



UNIFIED FIRE AUTHORITY BOARD AGENDA

November 17, 2020 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE FOR AN **ELECTRONIC MEETING ONLY**, DUE TO THE COVID-19 PANDEMIC

THE PUBLIC MAY ATTEND ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTl9lSDIxMS96KzZXZz09>

Password: 123911

1. Call to Order – Chair Perry
2. Public Comment
Please limit comments to three minutes each. There are two options for comments during this meeting:
 - a. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the queue and invited to speak.
 - b. EMAIL: Public comments will be accepted prior to the meeting via email at publiccomment@unifiedfire.org until 7:00 a.m. November 16, 2020. Emailed comments submitted prior to 7:00 a.m. November 16, 2020, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.
3. Minutes Approval – Chair Perry
 - a. October 20, 2020
4. Committee Updates
 - a. Benefits & Compensation Committee (No meeting) – Chair Dahle
 - i. Report on meeting with Chief Petersen on wage analysis for sworn
 - b. Governance Committee (No meeting) – Chair Silvestrini
 - c. Finance Committee (Meeting held 10/29/20) – Chair Stewart
 - i. Report on Meeting Held 10/29/20
5. Consent Agenda – CFO Hill
 - a. Review of October Disbursements
 - b. Approval of Fiscal Year 19/20 Financial Audit

6. Consider Resolution 11-2020A Approving Proposed Exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2021 – CFO Hill
7. Consideration of Market Wage Adjustment Effective January 1, 2021 – Chief Petersen
8. Approval of 2021 UFA Board Meeting Schedule – Chair Perry
9. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2020/2021 Fiscal Year Budget – CFO Hill
10. Consider Resolution 11-2020B to Approve a Budget Amendment for the 2020/2021 Fiscal Year Budget – CFO Hill
11. Determination of Multiple Member Surplus Vehicle Requests – AC Burchett
12. Fire Chief Report
 - a. WL Season Close-Out – DC Widdison
 - b. Standards of Cover Update – AC Higgs
 - c. Staffing Overtime Update
 - d. Strategic Plan Update
13. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

 - a. discussion of the character, professional competence, or physical or mental health of an individual;
 - b. strategy sessions to discuss pending or reasonably imminent litigation;
 - c. strategy sessions to discuss the purchase, exchange, or lease of real property;
 - d. discussion regarding deployment of security personnel, devices, or systems; and
 - e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting
14. Discussion on Performance of the Fire Chief and Chief Legal Officer – Chair Perry
15. Adjournment – Chair Perry

The next Board meeting will be held December 15, 2020 at 7:30 a.m. electronically ONLY.

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 16th day of November, 2020 on the UFA bulletin boards, the UFA website www.unifiedfire.org , posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



UNIFIED FIRE AUTHORITY BOARD MINUTES

October 20, 2020 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order

Quorum was obtained

Chair Perry called the meeting to order at 7:31 a.m.

2. Public Comment

None

Public comment was made available live and with a posted email address

3. Approval of Minutes

Mayor Hale moved to approve the minutes from the October 20, 2020 UFA Board Meeting as submitted

Mayor Silvestrini seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush		Peterson	Y
Dahle	Y	Reberg	Y
Hale	Y	Silvestrini	Y
Henderson		Snelgrove	Y
Hull	Y	Sondak	Y
Knopp	Y	Stewart	Y
		Westmoreland	Y

4. Consent Agenda

a. Review of September Disbursements

Mayor Silvestrini moved to approve the September disbursements as submitted

Mayor Overson seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Reberg	Y
Hale	Y	Silvestrini	Y
Henderson		Snelgrove	Y
Hull	Y	Sondak	Y
Knopp	Y	Stewart	Y

		Westmoreland	Y
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5. Committee Updates

- Benefits & Compensation Committee
 - No meeting held
 - Discussion will begin on the status of compensation review for a market adjustment consideration for January 2021
- Governance Committee
 - Meeting Held 9/22/20
 - The Committee reviewed Board Policies that will be presented in more detail later in this agenda
- Finance Committee
 - Meeting scheduled 10/29/20
 - The Committee will be meeting to review amendments and adjustments to the budget

6. Resolution 10-2020A Discussion and Consideration to Approve Proposed UFA Board Policies

- The policies reviewed are based on current policies for UFA
- All policies were reviewed by the Governance Committee and all suggested changes and clarifications have been made
- CLO Roberts outlined the work done and changes made
- Mayor Silvestrini pointed out that a benefit included in the previous policy to past Board Members was a waiver of the cost if transported via ambulance
 - The Committee felt that this was not necessary or perceived as just
- Council Member Stewart asked that mention should be made in Section 3, Page 3, that the ILA has been amended
 - CLO Roberts will make that correction to specifically reference the ILA
- Chief Petersen stated that the intent is to keep these separate from the Operational Policies, the Board establishes the Policy and the Chief establishes the organizational policy that provides the details necessary to meet Board Policy
 - The Board can quickly review their intent through these policies and only the Board can make changes to these policies during a public meeting.

Mayor Silvestrini moved to approve Resolution 10-2020A UFA Board Policies as discussed and with the amendment that Council Member Stewart suggested regarding the ILA

Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Reberg	Y
Hale	Y	Silvestrini	Y
Henderson		Snelgrove	Y
Hull	Y	Sondak	Y
Knopp	Y	Stewart	Y
		Westmoreland	Y

Resolution 10-2020B Authorizing Acceptance of an Annual Light the Night Donation

- The Board preliminarily accepted the donation from Home Depot in order to collect the equipment for the September 27-October 4 event
- This year's event kick-off took place at Riverton Station 124
- The intent of this resolution is to allow acceptance of the donation on an annual basis

Mayor Silvestrini moved to approve Resolution 10-2020B authorizing acceptance of an annual Light the Night Donation

Council Member Bailey seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Reberg	Y
Hale	Y	Silvestrini	Y
Henderson		Snelgrove	Y
Hull	Y	Sondak	Y
Knopp	Y	Stewart	Y
		Westmoreland	Y

8. Quarterly Financial Report

- CFO Hill presented the 1st quarter report for UFA
- Member Fee revenue coming in as expected
- CFO Hill noted that the Salary/Benefit expenditures capture payroll through September 25
 - The fund is not 5% under-expended, this is just a timing issue
 - Maintenance for office equipment will be amended as the costs were budgeted to another line item moving forward
 - Mayor Sondak inquired as to the negative expenditure costs
 - CFO Hill stated that some encumbrances are carry overs from FY19/20
 - These amounts will be balanced once the audit completes and the year is closed out
- The WL Fund and EM Fund are awaiting reimbursements

Mayor Silvestrini moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Council Member Bailey seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Reberg	Y
Hale	Y	Silvestrini	Y
Henderson		Snelgrove	Y
Hull	Y	Sondak	Y
Knopp	Y	Stewart	Y
		Westmoreland	Y

9. CARES Funding Update and Consideration to Recommend Municipalities Consider COVID-19 Expenditures for Substantially Dedicated UFA Employees

- CFO Hill discussed the memo presenting an option for use of CARES Funding received by the municipalities, for fire protection
 - 65.71% of the Member Fee can be attributed to Engine/Truck Staffing
- The US Treasury updated the guidance to define substantially dedicated employees, thereby allowing the option for municipalities to provide payroll/benefits for those employees
- Mayor Silvestrini expressed concern for those who belong to a taxing district as they are not paying directly for fire service, but through property taxes
 - Mayors Bush and Overson expressed the same concern with how to allocate funds when the fees have been collected through taxes
 - It was discussed that each entity should make their own decision
- Chief Petersen appreciates the dialogue, but pointed out that the service area has the same burden that CARES is provided to manage, however, CARES funding rules may not allow for this burden to be reduced
- CFO Hill believes the best way to manage the funds is to offset the Member Fee already paid and boost the fund balance moving forward
 - Council Member Stewart expressed concern with the fund balance for Riverton and Herriman if this were the case
- Conceptually this doesn't build fund balance, it is a mechanism for municipalities to use CARES Funding
 - Chair Perry stressed that this is just a guideline for funds, not a mandatory directive

Mayor Silvestrini moved to the recommended the numbers provided to municipalities to consider COVID-19 expenditures for substantially dedicated UFA employees

Mayor Dahle seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Reberg	Y
Hale	Y	Silvestrini	Y
Henderson		Snelgrove	Y
Hull	Y	Sondak	Y
Knopp	Y	Stewart	N
		Westmoreland	Y

10. Consider the Date of November 17, 2020 for a Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2020-2021 Fiscal Year Budget

Mayor Silvestrini moved to set the date of November 17, 2020 for a Public Hearing to receive and consider comments on the proposed amendments to the 2020-2021 Fiscal Year Budget

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
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Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Reberg	Y
Hale	Y	Silvestrini	Y
Henderson		Snelgrove	Y
Hull	Y	Sondak	Y
Knopp	Y	Stewart	Y
		Westmoreland	Y

11. Discuss Process for Fire Chief and Chief Legal Officer Job Performance Review

- Mayor Silvestrini suggested that the same process as was used in the past be used again.
- Direct reports will be invited to provide feedback to the Board in a closed session
- Chief Petersen also requested the Board consider IAFF Leadership feedback during the closed session
- Mayor Knopp asked who determines which direct reports are invited
- The Organizational Chart shows who the direct reports are
- The Board agreed to continue the process as was done in past years, staff will arrange for these meetings in November

12. Fire Chief Report

- Closest Unit AVL Response
 - Chief Petersen explained how the responses are working
 - While only a few weeks into the program, the CAD seems to be doing well and all local Chiefs remain committed to the six-month trial period
 - Chief plans to make himself available to all the municipalities in November to discuss the specific impact for each municipality
 - Councilman Stewart mentioned that Riverton would be very interested in this discussion
- Mutual Aid Report
 - This report is designed to capture the unit hours, personnel hours and number of times a unit is committed to a neighboring area
 - The report should be available in November and will be delivered to Fire Chiefs each month
 - This information will be tracked and reported monthly
 - Chief reminded the Board that this is a huge community “win”
 - Imbalances will need to be accounted for with those areas impacted
 - Currently the AVL Response is on a 6-month trial
- Versaterm Update
 - Very few problems thus far
 - BC Ascarte, Ginger Watts, OC Dern, Justin Watters, Captain Cunningham, and Les Olson staff, have done a great job staying in front of any anticipated issues and with preparing for implementation of the CAD
 - We have leaned forward on this difficult project, in no way have we been reactionary or been a victim to this project, in no way have we been reactionary or been a victim to this project
- Staffing Overtime
 - The Staffing Office has done a great job in maintaining staffing
 - Mandatory Staffing has been implemented more often than desired; however, seats have all been filled with relatively few exceptions
 - Mandatory Staffing has been an impact for several Firefighters, it is a difficult thing to affect their personal plans on short notice with the potential of discipline if they refuse the call

- Chief plans to over hire by 9 this year and will consider proposing time and a half for all extra hours worked in Operations to help reduce the times Mandatory Staffing is utilized
- COVID leave and personnel assignments to EM have been a larger impact this year than normal

13. Closed Session

A Closed Session was held, due to the electronic nature of the meeting, the meeting was adjourned prior to holding the closed session

No actions were taken following the session

14. Adjournment

Mayor Silvestrini moved to enter into a closed session and adjourn the October 20, 2020 meeting
Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Reberg	Y
Hale	Y	Silvestrini	Y
Henderson		Snelgrove	Y
Hull	Y	Sondak	Y
Knopp	Y	Stewart	Y
		Westmoreland	Y

BOARD MEMBERS IN ATTENDANCE:

Associate Deputy Mayor Mike Reberg
Council Member Allan Perry
Council Member Gary Bowen
Council Member Kathleen Bailey
Council Member Richard Snelgrove
Council Member Sheldon Stewart
Council Member Trish Hull
Mayor Dan Knopp

