore presented the Board with a list of bills that they are monitoring on behalf of UFA
 - Their intent with this list is to keep legislators aware of where UFA stands on various bills
 - There are many bills, a few are highlighted below
 - Tier II Retirement
 - Some enhancements have been made
 - An amendment to the Line of Duty Death and to the growth of the insurance premium tax percentage needed to offset state costs
 - Distracted Driving
 - Council Member Stewart noted that possibly this did not pass last year due to the inability to use privacy mode
 - Spatafore's stated that the penalty was excessive, and the bill must be easily enforceable by officers
 - Chief Petersen is supportive of the bill, but UFA is not driving it
 - Council Member Hull asked if the list of bills can be sent to all Board Members
 - Chief Petersen stated that all Board Members are welcome to attend the Legislative Committee Meetings
 - The Committee has been assembled to quickly make decisions and to allow quick engagement with the Spatafore's

- Larger issues will come to the Board for discussion

6. Approval of Minutes

Mayor Silvestrini moved to approve the minutes from the December 17, 2019 UFA Board Meeting as submitted

Mayor Bush seconded the motion

All voted in favor

7. Board Elections

- Mayor Dahle thanked all for the opportunity to serve as Chair
 - Chief Petersen awarded a Chief's Coin to Mayor Dahle for his service
- Vice Chair Perry agreed to accept the position of UFA Board Chair

Council Member Stewart moved to appoint Council Member Alan Parry as UFA Board Chair

Council Member Hull seconded the motion

All voted in favor

- Mayor Peterson agreed to accept the position of UFA Board Vice Chair

Mayor Silvestrini moved to appoint Mayor Mike Peterson as UFA Board vice Chair

Council Member Stewart seconded the motion

All voted in favor

8. Consent Agenda

a. Review of December Disbursements

- CFO Hill pointed out that disbursements of \$2.8M are for the annual lease payment
- This payment is #5 out of a total of 7, and is made every December
- The Fire Capital Replacement Fund has issued \$5.3M for apparatus and equipment, and is now fully expended as of December 2019

Mayor Silvestrini moved to approve the December disbursements as submitted

Mayor Wilson seconded the motion

All voted in favor

9. Committee Updates

- Benefits & Compensation Committee
 - Next meeting will be held 2/13/20
- Governance Committee
 - No meeting held
 - CLO Roberts provided an update on the progress of the ILA approvals
- Finance Committee
 - Next meeting will be held 4/16/20

10. Sub-Committee Member Updates

- A listing of members of the Governance, Finance, and Compensation & Benefits Committees was reviewed
- UFA Legislative Committee
 - This is not a formal committee, it is a UFA Committee
 - This group meets rapidly and often during the Legislative Session
 - The purpose is to ensure that we are communicating well with the league, as this group testifies when necessary
 - Cyndee will distribute an updated list of who is on the Committee in the event anyone else is interested in taking part

11. Facility Use Policy

- CLO Roberts reviewed the policy once again
- Mayor Sondak asked if the policy was expansive enough to protect UFA if the community chooses to change station use status and close the station to the public
 - He also warned that a looser policy is fraught with issues and to be forewarned
- CLO Roberts pointed out that with this new policy, there are risks and that these should be considered, now as there will be 12-15 more policies that result from this policy
 - Shifting from a looser policy to a more restrictive one is risky
- Council Member Stewart asked if there is a revocation allowance
 - He was also concerned about the ability for UFA to revoke access and the problems it could cause for commitments made by the municipality for use of the space
 - Mayor Silvestrini wants to ensure that the municipality adopts a policy that has a clause if UFA must terminate the agreement due to operational concerns
- Chief Petersen reminded the Board that not all stations will accommodate the public and use of the station cannot be reliant upon the crews being there to oversee
 - His main concern is operations
 - The shift of liability is to the community
 - If changes are needed to the station to accommodate the public, this becomes a budgetary concern for the Board
- Due to changes/concerns, this agenda item has been postponed until February

Council Member Stewart moved to defer the Facility Use Policy until the February 18, 2020 UFA Board Meeting

Mayor Dahle seconded the motion

All voted in favor

12. Quarterly Financial Report

- Discussion was had regarding wages and overtime
 - Chief Petersen stated that overtime is at 65%, vacancies can offset this percentage, but would rather accurately budget for these issues
 - A Staffing Committee has been assembled to review options, continuing talk about the ability to hold minimum staffing and the cost to do so

Council Member Hull moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Mayor Hale seconded the motion

All voted in favor

13. Fire Chief Report

- Legislative Update
 - Moved to item #5
- US&R Alaska Training
 - Division Chief Case reviewed the opportunity for 15 members of Task Force 1 to take part with the Department of Defense and the National Guard in a joint training
 - This opportunity will expose K9's (human remains detection), personnel, equipment to extreme temperatures and off the Logistics Division (support), the chance to coordinate preparations for this training
- Emergency Management Meeting with London Fire
 - Division Chief Mecham explained the opportunity to travel to London to work with London Fire Brigade and terrorist experts to view their best practices and lessons learned from their recent attacks
 - Most of the costs were funded by the 2017 CCTA Grant, the remainder from the SLCo Emergency Management Budget
- Update on VECC Director Position
 - Chief Petersen explained that the new director begins February 10
 - There are many issues for the VECC Board to address
 - The VECC Board has asked that Chief Petersen serve as Chair
 - Herriman City Manager Brett Wood will serve as Vice Chair
 - The goal is to ensure the center is working to its fullest ability

14. Closed Session

Mayor Silvestrini moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205

Mayor Peterson seconded the motion

Yes Vote:

Mayor Wilson
Council Member Bowen
Mayor Peterson
Council Member Hull
Council Member Bailey
Mayor Overson
Mayor Knopp
Mayor Silvestrini

Mayor Dahle
Council Member Perry
Mayor Sondak
Mayor Hale
Council Member Stewart
Mayor Westmoreland
Mayor Bush

Mayor Silvestrini moved to re-open the meeting to the public

Council Member Stewart seconded the motion

All voted in favor

15. Adjournment

Council Member Hull moved to adjourn the January 21, 2020 meeting

Council Member Stewart seconded the motion

All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Jeff Silvestrini
Mayor Kristie Overson
Mayor Tom Westmoreland
Mayor Mike Peterson
Council Member Gary Bowen
Mayor Robert Dahle
Council Member Allan Perry
Council Member Sheldon Stewart

Mayor Jenny Wilson
Mayor Harris Sondak
Mayor Robert Hale
Mayor Kelly Bush
Council Member Kathleen Bailey
Mayor Dan Knopp
Council Member Trish Hull

BOARD MEMBERS ABSENT:
Council Member Richard Snelgrove
Council Member Jared Henderson
SLCo Surveyor Reid Demman

STAFF IN ATTENDANCE:
CFO Tony Hill
Chief Petersen

CLO Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

Arriann Woolf
Ashley Spatafore
BC Ascarte
Bill Brass
Brett Wood, Herriman
Captain Conn
Dave Spatafore
District Chief Prokopis
District Chief Woolsey
Division Chief Case

Division Chief Larson
Division Chief Mecham
Division Chief Burchett
Division Chief Robinson
Division Chief Torgersen
Eric Salway, UPD
Kiyoshi Young
Keith Zuspan, Brighton
Lana Burningham
Larson Wood

Mike Reberg, SLCo
Nile Easton, DOC
Patrick Costin
Rachel Anderson, UFSA
Ryan Love
Steve Quinn
Shelli Fowls
Tim Tingey, CWH

DEBRA J. ALEXANDER

SKILLS AND EXPERTISE

Collaboration	Policy Engineer	Leadership
Organizational Development	Strong Communication Skills	Customer Service
Process Analysis	Consensus Building/Facilitation	Training/Presentations

EDUCATION

Masters of Public Administration, University of Utah – 2012
Bachelor of Science, Consumer Economics, University of Utah – 1990

Pi Alpha Alpha Honor Society

PROFESSIONAL EXPERIENCE

DAVIS COUNTY GOVERNMENT - Farmington, Utah

Director, Human Resources – March 2016 to present

- Transformed Human Resource service delivery in Davis County government; successfully provided rationale for vital new FTEs, eliminated outdated procedures; updated all aspects of service delivery including compensation philosophy and structure; recruitment protocols, employee relations procedures, investigatory processed, training systems and benefits alternatives.
- Administrative oversight for Human Resources, Risk Management, Legal Defenders and Pretrial Services functionality; leadership responsibility for 18 employees supporting 1000 employees and hundreds of citizens annually; budgetary oversight for each function totaling \$8.25 MM annually.
- Completely restructured and redesigned HR program design and delivery, for example:
 - Introduced and implemented High Deductible Health Plan/Health Savings Account (HDHP/HAS) health insurance program. Outreach efforts to change resistant County employees resulted in first year participation of 48% (currently 73%) resulting in about \$1.8 MM premium savings in two years.
 - Initiated yearly survey and analysis to prepare compensation and benefit recommendations for all employees; member of the County's Budget Committee with oversight for budgetary development for all departments.
 - Designed internal training programs including: ten module fundamentals of leadership training sessions for supervisors; updated training to raise awareness/eliminate harassment and discrimination; along with staff delivered all trainings.
 - Created a culture of customer service in HR emphasizing strategic partnership at all levels.
 - Developed strategies for staff development which included extensive internal trainings on range of HR related topics and workgroup issues.

SALT LAKE CITY CORPORATION, Salt Lake City, Utah

Director, Human Resources – May 2008 to January 2016

- Elevated HR to level of a City Department (rather than a division) with budget of \$40 million, created organizational structure; directed staff of 26 employees supporting 3000 City employees.
- Direct report and member of Mayor's Cabinet; member of three-person core City management team directing \$1.7 billion governmental entity.
- Strategic oversight for all aspects of HR service delivery including: benefits and wellness administration, employee relations, recruitment, compensation, training, timekeeping, policy development and EEO administration and investigations in collective bargaining workplace. Implemented ADA, FMLA, and Worker's Compensation administration practices.
- Restored respect for Human Resources (HR) as a crucial management partner resulting in the formation of strong strategic working relationships with all City leaders. Extensive counseling to senior administrators in support of unique organizational development, employment issues and staff development.

- Transformed HR program design and delivery:
 - Introduced and implemented High Deductible Health Plan/Health Savings Account (HDHP/HAS) health insurance program. Extensive outreach to City employees resulted in 47% first year employee enrollment and 68% in the second year. Built consensus with elected officials for the plan resulting in \$10 million savings for the City and employees in four years.
 - Replaced nine fragmented and unwieldy compensation plans with one responsive pay system; standardized classification/compensation to address inequities; developed metric resulting in 91% macro male/female pay equity. In partnership with City negotiators and labor representatives, tied advancement pay increases to career milestones
 - Increased diversity outreach by 100%; reduced duplicative job descriptions by 46%; enhanced online recruitment resulting in streamlined hiring results.
 - Designed internal training program with spectacular results; created curriculum which included management development; performance management and succession planning.
 - Created a culture of customer service in HR emphasizing strategic partnership at all levels.
 - Established protocols for effectively analyzing and advising management about employment issues in organized labor environment; developed internal guidelines for addressing these issues within distinct employment categories.
 - Developed strategies for staff development which included extensive internal trainings on range of HR related topics and workgroup issues; initiated changes in training delivery to City employees.

UNIVERSITY OF UTAH, Salt Lake City, Utah

Director Employee Relations – November 2005 to May 2008

- Directed Employee Relations (ER) staff supporting management of \$4.4 billion educational entity with 22K employees. Advised hospital, clinic and campus departments regarding employment issues; direct oversight for hundreds of employment actions. Successfully partnered with University workgroups both external and internal to HR.
- Administered University Staff Grievance Process; increased timeliness of grievance hearings by 30% and, with thorough casework, resulting in 99% of cases upheld. Created employment action metrics to identify trends and responsive training; created internal procedures for addressing employment issues regarding FMLA; attendance, drug and alcohol testing.
- Led initiatives for changes/enhancements of University policy. Appointed to the University of Utah's Conflict of Interest committee, served as member of Leadership Development Curriculum Committee. Developed and conducted training for University community including: HR Management Development Series; Leadership Development; Policy trainings, and Disruptive/Threatening people.
- Member of Human Resource Leadership Team (HRLT) and led search committees for HR positions.