Mayor Harris Sondak
Mayor Jeff Silvestrini
Mayor Kelly Bush
Mayor Kristie Overson
Mayor Mike Peterson
Mayor Robert Dahle
Mayor Robert Hale
Mayor Tom Westmoreland

BOARD MEMBERS ABSENT:

Council Member Jared Henderson

STAFF IN ATTENDANCE:

CFO Tony Hill
Chief Petersen

CLO Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Burchett
AC Higgs
AC Pilgrim
Alan Rae
Arriann Woolf

Bill Brass
Chase Andrizzi
Dan Yates
Darren Park
DC Case

DC Larson
DC Widdison
DOC Easton
Dominic Burchett
Dustin Dern

Erica Langenfass
Jay Torgersen
Jen Andrus, Alta
Jordan Terry
Kate Turnbaugh
Ken Aldridge
Kiyoshi Young

Lana Burningham
Larson Wood
Matt McFarland
Michael Greensides
Nate Bogenschutz
Pat Costin
Rachel Anderson, UFSA Counsel

Ryan Love
Shelli Fowlks
Steve Ball
Steve Quinn
Susie Becker
Wade Russell

DRAFT

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
OCTOBER 2020

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Oct-20	10/9/2020	1	PAYROLL TRANS FOR 9/30/2020 PAY PERIOD	N/A	\$ 1,963,273.29
Oct-20	10/23/2020	3	PAYROLL TRANS FOR 10/15/2020 PAY PERIOD	N/A	1,260,464.91
Oct-20	10/8/2020	84142	SELECTHEALTH	10312020	574,171.50
Oct-20	10/8/2020	2	URS ACH PAYMENT - 10/9/2020 PAYROLL	N/A	548,666.66
Oct-20	10/24/2020	10	URS ACH PAYMENT - 10/23/2020 PAYROLL	N/A	492,013.94
Oct-20	10/13/2020	3	EFTPS - 10/9/2020 PAYROLL	N/A	479,973.17
Oct-20	10/26/2020	5	EFTPS - 10/23/2020 PAYROLL	N/A	240,271.15
Oct-20	10/23/2020	9	STATE TAX ACH - 10/23/2020 PAYROLL	N/A	196,189.99
Oct-20	10/6/2020	10062020	WELLS FARGO BUSINESS CARD	Multiple	191,025.50
Oct-20	10/14/2020	101422	LES OLSON COMPANY	Multiple	76,201.04
Oct-20	10/22/2020	84161	DEPARTMENT OF HEALTH	21H5000246	72,252.05
Oct-20	10/8/2020	84140	PUBLIC EMPLOYEES HEALTH PROGRAM	SEPBILL2020	68,729.19
Oct-20	10/28/2020	84191	UTAH LOCAL GOVERNMENTS TRUST	Multiple	64,959.79
Oct-20	10/22/2020	84165	FUEL NETWORK	Multiple	56,306.31
Oct-20	10/15/2020	84158	UNIFIED FIRE SERVICE AREA	Multiple	47,015.28
Oct-20	10/7/2020	100722	GCS BILLING SERVICES	Multiple	27,699.92
Oct-20	10/14/2020	101420	APPARATUS EQUIPMENT & SERVICE, INC	Multiple	27,283.03
Oct-20	10/15/2020	84155	ROCKY MTN POWER	Multiple	26,769.68
Oct-20	10/8/2020	84132	CUSTOM BENEFIT SOLUTIONS, INC.	10092020	21,852.34
Oct-20	10/22/2020	84174	CUSTOM BENEFIT SOLUTIONS, INC.	10232020	21,737.76
Oct-20	10/8/2020	84128	UTAH VALLEY UNIVERSITY	J0168116	21,354.00
Oct-20	10/21/2020	102120	FIRE CATT LLC	8836	20,448.68
Oct-20	10/8/2020	84131	AFLAC GROUP INSURANCE	9302020	17,904.18
Oct-20	10/28/2020	84188	MOPA, LLC	20-7208	13,824.98
Oct-20	10/8/2020	84145	SELECTHEALTH	10312020RET	12,378.60
Oct-20	10/21/2020	102122	MAYORS FINANCIAL ADMIN	MFA0000744	12,222.39
Oct-20	10/8/2020	84136	LOCAL 1696 - IAFF	10102020	9,743.78
Oct-20	10/15/2020	84159	ZOLL MEDICAL CORPORATION	Multiple	9,565.25
Oct-20	10/22/2020	84176	LOCAL 1696 - IAFF	10232020	9,463.35
Oct-20	10/8/2020	84121	GALLAGHER BENEFIT SERVICES, INC	Multiple	9,000.00
Oct-20	10/21/2020	102123	NAPA AUTO PARTS	Multiple	8,789.40
Oct-20	10/22/2020	84163	FIRE & POLICE SELECTION, INC	19298	7,473.55
Oct-20	10/15/2020	84151	KEDDINGTON & CHRISTENSEN LLC	3768	7,000.00
Oct-20	10/21/2020	102124	WEIDNER FIRE	Multiple	6,157.90
Oct-20	10/31/2020	12	TRANSFER FOR CM MOVED FROM COVID ACTIVITY #4019EM TO 4019UF/	N/A	5,267.89
Oct-20	10/22/2020	84170	NOREX INC	642675	4,500.00
Oct-20	10/22/2020	84171	ROWLAND, GERALD KIM	44075	4,166.67
Oct-20	10/21/2020	102121	LES OLSON COMPANY	Multiple	3,984.82
Oct-20	10/22/2020	84164	FIRETRUCKS UNLIMITED, LLC	11691	3,880.50
Oct-20	10/8/2020	84133	FIDELITY SECURITY LIFE INSURANCE CO	164458146	3,259.64
Oct-20	10/14/2020	101424	QUALITY TIRE COMPANY	226408-00	3,015.30
Oct-20	10/7/2020	100724	LES OLSON COMPANY	Multiple	2,950.07
Oct-20	10/28/2020	84185	CENTERPOINT	1898	2,750.00
Oct-20	10/29/2020	11	TRANSFER FUNDS FOR PATIENT REFUNDS - 10/29/20	N/A	2,721.53
Oct-20	10/15/2020	84148	ENVIRO SYSTEM RESEARCH INSTITUTE INC	Multiple	2,660.00
Oct-20	10/7/2020	100725	SERVICEMASTER OF SALT LAKE	133984A	2,250.00
Oct-20	10/8/2020	84144	FIREFIGHTERS CREDIT UNION	10102020TV	2,141.41
Oct-20	10/22/2020	84184	FIREFIGHTERS CREDIT UNION	10232020TV	2,131.64
Oct-20	10/8/2020	84139	OFFICE OF RECOVERY SERVICES	10102020	2,126.16

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\FY20-21\2020-10 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
OCTOBER 2020

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Oct-20	10/22/2020	84179	OFFICE OF RECOVERY SERVICES	10232020	2,126.16
Oct-20	10/9/2020	1	TO TRANSFER CASH FOR MOVING EMAC #1 FIXED BENEFITS	N/A	2,105.40
Oct-20	10/28/2020	84186	CUSTOM BENEFIT SOLUTIONS	36959	1,978.00
Oct-20	10/8/2020	84135	INFOARMOR	3379SEP20	1,969.80
Oct-20	10/22/2020	84167	KRONOS INCORPORATED	Multiple	1,922.48
Oct-20	10/22/2020	84180	PUBLIC EMPLOYEES LT DISABILITY	10232020	1,900.38
Oct-20	10/15/2020	84153	PURCELL TIRE CO.	Multiple	1,754.18
Oct-20	10/15/2020	84152	KRONOS INCORPORATED	11666480	1,741.71
Oct-20	10/7/2020	100726	WEIDNER FIRE	57676	1,722.00
Oct-20	10/8/2020	84129	WASATCH FRONT WASTE RECYCLE DIST	Multiple	1,711.40
Oct-20	10/8/2020	84134	FIREFIGHTERS CREDIT UNION	10102020SF	1,694.71
Oct-20	10/22/2020	84175	FIREFIGHTERS CREDIT UNION	10232020SF	1,691.09
Oct-20	10/22/2020	84168	LIFE-ASSIST, INC	1037065	1,205.90
Oct-20	10/22/2020	84173	UTAH COMMUNICATIONS AUTHORITY	#INV-446	1,054.44
Oct-20	10/8/2020	84119	DOMINION ENERGY	G-ADM 9/20	982.16
Oct-20	10/8/2020	84122	JAN-PRO OF UTAH	Multiple	960.00
Oct-20	10/8/2020	84116	A TO Z LANDSCAPING, INC.	25656A	835.33
Oct-20	10/8/2020	84120	FORMAN, CHAD	1013	800.00
Oct-20	10/28/2020	84192	WELCH, JAIME ALLISON	Multiple	780.00
Oct-20	10/7/2020	100720	APPARATUS EQUIPMENT & SERVICE, INC	20-IV-4283	750.00
Oct-20	10/22/2020	84166	IMPROVISATIONS INC	5373	675.00
Oct-20	10/28/2020	84189	SNOWBIRD RESORT LLC	Multiple	628.57
Oct-20	10/14/2020	101421	GOLD CUP SERVICES INC	Multiple	621.00
Oct-20	10/8/2020	84126	THE PARTRIDGE GROUP	Multiple	600.00
Oct-20	10/8/2020	84127	UTAH BROADBAND LLC	Multiple	597.00
Oct-20	10/28/2020	84187	DOMINION ENERGY	Multiple	557.81
Oct-20	10/14/2020	4	DWS UNEMPLOYMENT ACH - 9/30/2020	N/A	545.69
Oct-20	10/8/2020	84130	WORKFORCEQA, LLC	17158	501.00
Oct-20	10/8/2020	84124	LOVE COMMUNICATIONS, LLC	55030	487.50
Oct-20	10/8/2020	84123	JOHNSON ROBERTS & ASSOCIATES INC	Multiple	437.50
Oct-20	10/9/2020	14	TO RECORD MANUAL CHECK 84160 - 10/9/20 PAYROLL	N/A	360.00
Oct-20	10/8/2020	84118	DOMINION ENERGY	Multiple	349.50
Oct-20	10/15/2020	84150	INTERSTATE BILLING SERVICE, INC.	Multiple	334.38
Oct-20	10/8/2020	84117	CUSTOM BENEFIT SOLUTIONS	36255	326.20
Oct-20	10/22/2020	84182	UTAH RETIREMENT SYSTEMS	Multiple	267.26
Oct-20	10/22/2020	84172	STAPLES	Multiple	261.96
Oct-20	10/15/2020	84147	DOMINION ENERGY	Multiple	224.45
Oct-20	10/15/2020	84149	HONEY BUCKET	551745453	210.00
Oct-20	10/15/2020	84146	COPPERTON IMPROVEMENT DISTRICT	W-#115 9/20	204.50
Oct-20	10/28/2020	84190	UTAH BROADBAND LLC	992508	199.00
Oct-20	10/14/2020	101423	MOUNTAIN ALARM	2210879	192.00
Oct-20	10/8/2020	84138	ND CHILD SUPPORT DIVISION	10102020	179.00
Oct-20	10/22/2020	84178	ND CHILD SUPPORT DIVISION	10232020	179.00
Oct-20	10/22/2020	84162	DOMINION ENERGY	Multiple	167.99
Oct-20	10/8/2020	84141	SALT LAKE VALLEY LAW ENFORCE ASSOC	10102020	152.00
Oct-20	10/22/2020	84181	SALT LAKE VALLEY LAW ENFORCE ASSOC	10232020	152.00
Oct-20	10/15/2020	84156	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 9/20	103.52
Oct-20	10/7/2020	100721	BESTSHRED, LLC	4977090920	75.00
Oct-20	10/22/2020	84169	MIDVALLEY IMPROVEMENT DISTRICT	S-#126 12/20	66.00

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\FY20-21\2020-10 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
OCTOBER 2020