PERSONAL SUMMARY:

- Excellent communication skills, ability to express ideas in oral and written form.
- Creative, catalyst for new approaches to systems, procedures and service.
- Responsible, dependable, exceptional follow-through skills

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JANUARY 2020

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Jan-20	1/24/2020	2	PAYROLL TRANS FOR 1/15/2020 PAY PERIOD	N/A	\$ 1,278,957.28
Jan-20	1/10/2020	1	PAYROLL TRANS FOR 12/31/2019 PAY PERIOD	N/A	1,062,240.54
Jan-20	1/9/2020	83367	SELECTHEALTH	1312020	537,031.50
Jan-20	1/24/2020	6	URS ACH PAYMENT - 1/24/2020 PAYROLL	N/A	486,951.12
Jan-20	1/14/2020	3	URS ACH PAYMENT - 01/10/2020 PAYROLL	N/A	457,082.71
Jan-20	1/9/2020	83355	SL EMERGENCY COMMUNICATIONS CT	IVC02968	364,925.00
Jan-20	1/6/2020	1062020	WELLS FARGO BUSINESS CARD	Multiple	260,354.85
Jan-20	1/27/2020	4	EFTPS - 1/24/2020 PAYROLL	N/A	254,162.30
Jan-20	1/13/2020	2	EFTPS - 01/10/2020 PAYROLL	N/A	187,167.99
Jan-20	1/24/2020	5	STATE TAX ACH - 1/24/2020 PAYROLL	N/A	141,473.35
Jan-20	1/15/2020	7	FUNDS TRANSFER FROM FIRE TO EM - CCTA DRAWDOWN 1/13/20	N/A	118,221.96
Jan-20	1/24/2020	83396	DEPARTMENT OF HEALTH	20H5000556	94,954.64
Jan-20	1/30/2020	83441	UTAH LOCAL GOVERNMENTS TRUST	Multiple	69,381.35
Jan-20	1/9/2020	83366	PUBLIC EMPLOYEES HEALTH PROGRAM	NOVBILL2019	66,528.57
Jan-20	1/24/2020	83421	PUBLIC EMPLOYEES HEALTH PROGRAM	DECBILL2019	66,415.86
Jan-20	1/8/2020	10821	LES OLSON COMPANY	Multiple	51,903.02
Jan-20	1/15/2020	11522	LES OLSON COMPANY	Multiple	51,390.95
Jan-20	1/16/2020	83386	STATE OF UTAH - GASCARD	Multiple	39,410.40
Jan-20	1/22/2020	12221	GCS BILLING SERVICES	Multiple	29,528.15
Jan-20	1/9/2020	83361	CUSTOM BENEFIT SOLUTIONS, INC.	1102020	24,582.66
Jan-20	1/24/2020	83414	CUSTOM BENEFIT SOLUTIONS, INC.	1242020	24,507.26
Jan-20	1/24/2020	83405	ROCKY MTN POWER	Multiple	21,785.89
Jan-20	1/9/2020	83344	CONVERGEONE, INC.	IE481788	21,077.52
Jan-20	1/9/2020	83346	FIRE CATT, LLC	7822	21,015.15
Jan-20	1/9/2020	83356	UNIFIED FIRE SERVICE AREA	Multiple	15,673.76
Jan-20	1/16/2020	83388	UNIFIED FIRE SERVICE AREA	Multiple	15,671.76
Jan-20	1/24/2020	83413	ZOLL MEDICAL CORPORATION	2987987	14,206.50
Jan-20	1/16/2020	83389	UNIVERSITY MEDICAL BILLING	Multiple	13,394.00
Jan-20	1/9/2020	83345	DOMINION ENERGY	Multiple	13,220.31
Jan-20	1/9/2020	83372	WELLS FARGO ADVISOR FBO UFA4064-8710	01102020GP	13,081.70
Jan-20	1/9/2020	83374	SELECTHEALTH	01312020RET	12,956.40
Jan-20	1/16/2020	83379	MAYORS FINANCIAL ADMIN	MFA0000724	12,222.39
Jan-20	1/16/2020	83390	UTAH DEPT WORKFORCE SERVICES	Multiple	11,862.46
Jan-20	1/14/2020	1	TRANSFER FUNDS FOR PATIENT REFUNDS 01/14/20	N/A	11,329.83
Jan-20	1/22/2020	12222	NAPA AUTO PARTS	Multiple	10,749.60
Jan-20	1/15/2020	11520	APPARATUS EQUIPMENT & SERVICE, INC	Multiple	10,187.94
Jan-20	1/24/2020	83418	LOCAL 1696 - IAFF	1242020	9,051.90
Jan-20	1/9/2020	83352	LARRY H. MILLER FORD	536469	8,070.89
Jan-20	1/9/2020	83363	LOCAL 1696 - IAFF	1102020	7,921.52
Jan-20	1/16/2020	83384	SHI INTERNATIONAL CORP.	B11068730	7,759.48
Jan-20	1/24/2020	83398	FERRELLGAS	1109755305	6,329.32
Jan-20	1/24/2020	83397	DOMINION ENERGY	Multiple	4,695.79
Jan-20	1/24/2020	83399	GALLAGHER BENEFIT SERVICES, INC	191767	4,500.00
Jan-20	1/22/2020	12220	APPARATUS EQUIPMENT & SERVICE, INC	Multiple	4,290.10
Jan-20	1/16/2020	83382	ROWLAND, GERALD KIM	43800	4,166.67
Jan-20	1/9/2020	83342	ALLSTEEL INC.	854319	4,113.40
Jan-20	1/9/2020	83351	L.N. CURTIS AND SONS	INV342905	3,913.60
Jan-20	1/24/2020	83415	FIDELITY SECURITY LIFE INSURANCE CO	164112854	3,098.61
Jan-20	1/24/2020	83426	FIDELITY SECURITY LIFE INSURANCE CO	164154412	3,074.50
Jan-20	1/8/2020	10823	QUALITY TIRE COMPANY	Multiple	2,604.70

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2020-01 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JANUARY 2020

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Jan-20	1/9/2020	83359	WISE SAFETY & ENVIRONMENTAL	1464562	2,518.11
Jan-20	1/30/2020	83437	PROLOGUE MEDIA	012001-UFA	2,325.00
Jan-20	1/24/2020	83395	CUSTOM BENEFIT SOLUTIONS	Multiple	2,290.90
Jan-20	1/8/2020	10824	SERVICEMASTER OF SALT LAKE	132920A	2,250.00
Jan-20	1/8/2020	10827	WEIDNER FIRE	Multiple	2,224.28
Jan-20	1/24/2020	83427	FIREFIGHTERS CREDIT UNION	01242020TV	2,075.26
Jan-20	1/9/2020	83373	FIREFIGHTERS CREDIT UNION	01102020TV	2,061.79
Jan-20	1/9/2020	83347	FOXFURY, LLC	40912	1,970.23
Jan-20	1/24/2020	83417	INFOARMOR	3379DEC19	1,937.80
Jan-20	1/24/2020	83428	INFOARMOR	3379JAN20	1,919.85
Jan-20	1/24/2020	83409	UNIVERSITY OF UTAH	43838	1,900.00
Jan-20	1/30/2020	83432	DOMINION ENERGY	Multiple	1,852.47
Jan-20	1/24/2020	83401	KRONOS INCORPORATED	11549497	1,808.50
Jan-20	1/16/2020	83392	WASATCH FRONT WASTE RECYCLE DIST	Multiple	1,736.00
Jan-20	1/9/2020	83365	OFFICE OF RECOVERY SERVICES	1102020	1,717.55
Jan-20	1/24/2020	83420	OFFICE OF RECOVERY SERVICES	1242020	1,717.55
Jan-20	1/16/2020	83378	KRONOS INCORPORATED	11549468	1,679.31
Jan-20	1/24/2020	83416	FIREFIGHTERS CREDIT UNION	01242020SF	1,652.28
Jan-20	1/9/2020	83362	FIREFIGHTERS CREDIT UNION	01102020ST	1,630.52
Jan-20	1/24/2020	83429	PUBLIC EMPLOYEES LT DISABILITY	1242020	1,595.14
Jan-20	1/30/2020	83439	TRUCK TRIM MFG	42616	1,580.00
Jan-20	1/9/2020	83353	LIFE-ASSIST, INC	961950	1,554.94
Jan-20	1/29/2020	12921	WEIDNER FIRE	Multiple	1,340.00
Jan-20	1/24/2020	83412	WORKFORCEQA, LLC	541782	1,225.50
Jan-20	1/16/2020	83375	BIG COTTONWOOD CANYON IMP DIST	1-397	1,188.00
Jan-20	1/16/2020	83377	DOMINION ENERGY	Multiple	1,163.02
Jan-20	1/9/2020	83343	CANON FINANCIAL SERVICES, INC.	Multiple	1,063.03
Jan-20	1/24/2020	83394	CANON FINANCIAL SERVICES, INC.	Multiple	1,063.03
Jan-20	1/24/2020	83410	UTAH COMMUNICATIONS AUTHORITY	68571	1,054.44
Jan-20	1/24/2020	83424	UTAH RETIREMENT SYSTEMS	01212020MISC	1,031.51
Jan-20	1/8/2020	10826	VEHICLE LIGHTING SOLUTIONS, INC	6458	1,021.47
Jan-20	1/30/2020	83443	WORKFORCEQA, LLC	542720	929.00
Jan-20	1/16/2020	83387	THE PARTRIDGE GROUP	Multiple	875.00
Jan-20	1/15/2020	11521	GOLD CUP SERVICES INC.	Multiple	862.50
Jan-20	1/9/2020	83348	JAN-PRO OF UTAH	Multiple	828.44
Jan-20	1/30/2020	83433	JOHNSON ROBERTS & ASSOCIATES, INC.	Multiple	770.00
Jan-20	1/24/2020	83402	NELCO	6651812 RI	758.27
Jan-20	1/24/2020	83403	PETERSEN, JACOB REED	Multiple	604.80
Jan-20	1/9/2020	83357	UTAH BROADBAND, LLC	Multiple	597.00
Jan-20	1/30/2020	83435	METALMART, INC.	65617	530.63
Jan-20	1/16/2020	83393	PURCHASE POWER	POSTAGE 1/20	520.99
Jan-20	1/16/2020	83385	SNOWBIRD RESORT LLC	Multiple	520.19
Jan-20	1/9/2020	83360	WORKFORCEQA, LLC	540852	517.50
Jan-20	1/24/2020	83408	THE PARTRIDGE GROUP	3363	500.00
Jan-20	1/9/2020	83370	UTAH RETIREMENT SYSTEMS	01032020MISC	453.04
Jan-20	1/8/2020	10820	APPARATUS EQUIPMENT & SERVICE, INC	19-IV-3251	397.89
Jan-20	1/30/2020	83431	BOUND TREE MEDICAL, LLC.	83457697	345.90
Jan-20	1/24/2020	83407	SHRED-IT USA	Multiple	344.58
Jan-20	1/9/2020	83364	ND CHILD SUPPORT DIVISION	1102020	214.80
Jan-20	1/24/2020	83419	ND CHILD SUPPORT DIVISION	1242020	214.80

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Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2020-01 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JANUARY 2020

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Jan-20	1/24/2020	83411	WISE SAFETY & ENVIRONMENTAL	1405536	200.00
Jan-20	1/30/2020	83440	UTAH BROADBAND, LLC	898805	199.00
Jan-20	1/8/2020	10822	MOUNTAIN ALARM	1955250	192.00
Jan-20	1/24/2020	83404	ROADPOST USA INC	RU08220606A	180.09
Jan-20	1/8/2020	10825	UNITED SITE SERVICES	114-9620235	179.00
Jan-20	1/29/2020	12920	UNITED SITE SERVICES	114-9739027	179.00
Jan-20	1/15/2020	11523	VEHICLE LIGHTING SOLUTIONS, INC	6486	175.70
Jan-20	1/9/2020	83369	UNIFIED POLICE FEDERATION	1102020	171.00
Jan-20	1/24/2020	83423	UNIFIED POLICE FEDERATION	1242020	171.00
Jan-20	1/9/2020	83349	JOHNSON ROBERTS & ASSOCIATES, INC.	141441	157.50
Jan-20	1/24/2020	83400	JOHNSON ROBERTS & ASSOCIATES, INC.	Multiple	157.50
Jan-20	1/8/2020	10828	WHEELER POWER SYSTEMS	PS000902699	156.68
Jan-20	1/30/2020	83436	ORANGE COUNTY FIRE AUTHORITY	S0396294	150.00
Jan-20	1/16/2020	83376	COPPERTON IMPROVEMENT DISTRICT	W-#115 12/19	115.00
Jan-20	1/9/2020	83358	WEISS, DERIC	43836	108.60
Jan-20	1/16/2020	83383	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 12/19	99.54
Jan-20	1/30/2020	83442	UTAH MEDIA GROUP	I01275750	95.72
Jan-20	1/16/2020	83380	MIDVALLEY IMPROVEMENT DISTRICT	S-#126 3/20	66.00
Jan-20	1/9/2020	83368	UHEAA	01102020MW	60.29
Jan-20	1/24/2020	83406	SATCOM GLOBAL INC.	AI01200008	45.64
Jan-20	1/16/2020	83381	ROCKY MOUNTAIN WATER COMPANY	Multiple	42.50
Jan-20	1/24/2020	83422	UHEAA	01242020MW	42.35
Jan-20	1/9/2020	83371	UTAH STATE TAX COMMISSION	01102020SC	40.00
Jan-20	1/24/2020	83425	UTAH STATE TAX COMMISSION	01242020SC	40.00
Jan-20	1/30/2020	83434	KRONOS INCORPORATED	11556449	21.07
Jan-20	1/9/2020	83350	KRONOS INCORPORATED	11544235	16.68
Jan-20	1/16/2020	83391	UTAH STATE TAX COMMISSION	43830	14.39
Jan-20	1/9/2020	83354	ROCKY MOUNTAIN WATER COMPANY	108907	13.00
Jan-20	1/30/2020	83438	ROCKY MOUNTAIN WATER COMPANY	112900	13.00
					\$ 6,025,232.21