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Oct-20	10/15/2020	84157	SATCOM GLOBAL INC.	AI10200679	47.87
Oct-20	10/8/2020	84143	UTAH STATE TAX COMMISSION	10102020SC	40.00
Oct-20	10/22/2020	84183	UTAH STATE TAX COMMISSION	10232020SC	40.00
Oct-20	10/7/2020	100723	GOLD CUP SERVICES INC	845259	33.00
Oct-20	10/22/2020	84177	MOUNTAIN AMERICA CREDIT UNION	10232020	28.00
Oct-20	10/8/2020	84137	MOUNTAIN AMERICA CREDIT UNION	10102020	27.00
Oct-20	10/8/2020	84125	ROCKY MOUNTAIN WATER COMPANY	159073	25.20
Oct-20	10/15/2020	84154	ROCKY MOUNTAIN WATER COMPANY	Multiple	21.00
					<u>\$ 6,709,590.23</u>

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\FY20-21\2020-10 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING
OCTOBER 2020

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Oct-20	10/29/2020	2	EOC TRANSFER - 10/9/2020 PAYROLL	N/A	\$ 154,922.44
Oct-20	10/29/2020	3	EOC TRANSFER - 10/23/2020 PAYROLL	N/A	112,307.91
Oct-20	10/22/2020	7525	COMPUNET, INC	Multiple	10,794.55
Oct-20	10/14/2020	101427	SERVICEMASTER OF SALT LAKE	Multiple	10,606.05
Oct-20	10/22/2020	7528	IHEARTMEDIA	Multiple	10,000.00
Oct-20	10/29/2020	1	FUNDS TRANSFER FROM EM TO FIRE - SEPTEMBER PCARDS	N/A	9,579.28
Oct-20	10/22/2020	7529	SYMBOL ARTS, LLC	0359112-IN	9,500.00
Oct-20	10/21/2020	102125	LES OLSON COMPANY	Multiple	8,330.58
Oct-20	10/14/2020	101426	LES OLSON COMPANY	MIT203467.1	7,448.00
Oct-20	10/28/2020	7531	UTAH LOCAL GOVERNMENTS TRUST	1586618C	5,365.68
Oct-20	10/21/2020	102126	SERVICEMASTER OF SALT LAKE	134134	5,326.65
Oct-20	10/7/2020	100727	JORDAN COMMONS FUNDING LLC	2020-2021	5,150.00
Oct-20	10/15/2020	7524	ROCKY MTN POWER	E-EOC 9/20	4,798.04
Oct-20	10/7/2020	100728	SERVICEMASTER OF SALT LAKE	133984B	1,500.00
Oct-20	10/22/2020	7527	FUEL NETWORK	Multiple	1,459.74
Oct-20	10/22/2020	7526	FIRSTTWO INC	1312	1,200.00
Oct-20	10/22/2020	7530	SYRINGA NETWORKS LLC	20OCT0210	1,175.00
Oct-20	10/8/2020	7521	DOMINION ENERGY	G-EOC 9/20	654.77
Oct-20	10/8/2020	7520	A TO Z LANDSCAPING, INC.	25656B	556.89
Oct-20	10/21/2020	102127	WAXIE SANITARY SUPPLY	79518524	418.41
Oct-20	10/7/2020	100729	WAXIE SANITARY SUPPLY	79471791	385.71
Oct-20	10/14/2020	101425	GOLD CUP SERVICES INC	Multiple	370.22
Oct-20	10/8/2020	7523	PUBLIC EMPLOYEES HEALTH PROGRAM	09302020EOC	289.42
Oct-20	10/8/2020	7522	WASATCH FRONT WASTE RECYCLE DIST	Multiple	67.60
					\$ 362,206.94



UNIFIED FIRE AUTHORITY

ANNUAL FINANCIAL REPORT

June 30, 2020

UNIFIED FIRE AUTHORITY ANNUAL FINANCIAL REPORT

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KEDDINGTON & CHRISTENSEN, CPAS
CERTIFIED PUBLIC ACCOUNTANTS

Gary K. Keddington, CPA
Phyl R. Warnock, CPA
Marcus K. Arbuckle, CPA
Steven M. Rowley, CPA

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Unified Fire Authority
Salt Lake City, Utah

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of Unified Fire Authority (UFA) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the UFA's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of UFA, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other schedules and notes as noted on the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated October 21, 2020 on our consideration of Unified Fire Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of UFA's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering UFA's internal control over financial reporting and compliance.

Keddington & Christensen, LLC

Salt Lake City, Utah

October 21, 2020



MANAGEMENT'S DISCUSSION AND ANALYSIS

UNIFIED FIRE AUTHORITY ANNUAL FINANCIAL REPORT

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2020

As management of Unified Fire Authority (UFA), we offer readers of UFA's financial statements this narrative overview and analysis of the financial activities of UFA for the fiscal year ended June 30, 2020. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in the notes to the financial statements.

FINANCIAL AND OPERATIONAL HIGHLIGHTS

UFA's *government-wide net position* (the amount by which assets and deferred outflows exceeded its liabilities and deferred inflows) as of June 30, 2020 was \$30,769,113. Net position increased \$10,929,812 in 2020 over the previous year's numbers (see table on page 6).

UFA reported combined ending fund balance for governmental funds of \$18,981,741 as of June 30, 2020 (8% increase compared to \$17,624,227 in 2019). The increase is primarily due to excess ambulance service fees combined with spending delays related to COVID-19 restrictions as well as effective management of expenditures and personnel cost savings through vacancies. The total *spendable fund balance* at June 30, 2020 was \$17,938,023, which represents 24% of total fund expenditures. Of the total spendable fund balance, \$12,840,278 is actually available for appropriation and spending (*unassigned fund balance*), \$1,424,148 is assigned for future purchases, and \$3,673,597 is committed. Unassigned fund balance includes \$3,528,146 (5% of fiscal year 2020 general fund revenues) required by the State of Utah to be retained as fund balance, leaving a balance of \$9,312,132 available for appropriation. Total unassigned fund balance in 2020 increased \$1,958,796 (29%). Management believes the current unassigned fund balance to be a good indicator of UFA's positive financial position.

During the fiscal year ending June 30, 2020, UFA station crews responded to 9,407 fire-related calls and 19,586 medical calls, for a total of 28,993 calls (compared to 27,829 total calls in 2019). The average number of calls per station increased from 1,210 in 2019 to 1,261 in 2020 due to a four percent increase in call volume as well as a change in service delivery and staffing.

UFA's more than 19,500 medical calls generated 10,453 billable ambulance transports, compared to 10,310 in 2019 (one percent increase). Actual ambulance call volume during the year resulted in gross billings of \$17.2 million (four percent increase from \$16.5 million in 2019). The increase resulted from both higher transports as well as an increase in transport base rates. Transport base rates are adjusted annually as allowed by the State of Utah (3% increase compared to prior year). Earned revenues, net of adjustments and allowances, increased nearly 15% to more than \$8.8 million in the fiscal year ended June 30, 2020. As of year-end, net receivables related to ambulance service were over \$1.7 million.

UFA's Wildland Fund reported wildland fee revenues of over \$1.8 million as of June 30, 2020 (10% decrease from 2019). The wildland program experienced a slow fire season in 2019 resulting in lower billings for the fiscal year ending June 30, 2020. A net loss of \$167,435 was partially offset by a \$151,302 interfund transfer from the General fund, resulting in a decrease in net position of \$16,133 (2%). Wildfire suppression crews worked in Utah, Idaho, Alaska, Colorado, Nevada, New Mexico, and California, during the 2020 season.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of UFA's finances for all those with an interest in UFA's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Chief Financial Officer, 3380 South 900 West, Salt Lake City, UT, 84119

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to UFA's basic financial statements. UFA's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2020

Government-wide financial statements: The *government-wide financial statements* are designed to provide readers with a broad overview of UFA's finances, in a manner similar to a private-sector business. The *statement of net position* presents information on all of UFA's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of UFA is improving or deteriorating. The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement on an accrual basis. Cash flow from such transactions could impact future fiscal periods.

The government-wide financial statements identify functions of UFA that are principally supported by taxes and intergovernmental revenues, as *governmental activities*. Revenues designed to recover all or a significant portion of the activity costs are identified as *business-type activities*. Using resources of 388 field firefighter allocations and operating from 23 stations, UFA provides these governmental activities: fire suppression, fire prevention, training, EMS support, hazmat services, arson/bomb investigations, and emergency management conducted primarily within the UFA service area. The business-type activity of UFA is wildfire suppression that is conducted largely outside UFA's service area on a contract basis with other governmental agencies.

Fund financial statements: A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. UFA, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. UFA uses both governmental funds and a proprietary fund.

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* in the fund financial statements with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

UFA maintains three major governmental funds: the General fund, the Special Revenue fund, and the Fire Capital Projects fund. UFA also maintains the Emergency Services Capital Projects fund, a non-major governmental fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for these funds.

Proprietary funds (also referred to as "enterprise funds") provide the same type of information as the government-wide financial statements, only in more detail. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. UFA currently operates a single enterprise fund for wildland fire suppression services.

Notes to the Financial Statements: The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information (RSI): UFA adopts an annual appropriated budget for its funds. Budgetary comparison statements (pages 43-44) have been provided for the general and special revenue funds to demonstrate compliance with the budget. RSI also includes required schedules for other post-employment benefits as well as pension plans (pages 45-49).

UNIFIED FIRE AUTHORITY ANNUAL FINANCIAL REPORT

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2020

FINANCIAL ANALYSIS OF UFA AS A WHOLE

Net Position

As noted earlier, net position may serve over time as a useful measurement to assist with understanding the financial position of UFA. As of June 30, 2020, assets and deferred outflows exceeded liabilities and deferred inflows by \$30,769,113 (an increase of \$10,929,812 over 2019).

Summary of Statement of Net Position For the Fiscal Years Ended June 30,

	Governmental Activities		Business-Type Activities		Total Primary Government		Total \$ Change	Total % Change
	2020	2019	2020	2019	2020	2019		
Assets								
Current and other assets	\$ 42,698,172	\$ 21,676,074	\$ 899,330	\$ 534,040	\$ 43,597,502	\$ 22,210,114	\$ 21,387,388	96%
Capital assets	20,524,516	23,541,920	808,453	954,042	21,332,969	24,495,962	(3,162,993)	-13%
Total Assets	63,222,688	45,217,994	1,707,783	1,488,082	64,930,471	46,706,076	18,224,395	39%
Deferred Outflows of Resources	7,681,685	19,848,061	27,514	48,695	7,709,199	19,896,756	(12,187,557)	-61%
Liabilities								
Current and other liabilities	4,195,140	3,552,708	484,554	150,021	4,679,694	3,702,729	976,965	26%
Long-term liabilities	20,502,092	36,585,548	279,311	442,994	20,781,403	37,028,542	(16,247,139)	-44%
Total Liabilities	24,697,232	40,138,256	763,865	593,015	25,461,097	40,731,271	(15,270,174)	-37%
Deferred Inflows of Resources	16,350,896	6,017,497	58,564	14,763	16,409,460	6,032,260	10,377,200	172%
Net Position								
Invested in capital assets, net of related debt	12,148,938	14,665,200	534,399	547,017	12,683,337	15,212,217	(2,528,880)	-17%
Restricted	1,043,718	991,228	-	-	1,043,718	991,228	52,490	5%
Unrestricted	16,663,589	3,253,874	378,469	381,982	17,042,058	3,635,856	13,406,202	369%
Total Net Position	\$ 29,856,245	\$ 18,910,302	\$ 912,868	\$ 928,999	\$ 30,769,113	\$ 19,839,301	\$ 10,929,812	55%

Current assets increased nearly 10% during the fiscal year ended June 30, 2020. Cash increased over \$300,000 primarily due to an increase in unrestricted cash resulting from excess revenues collected and efficient management of expenses. Other current assets increased nearly \$2.1 million (receivables increased \$1,797,430 primarily related to CARES and wildland fee reimbursements, prepaid increased \$81,403, interfund receivables increased \$250,000, and inventory decreased \$28,913).