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2020-01 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING
JANUARY 2020

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jan-20	1/7/2020	1	PTIF TRANSFER FROM EM TO FIRE FOR FY19/20 INTERFUND TRANSFER	N/A	\$ 145,000.00
Jan-20	1/29/2020	12922	TRAPWIRE INC	TW100559	51,976.65
Jan-20	1/24/2020	7390	INTEGRATED SOLUTION CONSULTING CORP	P65152-03	30,379.86
Jan-20	1/16/2020	7387	STALLINGS CONSTRUCTION INC.	3213-1	9,910.12
Jan-20	1/16/2020	7384	COMPUNET, INC.	139397	5,800.00
Jan-20	1/24/2020	7393	ROCKY MTN POWER	E-EOC 12/19	2,897.66
Jan-20	1/22/2020	12224	LES OLSON COMPANY	Multiple	2,096.72
Jan-20	1/8/2020	10829	SERVICEMASTER OF SALT LAKE	132920B	1,500.00
Jan-20	1/16/2020	7388	STATE OF UTAH - GASCARD	Multiple	1,402.24
Jan-20	1/16/2020	7385	EARTH NETWORKS, INC.	WBB0040706	1,190.00
Jan-20	1/24/2020	7395	SYRINGA NETWORKS, LLC	20JAN0221	1,175.00
Jan-20	1/9/2020	7380	DOMINION ENERGY	G-EOC 12/19	809.80
Jan-20	1/24/2020	7391	MOFFATT, STUART	SFM-WEBEOC-002	800.00
Jan-20	1/30/2020	7397	UTAH LOCAL GOVERNMENTS TRUST	1580637C	777.41
Jan-20	1/8/2020	2	FUNDS TRANSFER FROM EM TO FIRE - EMPLOYEE RECEIVABLE RECON	N/A	698.82
Jan-20	1/9/2020	7383	PUBLIC EMPLOYEES HEALTH PROGRAM	11302019EOC	268.86
Jan-20	1/24/2020	7396	PUBLIC EMPLOYEES HEALTH PROGRAM	12312019EOC	268.86
Jan-20	1/22/2020	12225	WAXIE SANITARY SUPPLY	78805731	238.47
Jan-20	1/22/2020	12223	GOLD CUP SERVICES INC.	786873	204.80
Jan-20	1/24/2020	7394	SHRED-IT USA	8128945071D	112.05
Jan-20	1/16/2020	7386	MAYORS FINANCIAL ADMIN	SLC0000285	110.00
Jan-20	1/9/2020	7381	GRAHAM, RICHARD R.	43836	92.00
Jan-20	1/9/2020	7382	KANTER, CATHERINE	43836	92.00
Jan-20	1/24/2020	7392	ROADPOST USA INC	RU08220606B	60.03
Jan-20	1/16/2020	7389	WASATCH FRONT WASTE RECYCLE DIST	6645C	50.00
					\$ 257,911.35

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND
JANUARY 2020

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jan-20	1/30/2020	83430	ANTON PAAR USA, INC.	890151049	\$ 58,134.00
Jan-20	1/6/2020	1062020	AMAZON	112-2501800-2973063	193.05
					<u>\$ 58,327.05</u>

POLICY:

The Board of Unified Fire Authority finds the following:

1. The training rooms and associated equipment located in UFA fire facilities constitute assets constructed and acquired with public funds and their use must be consistent with the public trust in which they are held. For facilities acquired with bond funds the use must be consistent with the terms of the bond indentures and all applicable federal regulations to protect the tax exempt status of the bonds. In addition, use of the facilities and equipment must be consistent with the needs of the department.
2. It is the policy of the UFA that fire department facilities shall be first dedicated to the needs of the department, and when otherwise available, may be used for ~~government sponsored the~~ uses provided for in this policy. ~~Use of the facilities and equipment by individuals or for profit organizations is strictly prohibited. Use of the facilities and equipment by non-profit entities is prohibited unless such use constitutes government sponsored use.~~
- ~~3. It is the policy of UFA that government sponsored use shall be those functions and activities that a governmental entity determines are associated with the accomplishment of the governmental entity's purpose.~~
- ~~4.3.~~ It is the policy of the UFA that use of UFA facilities shall be at no cost to the UFA and reasonable fees shall be charged sufficient to cover all costs associated with the use of UFA facilities ~~for all government sponsored use~~ by third parties.

Purpose and Intent

In enacting this section, it is the purpose and intent of the Board to provide guidance to UFA personnel, governmental entities, and the public regarding the conditions of and procedures for use of UFA facilities that are appropriate for public use.

Definitions

1. Departmental Use – the use of UFA facilities and equipment by the Department.
- ~~1.2.~~ Member Use – the use of UFA facilities and equipment by a UFA Member entity.
- ~~2.3.~~ Government Sponsored Use – the use of Departmental facilities and equipment by another governmental entity or a non-profit entity performing a function necessary to a governmental entity and whose use is sponsored by that governmental entity.
4. Quasi-Governmental Use – the use of Department facilities and equipment by a body or entity sponsored or supported by a governmental entity to assist the entity in performing governmental functions. Examples of a quasi-governmental use is the use of facilities by a community counsel or advisory body.

5. Non-Profit Use – the use for civic purposes of Department facilities and equipment by a duly recognized non-profit entity under state and federal law under limited circumstances and under specific restrictions.

6. Limited-purpose Public Use – the use for civic purposes of Department facilities and equipment under limited circumstances and under specific restrictions by individual members of the public.

7. Commercial Use – the use of Department facilities and equipment by a for-profit entity or for commercial purposes.

8. Political Use – the use of Department facilities and equipment by partisan political entities or for partisan political purposes.

9. Personal Use – the use of Department facilities and equipment for personal use, such as parties, weddings, etc.

3.10. Facility Use Agreement – an agreement between a ~~governmental entity~~ third party user and the UFA that governs the conditions of use of UFA facilities and related equipment.

11. Sponsor – a governmental entity sponsors a ~~non-profit~~ use of a Departmental facility if it submits a written request for such use to the UFA, pays the fees for such use and such use is pursuant to the written facility use agreement between the governmental entity and the UFA.

4.12. Facilities and Equipment- mean those areas of UFA facilities, and attendant equipment, that are suitable for non-departmental use by government entities and other third-party civic purposes such as community rooms, classrooms, and conference spaces.

Scope of Use

1. Commercial, Political, and Personal Use of UFA facilities and equipment is prohibited.

2. For other uses provided for in this Policy, each UFA Member entity will evaluate the UFA facilities within its municipal boundaries and determine the desired scope of use for designated areas within each facility. UFA facilities outside the municipal boundaries of member entities will be evaluated and designated by the UFA.