Other assets increased almost \$19 million in 2020, resulting from UFA's net pension asset reported as part of UFA's implementation of GASB 68 (\$18,979,315). For more information on GASB 68, see Note 7, beginning on page 30.

Capital assets, net of depreciation, decreased \$3,162,993 (13%) compared to 2019 because capital additions (\$1,458,519) exceeded depreciation expense (\$4,279,365) and net disposals (\$342,148) during fiscal year 2020. For more information on UFA's capital assets, see note 4 on page 28.

As a result of the implementation of GASB 68, UFA recognizes deferred outflows and inflows of resources related to pensions. Deferred outflows of resources decreased from 2019 to 2020 by \$12,187,557. Deferred inflows of resources related to pensions increased \$10,377,200 as of June 30, 2020.

Current liabilities at June 30, 2020, increased \$1,067,780 (26%) compared to balances at June 30, 2019. Total accounts payable increased \$444,383 (40%), accrued liabilities increased \$282,582 (11%), and interfund payables increased \$250,000 from 2019 to 2020. The leading reason for the increase in payables are invoices related to personal protective equipment (PPE) purchases as well as supplies for COVID-19 response.

UNIFIED FIRE AUTHORITY

ANNUAL FINANCIAL REPORT

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2020

Total long-term liabilities decreased from 2019 to 2020 by over \$16 million (44%). The majority of this increase is related to UFA's net pension obligation. The net pension liability decreased by \$13,223,877 (90%) from 2019 to 2020. Other post-employment benefits (OPEB) liability increased \$33,205 (1%). Compensated absence liability obligations increased \$380,071 (8%) over 2019. Capital leases and notes payable decreased \$3,436,536 during the fiscal year ending June 30, 2020, resulting from principal payments. See Notes 5, 6, 7, and 9 for more information regarding pension plans, other post-employment benefits, compensated absences, and capital leases, respectively.

UFA's net investment in capital assets is \$12,683,337, or 41%, of total net position. Net investment in capital assets decreased \$2,528,880 (17%) in 2020 due to capital acquisitions purchases, debt payments, and a recalculation of net investment during the year, offset by depreciation. Although UFA's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

Restricted net position increased to \$1,043,718 (5%) from 2019 to 2020. The increase resulted primarily from an increase in prepaid expenses at fiscal year end, offset by a decrease in inventory. Restricted amounts are related to supplies and equipment inventory (\$889,413) held at UFA's warehouse and funds paid to vendors prior to receipt of good and/or services (\$154,305).

Unrestricted net position may be used to meet UFA's ongoing financial obligations to citizens and creditors. As of June 30, 2020, unrestricted net position was \$17,042,058 (\$13,406,202 increase over 2019). The increase is mainly due to recognition of GASB 68 activity related to pension liabilities (\$9.6 million), excess revenues from ambulance service (\$1.3 million), recalculation of net investment (\$2.4 million), as well as cost savings in personnel resulting from vacancies (\$2.2 million), spending delays due to COVID-19 restrictions, and effective management of expenses.

Summary of Changes in Net Position For the Fiscal Years Ended June 30,

	Governmental Activities		Business-Type Activities		Total Primary Government		Total % Change
	2020	2019	2020	2019	2020	2019	
Program Revenues							
Charges for services	\$ 71,666,616	\$ 68,067,582	\$ 2,429,774	\$ 2,618,639	\$ 74,096,390	\$ 70,686,221	5%
Grants and contributions	710,523	345,327	77,061	1,826	787,584	347,153	127%
General Revenues							
Unrestricted net							
investment earnings	358,413	462,651	-	12,766	358,413	475,417	-25%
Other	11,181,603	2,735,000	-	-	11,181,603	2,735,000	309%
Member contributions	317,150	317,200	-	-	317,150	317,200	0%
Total revenues	84,234,305	71,927,760	2,506,835	2,633,231	86,741,140	74,560,991	16%
Program Expenses							
Fire protection services	68,794,693	68,277,884	-	-	68,794,693	68,277,884	1%
Emergency management	3,997,859	2,173,694	-	-	3,997,859	2,173,694	84%
Wildfire protection services	-	-	2,667,402	2,793,922	2,667,402	2,793,922	-5%
Interest on long-term debt	315,594	354,317	6,868	7,644	322,462	361,961	-11%
Total expenses	73,108,146	70,805,895	2,674,270	2,801,566	75,782,416	73,607,461	3%
Excess (deficiency)							
before transfers	11,126,159	1,121,865	(167,435)	(168,335)	10,958,724	953,530	1049%
Transfers	(151,302)	(438,870)	151,302	438,870	-	-	100%
Change in net assets	10,974,857	682,995	(16,133)	270,535	10,958,724	953,530	1049%
Net position - beginning	18,910,301	18,330,566	929,000	658,465	19,839,301	18,989,031	4%
Increase in inventory	(28,913)	(103,260)	-	-	(28,913)	(103,260)	-72%
Net position - ending	\$ 29,856,245	\$ 18,910,301	\$ 912,867	\$ 929,000	\$ 30,769,112	\$ 19,839,301	55%

Program revenues consist of charges for services as well as grants and contributions. Total combined program revenue in 2020 increased \$3,850,601 (5%) from 2019 to 2020. Charges for services include amounts received from those who

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2020

purchase, use or directly benefit from or are affected by a program, such as member fees, as well as fees paid for ambulance transport, emergency management, wildland firefighting, etc. Member fees, which account for approximately 75% of UFA's charges for services, rose \$3,140,180 (6%) as a result of an increase in fees approved by the UFA Board. Reimbursements decreased by \$890,808 primarily due to a one-time intergovernmental reimbursement received in 2019 for the purchase of communications equipment at UFA's stations (\$867,773) as well as lower reimbursements for EMAC and USAR deployments than were received in 2019.

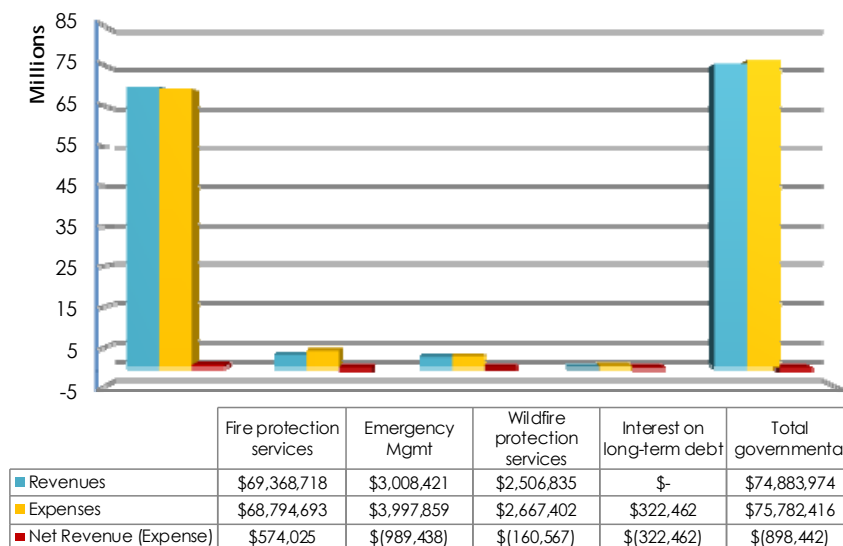
Ambulance service revenues are the second largest source of revenue for UFA (12% of UFA charges for services in 2020) and continue to provide a significant contribution to UFA's budget. The adjacent table shows ambulance activity for the past five years. Ambulance transport fee collections increased \$1,207,145 (16%) due to increased base rates set by the State of Utah and ambulance staffing changes during the fiscal year.

	Transports		Collections	
	Annual #	% Change	Annual \$	% Change
6/30/2020	10,453	1%	\$ 8,855,369	16%
6/30/2019	10,310	-1%	\$ 7,648,224	9%
6/30/2018	10,393	-7%	\$ 7,006,776	-17%
6/30/2017	11,194	-2%	\$ 8,398,626	8%
6/30/2016	11,379	2%	\$ 7,775,988	12%
6/30/2015	11,186	1%	\$ 6,959,006	3%

Program expenses increased \$2,174,955 (3%) compared to the prior year, due primarily to the net effect of:

- Net personnel cost increased more than \$3.7 million due to new full-time allocations including conversion of part-time EMS to full-time firefighters, USAR and EMAC deployments, staffing for increased response to COVID-19 activation, merit raises and cost of living increase (CPI), rising benefit rates, and increased overtime to maintain minimum staffing levels.
- Increase to update and maintain computer equipment and software (\$354,000) and for purchase of special operations equipment (\$60,000)
- Emergency activations, including response to COVID-19, civil unrest, earthquakes, and a windstorm resulted in additional operational costs exceeding \$450,000 for supplies, equipment, and services. Savings offset these costs due to a delay in performing routine physicals as a result of COVID-19 (\$75,000).

**Program Expense and Revenue - Governmental Activities
For the Fiscal Year Ended June 30, 2020**



- Increase of more than \$220,000 in non-personnel costs related to UFA's CCTA grant award
- Decrease in small equipment purchases, specifically furniture purchased by Emergency Management in 2019 of more than \$110,000 to outfit the Emergency Coordination Center in preparation for activation needs
- Net increase to professional fees of about \$350,000 largely related to UFA's outsourcing of information technology
- Almost \$3.4 million decrease in benefit costs related to GASB 68 reporting requirements for pensions
- Increase to OPEB obligations of approximately \$33,000 compared to a drop of \$350,000 in 2019
- Expenses related to change in compensated absences balances increased by nearly \$260,000

General revenues include all revenues that do not qualify as program revenues, such as investment earnings, gain/loss on sale of capital assets, capital contributions, and other miscellaneous revenues. General revenues increased \$8,329,549 (236%) compared to the previous fiscal year. This increase is mainly due to member and Salt Lake County reimbursements from CARES funding related to COVID-19 (\$1,644,833), increased nonemployee contributions recognized in connection with GASB 68 reporting (\$1.9 million in 2019 compared to \$9.1 million in 2020), offset by a lower gain on sales of capital assets (\$105,430 in 2020 compared to \$619,185 in 2019) and lower investment income (\$358,413 in 2020 compared to \$462,651 in 2019).

MANAGEMENT'S DISCUSSION AND ANALYSIS

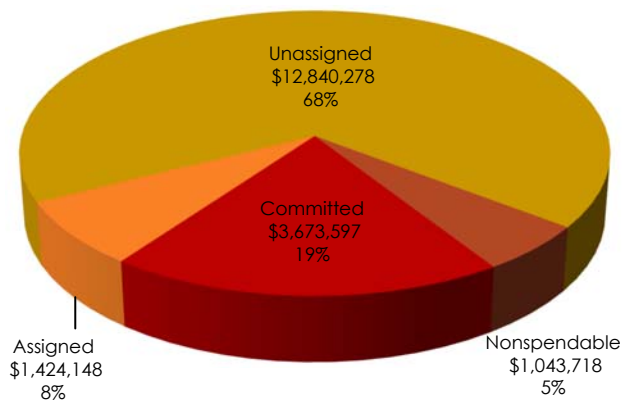
June 30, 2020

FINANCIAL ANALYSIS OF UFA'S FUNDS

Governmental Funds: As of June 30, 2020, the aggregate fund balance of UFA's governmental funds increased \$1,357,514 (8%) to \$18,981,741. The increase is primarily due to excess ambulance service fees combined with spending delays related to COVID-19 restrictions as well as effective management of expenditures and personnel cost savings through vacancies.

Approximately 68% of the aggregate fund balance, or \$12,840,278, is unassigned and is available for appropriation by the UFA Board. Unassigned fund balance at June 30, 2020, increased \$1,958,796 (29%) over 2019. Unassigned fund balance includes \$3,528,146 required by the State of Utah to be retained as fund balance (5% of fiscal year 2020 general fund revenues), leaving a balance of \$9,312,132 available for appropriation.

**Fund Balances - Governmental Funds
At June 30, 2020**



The remaining fund balance is not available for new spending because it has already been obligated:

\$1,424,148 Assigned:

- Encumbrances \$393,176
- Special revenue \$1,058,561

\$3,673,597 Committed:

- Compensated absences \$785,940
- Retirement contributions \$103,220
- Capital acquisitions \$2,784,437

\$1,043,718 Nonspendable

- Inventory \$889,413
- Prepaid \$154,305

Business-Type Funds: As of June 30, 2020, UFA's business-type fund net position decreased \$16,133 (2%) from 2019. The decrease in net position resulted primarily from a slow 2019 wildfire season. In order to have funds needed for 2020 season start-up, Wildland requested a short-term loan from the General Fund. \$250,000 was transferred to the Wildland program and is expected to be paid back at the end of the 2020 wildfire season. The Wildland program plans to utilize existing net assets for expenses associated with starting up the 2021 wildfire season and reserving funds for vehicle replacement. The division continues to focus on action-oriented and meaningful solutions to mitigate the threat of wildfire. Division resources proactively engage in wildfire prevention and mitigation strategies that improve the resiliency of our communities.

GENERAL FUND BUDGETARY HIGHLIGHTS**Significant variations in actual results compared to final budget:**

- Ambulance revenues exceeded budget by more than \$1,355,742 due to growing transport volume and higher transport base rates set by the State of Utah.
- Budget exceeded actual grants due to a delay of the Assistance to Firefighters (AFG) grant program resulting from the COVID-19 pandemic (\$422,386). The grant performance period has been extended through September 2021.
- CARES program revenues exceeded budget (\$193,190) due to a change in revenue source. Rather than pursuing the public assistance program which offered 75% reimbursement, UFA billed its members directly, for their portion of UFA's additional COVID-19 costs (to be paid with their respective CARES distributions).
- Budget exceeded actual reimbursements primarily due to late payment on deployments causing the revenues to be reported as deferred (\$100,264 for EMAC and \$138,522 for USAR)
- Staffing vacancies in multiple divisions in actual salaries and benefits expenditures nearly \$2.3 million below budget.
- Delays in administrative spending due to COVID-19 resulted in cost savings: UFA annual banquet (\$38,395), travel (\$28,991), professional fees (\$78,152), and AFG behavioral health and wellness grant program costs (380,147)
- Operating costs savings almost \$530,000 resulted primarily from termination of UCANN service fees previously paid by UFA; delay of purchases resulting from COVID-19 restrictions including maintenance, education and training, and physicals; and efficient management of operational needs.
- UFA's capital outlay budget exceeded its actual purchases by over \$150,000 primarily due to the lack of need for capital maintenance on UFA vehicles.

UNIFIED FIRE AUTHORITY ANNUAL FINANCIAL REPORT

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2020

Significant differences between the original budget and the final budget:

- \$196,057 increase in member fees and personnel costs resulting from additional station staffing
- \$550,133 increase in grants and donations, including \$4,091 of donations to help fund community pancake breakfasts as well as the awards of an AFG grant for behavioral health & wellness (\$422,386) and grants for EMS equipment and training as well as rescue task force (RTF) equipment purchases (\$63,700). Additionally, \$59,956 was added to the budget in anticipation of AFG grant for COVID-19 response supplies and equipment purchased during the fiscal year. (Note: UFA was not awarded the supplemental AFG grant; UFA's Board agreed to fund purchases needed for COVID-19 response through members' CARES distributions directly.)
- \$247,679 increase in CARES program revenues related UFA's response to the COVID-19 pandemic. Budget additions consisted of \$70,741 in Federal direct payment to offset lost ambulance transport fee revenue (budgeted ambulance revenue was reduced by this same amount) and \$176,938 for an anticipated Federal public assistance reimbursement of staffing, supplies, and equipment.
- \$531,210 increase in reimbursements and personnel costs for deployments including EMAC wildfires (\$250,513) and USAR hurricanes and earthquake (\$280,697)
- \$135,000 increase in reimbursements and personnel costs related to the creation of two new positions to provide emergency management support to members wishing to contract for the service
- \$743,452 decrease to appropriated fund balance resulting from the elimination of a funds transfer to the Capital Replacement fund (\$1,022,396), offset by increases needed for a short-term loan to Wildland for its season start-up (\$250,000) as well as additional personnel costs for the two new municipal emergency managers and compensated absence payouts (\$28,944)

For detailed budgetary comparison schedules, see the Required Supplementary Information section, beginning on page 43.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets: UFA's investment in capital assets at June 30, 2020, was \$21,332,969 (net of \$43,899,451 depreciation). Capital assets decreased over \$3.1 million (13%) over the prior fiscal year, due to the fact that depreciation (\$4,279,365) and net disposals (\$342,148) outweighed 2020 additions (\$1,458,519).

Capital Assets, Net of Depreciation As of June 30,

	Governmental Activities		Business-Type		Total		Total % Change
	2020	2019	2020	2019	2020	2019	
Building and improvements	\$ 2,749,956	\$ 2,715,607	\$ 2,392	\$ 2,707	\$ 2,752,348	\$ 2,718,314	1%
Computer software & equipment	912,104	489,199	-	-	912,104	489,199	86%
Construction in progress	192,440	2,233,030	-	-	192,440	2,233,030	-91%
Furniture & equipment	4,356,136	5,123,850	-	-	4,356,136	5,123,850	-15%
Land & improvements	536,221	553,093	-	-	536,221	553,093	-3%
Transportation equipment	11,777,659	12,427,142	806,061	951,335	12,583,720	13,378,477	-6%
	<u>\$20,524,516</u>	<u>\$23,541,921</u>	<u>\$ 808,453</u>	<u>\$ 954,042</u>	<u>\$21,332,969</u>	<u>\$24,495,963</u>	-13%

Major capital assets for Governmental activities put in service during the year ended June 30, 2020 included:

- Medium and heavy apparatus additions totaling \$2,032,060 (deposits of \$2,023,688 paid in prior year)
- Light fleet purchased having a total cost of \$553,672
- Emergency Coordination Center (ECC) lighting and audio/visual system upgrades totaling \$638,065
- Installation of a trench drain in the Logistics warehouse costing \$115,297

For more information on capital assets and depreciation, see Note 4, on page 28.

Long-term Debt: During the year, UFA made principal and interest payments on long-term debt totaling \$3,800,556. For more information on UFA's long-term debt, see Notes 6 and 10.

MANAGEMENT'S DISCUSSION AND ANALYSIS**June 30, 2020****ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS**

Like most organizations, UFA's economic condition has been stressed by the effects of the global coronavirus pandemic. The pandemic is widespread and is causing major volatility with employment and with the stock market. Prior to the pandemic, UFA was in a strong economic position. The entities that make up UFA have widely developed and diverse economic sectors with solid growth in taxable sales, construction activity, and household income with a low unemployment rate. UFA is the largest fire department in the State of Utah. As of June 30, 2020, UFA responds from 23 operating stations with 694 employees serving a population of 422,049 in 15 municipalities and unincorporated Salt Lake County.

A complete and updated strategic plan was adopted in November 2017. UFA has adopted six goal statements as part of its strategic plan:

- Establish best practices that ensure UFA is operating effectively and efficiently to both minimize the risks in the community and provide value for our member agencies
- Establish a realistic long-range capital plan to maintain and replace UFA fleet, facilities, and equipment
- Ensure that UFA staff continue to value the importance of being nice, competent, and professional when engaging with the community
- Ensure UFA is providing meaningful communication and interaction with stakeholders to establish partnerships in the reduction of risk and to provide increased opportunities for them to engage in discussions on service delivery
- Ensure personnel are provided a clear picture of what exceptional looks like for their current position and identifies professional growth opportunities to prepare for future positions in the UFA
- Value human capital and ensure the well-being of our personnel.

An updated strategic plan will be adopted during the 2020/2021 fiscal year.

UFA Administration is working closely with its members to develop budgets appropriate to the current economic times. As UFA costs rise, it becomes necessary to assess members' fees. Some members may have limited abilities to meet these rising costs or lack of political will to raise tax revenue to cover such costs. In such situations, it will be necessary to find other ways to meet ongoing costs or reduce programs and service to meet expected levels of revenue. UFA Administration will make appropriate recommendations for cost reductions and revenue enhancements, consistent with the fluctuations and financial pressures on our member entities.

The budget for fiscal year 2020/2021 has been approved and includes an average increase of 1.51% to each of the entities' member fee. The member fee increase is being used to mainly to cover the full year wages for the market adjustment approved by the Board in FY19/20 to meet the Board's adopted goal of being in the "top 3", to pay for an increase in staffing overtime, and to hire 9 additional Firefighter positions. UFA continues to work to gain efficiencies in support services. The COVID-19 pandemic has caused stress on the FY20/21 budget, but we have identified CARES funding through our members that has been used to offset any additional costs to combat the pandemic. Also, in August and September 2020, UFA sent employees to California and Oregon through EMAC and USAR deployments. These employees were helping fight the wildfires burning in these states. Additionally, Riverton and Herriman City made the decision to separate and Alta Town voted to join UFA as of January 1, 2021. These changes in UFA membership will not have an effect of UFA operations.

UFA's Finance Committee, Benefits and Compensation Committee, Local 1696 of the International Association of Firefighters, and UFA Administration, are continually working on the long-term plan for wages and benefits of UFA employees. This plan will impact budget outcomes in the future. Wages and benefits comprise approximately 80% of the overall budget.

UFA Administration is working closely with its members to develop budgets appropriate to the current economic times. As UFA costs rise, it becomes necessary to assess members' fees. Some members may have limited abilities to meet these rising costs or lack of political will to raise tax revenue to cover such costs. In such situations, it will be necessary to find other ways to meet ongoing costs or reduce programs and service to meet expected levels of revenue. UFA Administration will make appropriate recommendations for cost reductions and revenue enhancements, consistent with the fluctuations and financial pressures on our member entities.

A background image showing firefighters in silhouette fighting a large, intense fire. The fire is bright yellow and orange, with thick smoke rising. The firefighters are wearing helmets and carrying equipment.

BASIC FINANCIAL STATEMENTS

Government-Wide Financial Statements
Governmental Fund Financial Statements
Proprietary Fund Financial Statements
Notes to Financial Statements

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

STATEMENT OF NET POSITION

June 30, 2020

	Primary Government		
	Governmental	Business-Type	Total
	Activities	Activities	2020
ASSETS			
Cash and cash equivalents	\$ 18,452,737	\$ 317,594	\$ 18,770,331
Receivables	4,040,138	514,000	4,554,138
Inventory	889,413	-	889,413
Prepaid expense	154,305	-	154,305
Due from other funds	250,000	-	250,000
Note receivable	-	-	-
Capital assets, net of depreciation	20,524,516	808,453	21,332,969
Net pension asset	18,911,579	67,736	18,979,315
TOTAL ASSETS	63,222,688	1,707,783	64,930,471
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to pensions	7,681,685	27,514	7,709,199
LIABILITIES			
Accounts payable	1,502,398	39,317	1,541,715
Restricted accounts payable	-	-	-
Accrued liabilities	2,692,742	195,237	2,887,979
Due to other funds	-	250,000	250,000
Noncurrent liabilities			
Due within one year	5,192,469	135,657	5,328,126
Due in more than one year	13,841,982	138,397	13,980,379
Net pension liability	1,467,641	5,257	1,472,898
TOTAL LIABILITIES	24,697,232	763,865	25,461,097
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows of resources related to pensions	16,350,896	58,564	16,409,460
NET POSITION			
Net investment in capital assets	12,148,938	534,399	12,683,337
Restricted for inventory	889,413	-	889,413
Restricted for prepaid expense	154,305	-	154,305
Unrestricted	16,663,589	378,469	17,042,058
TOTAL NET POSITION	\$ 29,856,245	\$ 912,868	\$ 30,769,113