3. Such determination will identify the uses described in this Policy that the Member entity wishes to allow in the designated areas of the facility. Once such a determination is made, the UFA, in consultation and agreement with the UFA Member and UFSA (if applicable), will create specific usage policies for that facility, including any and all

restrictions and limitations on such usage. Once agreed upon, such usage policy will become applicable to the facility until revised or revoked by either the UFA or Member entity.

4. If any Member entity wishes to make changes to a facility specifically for the purposes of allowing a particular use, the cost of making such changes will be borne by the Member entity and not UFA.

Revocation or Alteration of Scope of Use

1. At any time and for any reason, either UFA or a Member entity may alter, restrict, or revoke a Scope of Use policy created pursuant to this policy. Nothing in this policy or any subsequent Scope of Use policy should be interpreted to dedicate any facility, or portion thereof, to public use, provide unrestricted access to members of the public, or provide any third-party benefits whatsoever. All use by third parties will be strictly governed by individual Facility Use Agreements between UFA and third parties.

2. If either UFA or a Member entity wishes to exercise its right to alter, restrict, or revoke an existing Scope of Use policy, that party agrees to defend and indemnify the other party against claims related to the change in policy. If the decision is a joint decision mutually agreed upon by both UFA and the Member entity, each party will be responsible for its own defense and any potential liability for the change in policy. As UFA and its Member entities are governmental entities, nothing in this policy waives or otherwise impinges upon their rights under the Utah Governmental Immunity Act, or similar or successor immunity provisions, or any other defense available under state or federal law.

Priority of Use

The primary use of UFA facilities and related equipment is for departmental use. All other uses are subordinate to this primary use. UFA may restrict, cancel, or prohibit any such use by governmental, quasi-governmental, or limited-purpose public use based upon the needs of the department in its sole discretion and at any time. The ~~second~~ priority for scheduling the use of UFA facilities and related equipment- after such primary use, and if determined to be an approved use as provided for above, is as follows:

1. Member Use of the UFA Member in which the facility is located.
2. Member Use of another UFA Member.
3. Government-sponsored Use by the UFA Member in which the facility is located
4. Government-sponsored Use by another UFA Member.
5. Quasi-governmental Use of the UFA Member in which the facility is located.
6. Quasi-governmental Use involving another UFA Member.
7. Government-sponsored or Quasi-governmental Use by a non-member governmental entity.

8. Non-profit or Limited-purpose Public Use.

~~is for programs and activities of a UFA member entity. The third priority for scheduling the use of UFA facilities and equipment is for programs and activities of a non-member governmental entity. The fourth priority for scheduling the use of UFA facilities and equipment is for government sponsored uses of UFA member entities. The fifth priority for scheduling the use of UFA facilities is for government sponsored uses of non-member governmental entities. The UFA, at its sole discretion, reserves the right, after consultation with the governmental entity, to cancel or modify Priority 2-5 usage reservations if the facilities are required for UFA purposes.~~

Fees

The Fire Chief or designee shall establish reasonable fees for non-UFA use of UFA facilities and related equipment and update those fees regularly so that the UFA incurs no expense for their use.

Admission fees may not be charged by the user of facility ~~by the governmental entity or the sponsored user~~ for admission to the facility. ~~Sales of products or services are not permitted on UFA property.~~

Facility Use Agreements

Each ~~governmental entity~~ third-party desiring to use UFA facilities and related equipment shall enter into a written Facility Use Agreement with the UFA setting forth the conditions of use. An entity may enter into a single master agreement covering all entity usage or entity sponsored usage. Each agreement shall protect the UFA from liability arising out of the facility usage, injury or damage to the facility and UFA equipment, provide for adequate supervision and/or security for individuals using the facility, preparation of the facility for use, maintenance and cleaning of the facility, interruption or cancellation of use, separation of activities from office and living space of UFA employees and facility and equipment fees.

Termination and Cancellation of Use

Fire Stations and related facilities, by their nature, are subject to interruptions in staffing and/or emergency usage requirements. No Facility Use Agreement may unconditionally guarantee the condition or possession of the facilities or that the usage of a facility will not be interrupted. The Facility Use Agreement and any policy of the Member entity related to use of UFA facilities must include a provision that UFA reserves the right to cancel or terminate facility usage if necessary for operation purposes at any time and without notice.

Reservations

Reservation requests shall be made in writing to the ~~Community Services Bureau~~
_____ of the UFA which shall coordinate the scheduling with the
Division Commander of the division in which the facility is located.

UNIFIED FIRE AUTHORITY Rules, Policies and Procedures		
Volume I <i>UFA Board Administrative Code of Policies and Procedures</i>	Chapter 3 <i>Personnel</i>	Section 6195 <i>Military Leave and Military Leave Without Pay</i>

REFERENCES:

[UFA Policy and Procedure - Reinstatement](#)

[Uniformed Services Employment and Reemployment Act \(USERRA\)](#)

LEADERS INTENT

Unified Fire Authority (UFA) is committed to protecting the job rights of employees absent on military leave. In accordance with federal and state law, it is the policy of UFA that no employee or prospective employee will be subjected to any form of discrimination based on that person's military membership in or obligation to perform service for any of the Uniformed Services of the United States. Furthermore, no person will be subjected to retaliation or adverse employment action because such person has exercised his or her rights under applicable law or this policy.

ELIGIBILITY POLICY

Employees taking part in a variety of military duties are eligible for certain benefits under this policy. Such military duties include leaves of absence taken by members of the uniformed services, including Reservists, National Guard members for training, periods of active military service, and funeral honors duty, as well as time spent being examined to determine fitness to perform such service. Subject to certain exceptions under applicable laws, these benefits are generally limited to five years of leave of absence.

PROCEDURES

1.0 ~~Annual~~ Military Leave:

1.1 Any merit employee, or probationary employee, is eligible for a paid leave of absence for military duty, not to exceed 1~~5~~⁴ working days per calendar year (~~120~~⁸⁸ hours) for 8-hour firefighter and non-firefighter employees, or ~~123-168~~ hours per the calendar year for 24- hour firefighter employees.

1.1.1 Where the military leave will extend past the current calendar year, the employee's paid leave of absence for the new calendar year will be caught up, along with their other existing benefits, in accordance with the provisions of section 2.0 of this policy, upon the employee's return from military duty.

1.2 If additional time off is required, an employee may, at his or her discretion, use vacation or leave without pay as appropriate.

UNIFIED FIRE AUTHORITY Rules, Policies and Procedures		
Volume I <i>UFA Board Administrative Code of Policies and Procedures</i>	Chapter 3 <i>Personnel</i>	Section 6195 <i>Military Leave and Military Leave Without Pay</i>

- 1.3 The employee is required to provide advance written or verbal notice to UFA for all military duty unless giving notice is otherwise impossible or unreasonable, or precluded by military necessity. An employee should provide UFA notice as far in advance as is reasonable, under the circumstances. Written notice is preferred, but not required, with email being the preferred method of contact. ~~under the law may request military leave by submitting a copy of the order requiring the attendance of the employee for military duty.~~ This notice shall be given to the employee's ~~Division Commander Supervisor~~ as soon after receipt of the orders as possible, before prior to the commencement of the leave. The Division Commander Supervisor who shall send a copy (or if verbal the information will be relayed) to the Staffing Office, the Human Resources Division and the Payroll Coordinator. ~~and a~~ A copy of the notice will ~~shall~~ be placed in the employee's personnel file. The ~~order notice, order,~~ or additional attachments should include the date upon which the leave is to commence and the anticipated length of the leave.

2.0 Leave For Active Military Duty.

- 2.1 Employees ordered to active military duty (activated or mobilized) under provisions of the Uniformed Services Employment and Reemployment Act (USERRA) may be absent from employment for ~~any~~ period of up to five years as required when serving under official orders and as prescribed in the Act.
- 2.1.1 An employee ordered to active ~~duty~~ (activated or mobilized) shall be eligible to use the 12088, or ~~123168~~, hours of military leave upon commencement of the active duty if that leave has not been used previously during the calendar year.
- 2.1.2 If only a portion of the 12088, or ~~16823~~, hours of military leave has been used, an employee ordered to active duty may use the remainder of the hours upon commencement of the active duty.
- 2.1.3 Once the 12088, or ~~168123~~, hours of military leave have been used, an employee ordered to active duty will be placed in a military leave without pay status, as explained below, for the remainder of his or her active duty unless the employee specifically requests to use vacation leave hours instead.

UNIFIED FIRE AUTHORITY Rules, Policies and Procedures		
Volume I <i>UFA Board Administrative Code of Policies and Procedures</i>	Chapter 3 <i>Personnel</i>	Section 6195 <i>Military Leave and Military Leave Without Pay</i>

2.1.3.1 Military leave without pay will be calculated by using one of two methods, whichever would have the least financial impact on the employee's wages:

- The MLWOP may be calculated based on the number of hours the employee would normally have worked, during the period covered by the military orders.
- The MLWOP may be calculated based on the employee's daily salary (annual salary divided by 365) for the number of days of deployment covered by the military order

Military leave without pay will be calculated based on the number of hours the employee would normally have worked, during the period covered by the military orders.

~~2.2 A copy of the order activating or mobilizing the employee shall be provided to the employee's Division Commander Supervisor as soon as possible before the commencement of the leave. The Division Commander Supervisor will forward a copy to the Human Resources Division and the staffing office, if applicable, and another a copy shall be placed in the employee's personnel file.~~

~~2.23~~ Employees ordered to active duty will continue to accrue benefits under the Utah State Retirement Systems, including having retirement contributions paid in their name. If the employee does not return to employment, the ~~Unified Fire Authority (UFAUFA)~~ will seek to have those contributions reimbursed, and the retirement service credit may be adjusted by the Utah State Retirement Systems.

~~2.34~~ The accrual of vacation ~~and~~ sick leave, and holiday leave will be discontinued during ~~the any~~ period of ~~unpaid~~ military activation leave without pay, ~~for periods of that exceeds thirty days or more~~. However, upon return to employment, vacation accrual rates will be credited based on the total length of service, including the period of military activation leave without pay.

~~2.45~~ An employee on military leave without pay for more than thirty days who wants to maintain existing health, dental, or life insurance, or 125 pre-tax cafeteria deductions shall be required to pay 50% of the applicable health and dental insurance premiums that the UFA also contributes to, and the same cafeteria deductions and life insurance

UNIFIED FIRE AUTHORITY Rules, Policies and Procedures		
Volume I <i>UFA Board Administrative Code of Policies and Procedures</i>	Chapter 3 <i>Personnel</i>	Section 6195 <i>Military Leave and Military Leave Without Pay</i>

premiums he or she normally pays. The UFA shall pay the remaining 50% of the applicable insurance premiums.

2.45.1 If the leave is for twelve weeks or less, the employee's appropriate deductions will be caught up by deducting them from the first paycheck(s) received after returning from leave or from the employee's last paycheck if they do not return from leave. Any amounts still owing may be billed to the employee.

2.56 If an employee elects to discontinue his or her insurance coverage, while on military leave without pay, upon return to work, he or she may reinstate the insurance coverage he or she had when the leave began, without pre-existing conditions or re-enrollment requirements. Employees who are on leave during open enrollment shall be provided with the same options as active employees.

2.76 An employee returning from military leave without pay shall be reinstated to his or her former position, or to a comparable position, without loss of seniority, pay, benefits or other employment rights that would have been accrued were it not for the military leave without pay, in accordance with UFA Policy and Procedure - Reinstatement.

2.78 All conditions of eligibility for the benefits and rights provided under this policy are contingent upon the employee's compliance with the provisions of USERRA.

3.0 Supervisors shall not discriminate or otherwise adversely treat employees based on their military status.

Replaces policy dated September ~~20, 2005~~28, 2015

Unified Fire Authority - Bill Watch List

Date: February 13, 2020

Contact: Dave@spatafore.info - (801) 541-4441 or Ashley@spatafore.info - (323) 397-9079