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

STATEMENT OF ACTIVITIES Year ended June 30, 2020

Functions/Programs	Expenses	PROGRAM REVENUES			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
PRIMARY GOVERNMENT:					
GOVERNMENTAL ACTIVITIES:					
Fire protection services	\$ 68,794,693	\$ 69,247,913	\$ 99,330	\$ 21,475	\$ 574,025
Emergency management	3,997,859	2,418,703	589,718	-	(989,438)
Interest on long-term debt	315,594	-	-	-	(315,594)
Total governmental activities	73,108,146	71,666,616	689,048	21,475	(731,007)
BUSINESS-TYPE ACTIVITIES:					
Wildland protection services	2,667,402	2,429,774	77,061	-	(160,567)
Interest on long-term debt	6,868	-	-	-	(6,868)
Total business-type activities	2,674,270	2,429,774	77,061	-	(167,435)
TOTAL PRIMARY GOVERNMENT	\$ 75,782,416	\$ 74,096,390	\$ 766,109	\$ 21,475	\$ (898,442)

	PRIMARY GOVERNMENT		
	Governmental Activities	Business-Type Activities	Total 2020
Changes in net assets:			
Net (expense) revenue	\$ (731,007)	\$ (167,435)	\$ (898,442)
General Revenues:			
Unrestricted net investment earnings	358,413	-	358,413
Miscellaneous	10,981,277	-	10,981,277
Rent	94,896	-	94,896
Gain/(loss) on disposal of capital assets	105,430	-	105,430
Member contributions	317,150	-	317,150
Transfers	(151,302)	151,302	-
Total general revenues	11,705,864	151,302	11,857,166
Changes in net position	10,974,857	(16,133)	10,958,724
Net position - beginning	18,910,301	929,001	19,839,302
Decrease in inventory	(28,913)	-	(28,913)
Net position - ending	\$ 29,856,245	\$ 912,868	\$ 30,769,113

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

BALANCE SHEET GOVERNMENTAL FUNDS June 30, 2020

	MAJOR FUNDS				
	General Fund	Special Revenue Fund	Fire Capital Projects Fund	Nonmajor Governmental Fund	Total 2020
CURRENT ASSETS					
Cash & cash equivalents	\$ 15,272,925	\$ 449,281	\$ 2,651,271	\$ 79,260	\$ 18,452,737
Receivables	1,920,676	109,047	8,200	-	2,037,923
Related party receivables	804,391	1,152,118	45,706	-	2,002,215
Inventory	889,413	-	-	-	889,413
Prepaid expense	154,305	-	-	-	154,305
Due from other funds	251,243	-	-	-	251,243
TOTAL ASSETS	19,292,953	1,710,446	2,705,177	79,260	23,787,836
CURRENT LIABILITIES					
Accounts payable	1,311,909	175,517	-	-	1,487,426
Related party payable	12,659	2,313	-	-	14,972
Accrued liabilities	2,373,255	186,801	-	-	2,560,056
Due to other funds	-	1,243	-	-	1,243
TOTAL LIABILITIES	3,697,823	365,874	-	-	4,063,697
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue	672,104	70,294	-	-	742,398
TOTAL LIABILITIES AND DEFERRED INFLOWS	4,369,927	436,168	-	-	4,806,095
FUND BALANCES					
Nonspendable:					
Inventory	889,413	-	-	-	889,413
Prepaid expense	154,305	-	-	-	154,305
Spendable:					
Committed for:					
Compensated absences	785,940	-	-	-	785,940
Retirement contributions	82,131	21,089	-	-	103,220
Capital acquisitions	-	-	2,705,177	79,260	2,784,437
Assigned	170,959	1,253,189	-	-	1,424,148
Unassigned - 5% State requirement	3,528,146	-	-	-	3,528,146
Unassigned	9,312,132	-	-	-	9,312,132
TOTAL FUND BALANCES	14,923,026	1,274,278	2,705,177	79,260	18,981,741
TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCES	\$ 19,292,953	\$ 1,710,446	\$ 2,705,177	\$ 79,260	\$ 23,787,836

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION

Year ended June 30, 2020

Total Fund Balances - Governmental Funds \$ 18,981,741

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Capital assets in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet. Capital assets consist of the following:

Equipment and improvements	63,230,273	
Accumulated depreciation	<u>(42,705,757)</u>	20,524,516

Some ambulance receivables are not available soon enough to pay for the current period's expenditure, and therefore, are reported as unearned in the governmental funds balance sheet.

742,398

Pension obligations, including the net pension asset, net pension liability, and deferred inflows and outflows of resources relating to pensions, are not obligations of the current period and, therefore, are not recorded in the fund.

Net pension asset	18,911,579	
Deferred outflows of resources relating to pensions	7,681,685	
Net pension liability	(1,467,641)	
Deferred inflows of resources relating to pensions	<u>(16,350,896)</u>	8,774,727

Some liabilities are not due and payable in the current year and therefore are not reported in the governmental funds balance sheet. These liabilities consist of the following:

Accrued interest on capital leases	(132,685)	
Capital leases	(8,894,496)	
Related party note payable	(1,780,272)	
Compensated absences	(5,282,760)	
Net OPEB obligation	<u>(3,076,924)</u>	(19,167,137)

Net Position of Governmental Activities		\$ <u><u>29,856,245</u></u>
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UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

Year ended June 30, 2020

	MAJOR FUNDS				Total 2020
	General Fund	Special Revenue Fund	Fire Capital Projects Fund	Nonmajor Governmental Fund	
REVENUES					
Member fees	\$ 55,695,287	\$ -	\$ -	\$ -	\$ 55,695,287
Ambulance operations	8,785,001	-	-	-	8,785,001
Fees - Emergency services	-	2,418,703	-	-	2,418,703
Fees - Other	3,464,328	-	-	-	3,464,328
Grants and contributions	120,805	589,718	-	-	710,523
Intergovernmental revenues	317,150	-	-	-	317,150
CARES program revenues	440,869	1,203,964	-	-	1,644,833
Reimbursements	1,232,929	-	-	-	1,232,929
Rent income	94,896	-	-	-	94,896
Investment income	256,371	27,629	74,413	-	358,413
Other income	155,281	28,179	47,306	-	230,766
TOTAL REVENUES	70,562,917	4,268,193	121,719	-	74,952,829
EXPENDITURES					
Current					
Salaries and benefits	56,269,846	2,256,863	-	-	58,526,709
Operations	7,306,969	1,344,082	269,342	-	8,920,393
General and administrative	1,296,939	20,753	-	-	1,317,692
Capital outlay	83,533	561,650	705,572	87,765	1,438,520
Debt service	3,659,364	-	-	-	3,659,364
TOTAL EXPENDITURES	68,616,651	4,183,348	974,914	87,765	73,862,678
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	1,946,266	84,845	(853,195)	(87,765)	1,090,151
OTHER FINANCING SOURCES (USES)					
Proceeds from sale of assets	-	-	447,578	-	447,578
Transfers in	145,000	-	28,416	60,000	233,416
Transfers out	(179,718)	(205,000)	-	-	(384,718)
Total other financing sources (uses)	(34,718)	(205,000)	475,994	60,000	296,276
Net change in fund balances	1,911,548	(120,155)	(377,201)	(27,765)	1,386,427
Fund balances - beginning	13,040,391	1,394,433	3,082,378	107,025	17,624,227
Decrease in inventory	(28,913)	-	-	-	(28,913)
Fund balances - ending	\$ 14,923,026	\$ 1,274,278	\$ 2,705,177	\$ 79,260	\$ 18,981,741

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

Year ended June 30, 2020

Net Change in Fund Balances - Total Governmental funds \$ 1,386,427
 Amounts reported for governmental activities in the Statement of
 Activities are different because:

Capital outlays are reported as expenditures in governmental funds.
 However, in the Statement of Activities, the cost of capital assets is
 allocated over their estimated useful lives as depreciation expense.
 In the current year, these amounts were as follows:

Capital outlay	1,438,520	
Depreciation expense	(4,113,775)	
Disposition of capital assets	<u>(342,148)</u>	(3,017,403)

Net revenues in the Statement of Activities that do not provide
 current financial resources are not reported as revenues in the
 funds. 70,368

Pension liabilities do not require current financial resources and
 therefore are not recorded in governmental funds. 9,604,970

The issuance of long-term debt provides current financial resources
 to governmental funds, while repayment of the principal of long-
 term debt consumes current financial resources to governmental
 funds. Neither transaction, however, has any net effect on net
 assets.

Accrued interest on long-term debt	40,204	
Repayment of long-term debt	<u>3,303,566</u>	3,343,770

Some expenses reported in the Statement of Activities do not
 require the use of current financial resources and therefore are not
 reported as expenditures in the funds. These activities consist of the
 following:

Decrease in OPEB liabilities	(33,205)	
Decrease in compensated absences	<u>(380,070)</u>	(413,275)

Changes in Net Position of Governmental Activities \$ 10,974,857

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

STATEMENT OF NET POSITION PROPRIETARY FUND June 30, 2020

	Wildland Enterprise Fund
ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	\$ 317,594
Receivables	514,000
Current assets	<u>831,594</u>
NONCURRENT ASSETS	
Capital assets, net of depreciation	808,453
Net pension asset	67,736
TOTAL ASSETS	<u>1,707,783</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows of resources related to pensions	<u>27,514</u>
LIABILITIES	
CURRENT LIABILITIES	
Accounts payable	39,317
Accrued liabilities	195,237
Due to other funds	250,000
NONCURRENT LIABILITIES	
Due within one year	135,657
Due in more than one year	138,397
Net pension liability	5,257
TOTAL LIABILITIES	<u>763,865</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows of resources related to pensions	<u>58,564</u>
NET POSITION	
Net investment in capital assets	534,399
Unrestricted	378,469
TOTAL NET POSITION	<u>\$ 912,868</u>

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION PROPRIETARY FUND

June 30, 2020

	<u>Wildland Enterprise Fund</u>
OPERATING REVENUES	
Wildland fees, net of discounts and allowances of \$69,989	\$ 1,823,852
Fuels mitigation grants	77,061
Intergovernmental contract fees	<u>605,922</u>
	<u>2,506,835</u>
OPERATING EXPENSES	
Salaries and benefits	2,216,821
Operations	279,602
General and administrative	5,390
Depreciation and amortization	<u>165,589</u>
	<u>2,667,402</u>
	TOTAL OPERATING EXPENSES
	<u>(160,567)</u>
NONOPERATING REVENUE (EXPENSE)	
Interest on long-term debt	<u>(6,868)</u>
	<u>(167,435)</u>
Income before contributions and transfers	<u>151,302</u>
Transfers in	<u>151,302</u>
CHANGE IN NET POSITION	(16,133)
NET POSITION - BEGINNING	<u>929,001</u>
NET POSITION - ENDING	<u><u>\$ 912,868</u></u>

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

STATEMENT OF CASH FLOWS PROPRIETARY FUND June 30, 2020

	<u>Wildland Enterprise Fund</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 2,076,554
Payments to vendors	(269,873)
Payments for general and administrative expenses	(5,390)
Payments to employees	(1,482,206)
Employee benefits paid	(693,276)
NET CASH USED BY OPERATING ACTIVITIES	(374,191)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Transfers from other fund	151,302
Short-term loans from other fund	250,000
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	401,302
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Payments for acquisition and construction of capital assets	(20,000)
Principal paid on long-term debt	(132,971)
Interest paid on long-term debt	(6,868)
NET CASH USED IN CAPITAL AND RELATED FINANCING ACTIVITIES	(159,839)
NET DECREASE IN CASH AND CASH EQUIVALENTS	(132,728)
CASH AND CASH EQUIVALENTS - BEGINNING	450,322
CASH AND CASH EQUIVALENTS - ENDING	<u>\$ 317,594</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH USED BY OPERATING ACTIVITIES:	
Operating income	\$ (160,567)
Adjustments to reconcile operating loss to net cash used by op	
Depreciation and amortization	165,589
(Increase) decrease in assets:	
Accounts receivable	(430,281)
Increase (decrease) in liabilities:	
Accounts payable	9,729
Accrued expenses	74,804
Net pension obligations	(33,465)
Net cash used by operating activities	<u>\$ (374,191)</u>
NONCASH ACTIVITY	
Depreciation for the year ended June 30, 2019, was \$165,589.	

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Unified Fire Authority (UFA) was formed July 1, 2004. The political subdivision was organized under an interlocal agreement to provide fire and emergency protection services to its members' jurisdictions. UFA is a separate legal entity, with a seventeen member board of elected officials, fourteen of which represent the Unified Fire Service Area and three of which represent member municipalities. Board members serve for a specified term and cannot be removed without cause. However, as the members are unable to impose their will and are not financially accountable for UFA, UFA is not reported as a component unit of the members. As of June 30, 2020, UFA members included Unified Fire Service Area (Eagle Mountain, Herriman, Midvale, Millcreek, Riverton, Taylorsville, Brighton Township, Copperton Township, Emigration Canyon Township, Kearns Township, Magna Township, White City Township, and unincorporated areas of Salt Lake County); the cities of Cottonwood Heights and Holladay; and the Town of Alta.

Government-Wide and Fund Financial Statements

Government-wide financial statements (the statement of net position and the statement of activities) report information on all of the activities of UFA. The effect of interfund activity has been removed from these statements. The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those which are clearly identifiable with a specific program. Program revenues include: (1) charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given program, and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Other items not properly included among program revenues are reported as general revenues.

Fund financial statements present each major individual fund as a separate column. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. UFA segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 90 days of the end of the current fiscal period. UFA considers ambulance revenues to be available if collected within 60 days of the end of the current fiscal period. Grants associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Governmental funds are those through which most of the governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund is charges to customers for services. Operating expenses for enterprise funds include the cost of service, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

UFA has presented the following major governmental funds:

- **General Fund** – the general fund is the main operating fund of UFA, used for all financial resources not accounted for in other funds. All general revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges, and capital improvement costs that are not paid through other funds are paid from this Fund.
- **Special Revenue Fund** – the special revenue fund is used to account for funds received and expended for the operation of the Emergency Management function for Salt Lake County.
- **Fire Capital Projects Fund** – this fund is a capital projects fund used to account for funds received and expended for capital replacement for the fire protection divisions of Unified Fire Authority.

UFA's nonmajor governmental fund is a capital projects fund used to account for financial resources to be used for capital replacement for the Emergency Management division of UFA.

UFA also reports the following major proprietary fund:

- **Enterprise Fund** – this fund is used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered similarly through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. UFA currently operates an enterprise fund for wildland firefighting services that are contracted to other governmental agencies.

Cash and Cash Equivalents

Cash equivalents are highly liquid investments with maturities of three months or less when purchased.

Investments

Investments of the Agency are stated at cost, which approximates fair value in accordance with GASB No. 72 Fair Value Measurement and Application.

Accounts Receivable

Accounts receivable are generally comprised of reimbursement for member fees, ambulance services, Urban Search and Rescue (USAR), and Wildland operations, which are expected to be paid by private and government entities. Accounts receivable are stated at the amount management expects to collect from outstanding balances. UFA calculates its allowance for doubtful accounts based on historical collection rates.

Inventory

Inventory consists principally of items for use within fire stations and ambulances, including: cleaning, kitchen, and medical supplies; motor vehicle parts and supplies; personal protective equipment; and small tools. Inventory is valued at replacement cost.

Deferred Outflows/Inflows of Resources

In addition to assets, financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time.

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital Assets

Capital assets, which include building, improvements, land, and various types of equipment, are reported in the government-wide financial statements as well as the proprietary fund financial statements. Capital assets are defined by UFA as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Purchased assets are recorded at historical cost. Donated assets are recorded at fair market value at the date of gift.

Major additions are capitalized while maintenance and repairs, which do not improve or extend the life of the respected assets, are charged to expense. No depreciation is recognized on construction in progress until the asset is placed in service. UFA does not possess any infrastructure. UFA uses certain vehicles and station facilities which are owned by its members and are not reflected in capital assets.

Depreciation is computed using the straight-line method over the estimated useful lives of the assets as follows:

Equipment and furniture	2 – 20 years
Building and improvements	5 – 39 years

Compensated Absences

For governmental funds, amounts of vested or accumulated vacation that are not expected to be liquidated with expendable available resources are reported as liabilities in the government-wide statement of net position and as expenses in the government-wide statement of activities. No expenditures are reported for these amounts in the fund financial statements. Vested or accumulated vacation leave is recorded as an expense and a liability as the benefits accrue to the employees and are thus recorded in both the government-wide financial statements and the individual fund statements.

Sick pay amounts are charged to expenditures when incurred. Employees may accumulate sick leave up to 960 hours. Accumulated sick leave exceeding 960 hours at the end of each calendar year is paid to employees, at a rate approved by the UFA Board (60% for 2020). Accumulated sick leave is paid to employees upon retirement, at a rate of 25% of the total accumulated leave. Employees that are terminated for any reasons other than retirement are not paid for accumulated sick leave. The liability for accumulated sick pay amounts is not accrued until an employee becomes eligible for retirement.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Utah Retirement Systems Pension Plan (URS) and additions to/deductions from URS's fiduciary net position have been determined on the same basis as they are reported by URS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTES TO BASIC FINANCIAL STATEMENTS**June 30, 2020****NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)****Revenues – Exchange and Non-Exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. UFA determines funds to be available of received within 60 days of year end (90 days for intergovernmental revenues).

Non-exchange transactions, in which UFA receives value without directly giving value in return, include grant and donations. On the accrual basis, revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include: timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which UFA must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to UFA on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must be available before it can be recognized.

Expenditure Recognition

In governmental funds, expenditures are generally recorded when the related liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Capital asset acquisitions are reported as expenditures, and proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

Risk Management

Unified Fire Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, errors and omissions, and natural disasters for which it carries commercial insurance. UFA also carries commercial workers' compensation insurance. There were no significant reductions in coverage from the prior year, and settlement claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

Audit Services

Unified Fire Authority does not have a policy in place requiring mandatory auditor rotation. Auditor rotation can provide a "fresh perspective" with respect to an entity's internal controls, accounting processes, and financial reporting practices. Guidance from the Government Finance Officers Association (GFOA) Blue Book states that although mandatory auditor rotation is common in the private sector, the "high level of expertise needed to perform a quality audit of a state or local government often limits competition, which means that a requirement to change audit firms at the end of the audit contract could have the unintended effect of forcing a government to engage the services of a less qualified firm."

In 2020, UFA held a competitive request for proposals (RFP) process to select an auditor. The selection committee consisted of two Board members and one UFA staff. Two proposals were submitted for consideration, including one from the existing audit firm. The committee decided to keep the existing firm in place due to cost and positive history but requested a change in engagement partner to provide for staff rotation and a new perspective. The engagement was awarded for one year, with four one-year renewals.

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net Position/Fund Balances

The difference between assets and deferred outflows and liabilities and deferred inflows is reported as net position on the government-wide financial statements and fund balance on the governmental fund statements. UFA's net position is classified as follows:

- **Net investment in capital assets** – This component of net position consists of UFA's total investment in capital assets, net of accumulated depreciation, reduced by the outstanding debt obligations related to those assets. To the extent debt has been incurred, but not yet expended for capital assets, such amounts are not included as a component of net investment in capital assets.
- **Restricted for inventory** – This component of net position consists of net position related to inventory on hand.
- **Restricted for prepaid expense** – This component of net position consists of net position related to funds paid to vendors prior to receipt of goods and/or services.
- **Unrestricted** – This component of net position consists of net position that do not meet the definition of "restricted" or "net investment in capital assets". Utah code 10-6-116(4) requires that entities maintain 5% of total general fund revenues as a minimum fund balance. As of June 30, 2020, UFA was required to maintain \$3,528,146 (5% of fiscal year 2020 General fund revenues).

In the governmental fund statements, fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned. Restricted represents those portions of fund balance where constraints placed on the resources are either externally imposed or imposed by law through constitutional provisions or enabling legislation. Committed fund balance represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the UFA Board, such as an appropriation. Assigned fund balance is constrained by the Board's intent to be used for specific purposes, by directive of the Board or Finance Committee. When an expenditure is incurred for purposes for which restricted, committed, assigned and unassigned resources are available, UFA generally uses restricted resources first, followed by committed and assigned resources, before unassigned resources are used.

NOTE 2 - CASH AND CASH EQUIVALENTS

Cash and cash equivalents consisted of the following at June 30, 2020:

	Governmental Activities	Business-Type Activities	Total
Unrestricted cash - net of outstanding checks	\$ 2,755,993	\$ -	\$ 2,755,993
Public Treasurer's Investment Fund	15,696,744	317,594	16,014,338
Restricted cash and cash equivalents	-	-	-
Total cash and cash equivalents	<u>\$ 18,452,737</u>	<u>\$ 317,594</u>	<u>\$ 18,770,331</u>

The State of Utah Money Management Council has the responsibility to advise the State Treasurer about investment policies, promote measures and rules that will assist in strengthening the banking and credit structure of the State, and review the rules adopted under the authority of the Utah Money Management Act that relate to the deposit and investment of public funds.

UFA follows the requirements of the Utah Money Management Act in handling its depository and investment transactions. The Act requires depositing of UFA's funds in a qualified depository. The Act defines a qualified depository as any financial institution whose deposits are insured by an agency of the Federal Government and which has been certified by the State Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 2 - CASH AND CASH EQUIVALENTS (CONTINUED)**Deposits**

Custodial credit risk for deposits is the risk that, in the event of a bank failure, the local government's deposits may not be recovered. UFA's deposits are insured up to \$250,000 per institution by the Federal Deposit Insurance Corporation. Deposits above \$250,000 are exposed to credit risk. As of June 30, 2020, UFA's deposits had a bank balance of \$2,812,490, of which \$250,000 is insured and \$2,562,490 is uninsured and uncollateralized. Utah State Law does not require deposits to be insured or collateralized. UFA does not have a formal policy for custodial credit risk.

Investments

The Money Management Act defines the types of securities authorized as appropriate investments for UFA's funds and the conditions for making investment transactions. Investment transactions may be conducted only through qualified depositories, certified dealers, or directly with issuers of the investment securities.

These statutes authorize UFA to invest in negotiable or nonnegotiable deposits of qualified depositories and permitted negotiable depositories; repurchase and reverse repurchase agreements; commercial paper that is classified as "first tier" by two nationally recognized statistical rating organizations, one of which must be Moody's Investors Services or Standard & Poor's; bankers' acceptances; obligations of the United States Treasury including bills, notes, and bonds; bonds, notes, and other evidence of indebtedness of political subdivisions of the State; fixed rate corporate obligations and variable rate securities rated "A" or higher, or the equivalent of "A" or higher, by two nationally recognized statistical rating organizations; shares or certificates in a money market mutual fund as defined in the Money Management Act; and the Utah State Public Treasurers' Investment Fund (PTIF).

The Utah State Treasurer's Office operates the PTIF which is available for investment of funds administered by any Utah public treasurer. The PTIF is not registered with the SEC as an investment company. The PTIF is authorized and regulated by the Money Management Act. The Act established the Money Management Council which oversees the activities of the State Treasurer and the PTIF and details the types of authorized investments.

The entire balance has a maturity of less than one year. The PTIF pool has not been rated. The PTIF is reported as a fiduciary fund by the State of Utah in its Comprehensive Annual Financial Report. A copy of the report may be obtained online at <http://treasurer.utah.gov/investor-information/comprehensive-annual-financial-report-cafr/>.

Deposits in the PTIF are not insured or otherwise guaranteed by the State of Utah, and participants share proportionally in any realized gains or losses on investments. The PTIF operates and reports to participants on an amortized cost basis. The participant's balance is their investment deposited in the PTIF plus their share of income, gains, and losses net of administration fees which is allocated to each participant on the ratio of each participant's share to the total funds in the PTIF. The participant's monthly investment amount is based upon their average daily balance.