Bill #	Sponsor	Short Title	Summary	Position	UFA LEAD/ Comments	Status
HOUSE						
<u>HB 22</u>	Hall	Retirement Amendments		Monitor	Chief Petersen/	Senate Rules
<u>HB 29</u>	Schultz	Building Code Amendments	Adopts and amends the residential provisions of the 2018 edition of the International Swimming Pool and Spa Code; under certain conditions, exempts airport hangars from having a fire-resistance exterior wall rating of not less than two hours	Monitor	Bradley Larson/	Senate Flr
<u>HB 40</u>	Ballard	Water Loss Accounting Act	Enacts the Water Loss Accounting Act, including: defining terms; granting rulemaking authority; providing for a technical advisory committee; requiring water loss accounting reports; and providing for technical assistance	Monitor	Bradley Larson/	House Nat. Resources; Held
<u>HB 41</u>	Stratton	State Water Policy Amendments	Outlines the water policies of the state; encourages state agencies to follow the state policy; addresses suits referencing the state policy; and requires an annual review of the policy	Monitor	Bradley Larson/	Senate Rules
<u>HB 54</u>	Snider	Building Construction Amendments	Amends the definition of the State Construction Code to include standards for the use of mass timber products; enacts building standards for the use of mass timber products for residential and commercial building construction	Support	Bradley Larson/	House Rules
<u>HB 66</u>	Albrecht	Wildland Fire Planning and Cost Recovery Amendments	Grants the Public Service Commission rulemaking authority to enact rules establishing procedures for the review and approval of a wildland fire protection plan; provides that a qualified utility or an electric cooperative are not deemed to have negligently, recklessly, or intentionally caused a wildland fire if the qualified utility or electric cooperative is in compliance with an approved wildland fire protection plan	Monitor	Brian Roberts/ Dominic Burchett/	House Flr
<u>HB 69</u>	Arent	Sick Leave Amendments	Requires certain employers to allow an employee to use accrued sick leave to care for an immediate family member under certain conditions; prohibits an employer from taking adverse action against an employee for using sick leave in accordance with this bill	Monitor	Chief Petersen/	House Business + Labor; Feb 13
<u>HB 92</u>	Snider	Fire Amendments	Prohibits a governmental agency from prohibiting fires being started when the United States National Weather Service clearing index for the area where the fire is to occur is above a certain level	Monitor	Brian Roberts/ Dominic Burchett/	House Nat. Resources; Feb 13
<u>HB 96</u>	Ferry	Water Forfeiture Amendments	Modifies exemptions related to a lease; modifies exemption for a water right in a surface reservoir if storage is limited by safety, regulatory, or engineering restraints; addresses the requirement that a public water supplier meets the reasonable future water requirement;	Monitor	Bradley Larson/ Rachel Anderson/	House Flr

Unified Fire Authority - Bill Watch List

Date: February 13, 2020

Contact: Dave@spatafore.info - (801) 541-4441 or Ashley@spatafore.info - (323) 397-9079

<u>HB 98</u>	Hall	Offenses Against the Administration of Government Amendments	Provides an exception for the de minimus use of public property by a public servant; makes it a crime for a public servant to: willfully damage or dispose of public property without legal authority; commit theft of public property or temporarily appropriate public property for personal use; or willfully fail to keep and safeguard public property in the public servant's possession; establishes criminal penalties, based on the value of, or cost to repair, public property; addresses related penalties	Support/work	Chief Petersen/ Brian Roberts/ A revised draft is in progress with UFA's comments incorporated	House Govt. Ops; Not considered
<u>HB 101</u>	Moss	Distracted Driver Amendments	Prohibits certain uses of a handheld wireless communication device while operating a motor vehicle on a roadway; amends penalties for a violation	Support	Jay Torgersen/ Mike Greensides/ Layne Hilton	House Flr
<u>HB 104</u>	King	911 Responsibilities in an Emergency	Makes it a class B misdemeanor to fail to contact emergency services in the event of a crime or another emergency subject to certain exceptions	Support	Jay Ziolkowski /	House Flr
<u>HB 188</u>	Harrison	Emergency Management Act Amendments	Requires coordination with municipalities and counties to ensure access to the Integrated Public Alert and Warning System; requires training every three years to all emergency service agencies, managers, and others; requires each political subdivision to have an alert plan and to provide a copy of the plan to the Division of Emergency Management	Support	Clint Mecham/	Senate Rules
<u>HB 190</u>	Johnson	Local Government Cooperation Contracts	Provides that cities and counties shall provide or contract for emergency medical\ services within their jurisdictions	Support	Jay Ziolkowski/	House Law Enforcement
<u>HB 225</u>	Potter	Phased Retirement Amendments	Modifies definitions applicable to the phased retirement program; modifies phased retirement provisions applicable to public safety service employees and firefighter service employees; specifies provisions for a retiree employed on a three-quarter time basis who enters a phased retirement agreement; extends the repeal date for the phased retirement program	Support	Chief Petersen/ We support as drafted, as the current parameters for a 50/50 phased retirement remain intact and the sunset date for the entire program is extended	House Flr
<u>HB 265</u>	Seegmiller	Government Records Transparency Act	Requires a govt. entity to provide an annual report to the state auditor detailing the collection, use, and disclosure of any personal identifying information by the government agency for that year.	Oppose	Brian Roberts/ Chief Petersen/	House Rules
<u>HB 305</u>	Pierucci	Impact Fee Amendments	Allows certain municipalities to impose an impact fee for development activity on certain property located in an unincorporated area	Monitor	Chief Petersen/	House Rules
SENATE						
<u>SB 5</u>	Harper	Retirement and Independent Entities Base Budget	Transfers 12,000,000 from the general fund to the Firefighters Retirement Trust & Agency Fund	Support	Chief Petersen/	Passed
<u>SB 23</u>	Bramble	DOPL Amendments	Annual DOPL modifications	Monitor	Brad Larson/	Senate Flr

Unified Fire Authority - Bill Watch List

Date: February 13, 2020

Contact: Dave@spatafore.info - (801) 541-4441 or Ashley@spatafore.info - (323) 397-9079

<u>SB 56</u>	Harper	Public Safety and Firefighter Tier II Retirement Enhancements	Amends the line-of-duty death benefits payable to the surviving spouse of an active member of the New Public Safety and Firefighters; allows for the growth in the insurance premium tax to pay for a portion of the retirement benefits for state employees only; maintains the agency's required retirement contribution at 14%	Support	Chief Petersen/	Senate Flr
<u>SB 90</u>	Buxton	Procurement Code Amendments	Makes changes to eliminate redundancy and technical issues	Monitor	Brian Roberts/ Rachel Anderson	Senate Flr
<u>SB 115</u>	Cullimore	Bonding Amendments	Provides that a first lien is created on ad valorem taxes for the payment of principal and interest on the local political subdivision's general obligation bonds	Monitor	Rachel Anderson/	Senate Govt. Ops
<u>SB 130</u>	Harper	911 Communications Amendments	Requires the PSAP advisory committee to recommend, the Utah Communications Authority Board to adopt, and public safety answering points to adopt a statewide CAD-to-CAD call handling and 911 call transfer protocol; modifies provisions relating to the Utah Communications Authority's strategic plan; requires the Utah Communications Authority to report to legislative committees on the authority's plan for and progress in implementing audit recommendations; modifies provisions relating to Utah Communications Authority divisions and advisory committees;	Under Review	Chief Petersen/	Senate Rules
Unnumbered Bills:						
	Hutchings	Emergency Task Force Interlocal Agreement	Allows the State and UT-TF1 to enter into an interlocal agreement for a state deployment	Priority Support	Brian Roberts/	

UFA - Legislative Committee

Contact: Dave@spatafore.info - (801) 541-4441 or Ashley@spatafore.info - (323) 397-9079

Name & Title		Cell/ Text	Email
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