At June 30 and December 31 each year, the fair value of the investments is determined to enable participants (public entities having those year ends) to adjust their investments in the pool. As of June 30, 2020, UFA had \$16,014,338 invested in PTIF which had a fair value of \$16,053,548. The fair value of the PTIF investment pool is approximately equal to the value of the pool shares. The fair value of the PTIF investments is measured using Level 2 inputs as noted below.

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 2 - CASH AND CASH EQUIVALENTS (CONTINUED)

Fair Value of Investments

The agency measures its investments using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three-tiered value hierarchy as follows:

- Level 1: Quoted prices for identical investments in active markets
- Level 2: Observable inputs other than quoted market prices
- Level 3: Unobservable inputs

Interest Rate Risk is the risk that changes in interest rates will adversely affect the fair value of an investment. UFA manages its exposure to declines in fair value by investment mainly in the PTIF and by adhering to the Money Management Act. The Act requires that the remaining term to maturity of investments may not exceed the period of availability of the funds to be invested. UFA's investment policy limits the term of investments to a maximum maturity that shall not exceed five years in order to manage its exposure to fair value losses arising from increasing interest rates. The investment policy also specifies that UFA's investment portfolio will remain sufficiently liquid to enable UFA to meet all operating requirements which might be reasonably anticipated.

Custodial Credit Risk for investments is the risk that, in the event of a failure of the counterparty, UFA will not be able to recover the value of the investment or collateral securities that are in possession of an outside party. UFA's policy for limiting the credit risk of investments is to comply with the Money Management Act, as previously discussed. All of UFA's investments at June 30, 2020, were with the PTIF and therefore are unrated and are not categorized as to custodial credit risk.

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. UFA's policy for reducing this risk of loss is to comply with the Rules of the Money Management Council, as applicable. Rule 17 of the Money Management Council limits investments in a single issuer of commercial paper and corporate obligations to 5-10% depending upon the total dollar amount held in the portfolio.

NOTE 3 - RECEIVABLES

Accounts receivable as of June 30, 2020, consist of the following:

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Activities	Wildland Enterprise Fund
Accounts receivable					
Due from other governments	\$ 133,075	\$ -	\$ -	\$ 133,075	\$ 514,000
Ambulance services	3,678,550	-	-	3,678,550	-
Accrued revenues	15,840	-	-	15,840	-
Related party receivable	804,391	1,152,118	45,706	2,002,215	-
Miscellaneous	14,531	-	8,200	22,731	-
Total accounts receivable	4,646,387	1,152,118	53,906	5,852,411	514,000
Grants receivable	26,989	109,047	-	136,036	-
Allowance for uncollectible accounts	(1,948,309)	-	-	(1,948,309)	-
Total Receivables	<u>\$ 2,725,067</u>	<u>\$ 1,261,165</u>	<u>\$ 53,906</u>	<u>\$ 4,040,138</u>	<u>\$ 514,000</u>

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 4 - CAPITAL ASSETS

The changes in capital assets for the year ended June 30, 2020 are as follows:

	July 1, 2019	Additions/ Transfers In	Disposals/ Transfers Out	June 30, 2020
Governmental activities:				
Capital assets not being depreciated:				
Construction in progress	\$ 2,233,030	\$ 10,940	\$ (2,051,530)	\$ 192,440
Land	416,277			416,277
Total capital assets not being depreciated	2,649,307	10,940	(2,051,530)	608,717
Capital assets being depreciated:				
Building and improvements	3,565,937	137,965	-	3,703,902
Computer software and equipment	2,943,590	649,667	-	3,593,257
Furniture and equipment	8,916,646	125,745	(43,039)	8,999,352
Land improvements	294,250	-	-	294,250
Transportation equipment	46,045,165	2,565,732	(2,580,101)	46,030,796
Total capital assets being depreciated	61,765,588	3,479,109	(2,623,140)	62,621,557
Less accumulated depreciation for:				
Building and improvements	(850,330)	(103,616)	-	(953,946)
Computer software and equipment	(2,454,391)	(226,762)	-	(2,681,153)
Furniture and equipment	(3,792,796)	(893,459)	43,039	(4,643,216)
Land improvements	(157,434)	(16,872)	-	(174,306)
Transportation equipment	(33,618,023)	(2,873,067)	2,237,953	(34,253,137)
Total accumulated depreciation	(40,872,974)	(4,113,776)	2,280,992	(42,705,758)
Total capital assets being depreciated, net	20,892,614	(634,667)	(342,148)	19,915,799
Total capital assets, net	\$ 23,541,921	\$ (623,727)	\$ (2,393,678)	\$ 20,524,516
Business-Type activities:				
Capital assets being depreciated:				
Building and improvements	3,152	-	-	3,152
Computer software and equipment	6,694	-	-	6,694
Furniture and equipment	17,000	-	-	17,000
Transportation equipment	1,889,616	85,684	-	1,975,300
Total assets being depreciated	1,916,462	85,684	-	2,002,146
Less accumulated depreciation for:				
Building and improvements	(445)	(315)	-	(760)
Computer software and equipment	(6,694)	-	-	(6,694)
Furniture and equipment	(17,000)	-	-	(17,000)
Transportation equipment	(938,281)	(230,958)	-	(1,169,239)
Total accumulated depreciation	(962,420)	(231,273)	-	(1,193,693)
Total capital assets, net	\$ 954,042	\$ (145,589)	\$ -	\$ 808,453

Depreciation and amortization charged for the year ended June 30, 2020:

	Governmental Activities	Business-Type Activities
Fire protection services	\$ 3,924,272	\$ -
Emergency services	189,504	-
Wildland services	-	165,589
	<u>\$ 4,113,776</u>	<u>\$ 165,589</u>

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 5 - COMPENSATED ABSENCES

The changes in compensated absences for the year ended June 30, 2020, are as follows:

	<u>Beginning</u>	<u>Increases</u>	<u>(Decreases)</u>	<u>Ending</u>
Vacation	\$ 4,449,675	\$ 3,023,966	\$ (2,756,146)	\$ 4,717,495
Sick leave	453,014	1,812,754	(1,700,503)	565,265
Total compensated absences				
(including \$1,813,929 classified as current)	<u>\$ 4,902,689</u>	<u>\$ 4,836,720</u>	<u>\$ (4,456,649)</u>	<u>\$ 5,282,760</u>

NOTE 6 - CAPITAL LEASES

The following is a summary of transactions affecting capital lease obligations for the fiscal year ended June 30, 2020:

	<u>Beginning</u>	<u>Increases</u>	<u>(Decreases)</u>	<u>Ending</u>
Governmental	\$ 12,083,705	\$ -	\$ (3,189,208)	\$ 8,894,497
Business-Type	407,024	-	(132,970)	274,054
Total Capital Lease Obligations	<u>\$ 12,490,729</u>	<u>\$ -</u>	<u>\$ (3,322,178)</u>	<u>\$ 9,168,551</u>

UFA's outstanding capital leases from direct borrowings contain a provision that in event of default, outstanding amounts become immediately due if UFA is unable to make payment. Under the terms of all leases, UFA will gain ownership at the time of its last lease payment. Principal remaining at June 30, 2020 is:

	<u>Governmental</u>	<u>Business-Type</u>
Capital lease collateralized by SCBA equipment, communications equipment, multiple fire apparatus, and ambulances; bearing interest at 2.02% with annual principal and interest payments of \$2,800,000 through December 2021	\$ 5,160,724	\$ 274,053
Capital lease collateralized by a bomb suit, medical equipment, thermal imaging cameras, stretchers, light fleet and apparatus, IT equipment, and a building improvement, bearing interest at 2.88% with annual principal and interest payments of \$812,495 through October 2024	\$ 3,733,772	\$ -
	<u>\$ 8,894,496</u>	<u>\$ 274,053</u>

As of June 30, 2020, assets recorded under the outstanding leases are: transportation equipment and information technology/communications equipment having original cost of \$17,978,416, with \$5,913,895 of accumulated amortization. Amortization, included with depreciation on the financial statements, was \$2,328,264 for the year ended June 30, 2020. Interest on capital leases charged to expense for the year ended June 30, 2020 was \$250,112. The following is a schedule by years of future minimum payments required under the leases together with their present value as of June 30, 2020:

	<u>Governmental</u>			<u>Business-Type</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	3,259,523	211,779	3,471,302	135,656	5,536	141,192
2022	3,331,428	139,875	3,471,303	138,397	2,795	141,192
2023	746,153	66,342	812,495	-	-	-
2024	767,642	44,853	812,495	-	-	-
2025	789,750	22,745	812,495	-	-	-
Total minimum lease payments	<u>\$ 8,894,496</u>	<u>\$ 485,594</u>	<u>9,380,090</u>	<u>\$ 274,053</u>	<u>\$ 8,331</u>	<u>282,384</u>
Less amount representing interest			<u>(485,594)</u>			<u>(8,331)</u>
Present value of minimum lease payments						
(including \$3,395,179 classified as current)			<u>\$ 8,894,496</u>			<u>\$ 274,053</u>

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 7 - PENSION PLAN

Plan Description

Eligible plan participants are provided with pensions through the Utah Retirement Systems (the Systems). The Systems are comprised of the following defined benefit pension trust funds:

- Multiple-employer cost-sharing public employee retirement systems:
- Public Employees Noncontributory Retirement System (Noncontributory System)
- Firefighters Retirement System (Firefighters System)
- Tier 2 Public Employees Contributory Retirement System (Tier 2 Public Employees System)
- Tier 2 Public Safety and Firefighter Contributory Retirement System (Tier 2 Public Safety and Firefighters System)
- Public Safety Retirement System (Public Safety System)

The Tier 2 Public Employees System became effective July 1, 2011. Beginning on or after July 1, 2011, all eligible employees who have no previous service credit with any of the Utah Retirement Systems are members of the Tier 2 Retirement System.

The Utah Retirement Systems (Systems) are established and governed by the respective sections of Title 49 of the Utah Code Annotated 1953, as amended. The Systems' defined benefit plans are amended statutorily by the State Legislature. The Utah State Retirement Office Act in Title 49 provides for the administration of the Systems under the direction of the Board, whose members are appointed by the Governor. The Systems are fiduciary funds defined as pension (and other employee benefit) trust funds. URS is a component unit of the State of Utah. Title 49 of the Utah Code grants the authority to establish and amend the benefit terms. URS issues a publicly available financial report that can be obtained by writing Utah Retirement Systems, 560 East 200 South, Salt Lake City, Utah 84102 or visiting the website: www.urs.org.

Benefits Provided

URS provides retirement, disability, and death benefits. Retirement benefits are as follows:

System	Final Average Salary	Year of service required and/or age eligible for benefit	Benefit % per year of service	COLA **
Noncontributory System	Highest 3 years	30 years any age 25 years any age* 20 years age 60* 10 years age 62* 4 years age 65	2.0% per year all years	Up to 4%
Public Safety System	Highest 3 years	20 years any age 10 years age 60 4 years age 65	2.5% per year up to 20 years; 2.0% per year over 20 years	Up to 2.5% to 4% depending on the employer
Firefighters System	Highest 3 years	20 years any age 10 years age 60 4 years age 65	2.5% per year up to 20 years; 2.0% per year over 20 years	Up to 4%
Tier 2 Public Employees System	Highest 5 years	35 years any age 20 years age 60* 10 years age 62* 4 years age 65	1.5% per year all years	Up to 2.5%
Tier 2 Public Safety and Firefighter System	Highest 5 years	25 years any age 20 years age 60* 10 years age 62* 4 years age 65	1.5% per year to June 2020; 2.0% per year July 2020 to present	Up to 2.5%

* With actuarial reductions

** All post-retirement cost-of-living adjustments are non-compounding and are based on the original benefit except for Judges, which is a compounding benefit. The cost-of-living adjustments are also limited to the actual Consumer Price Index (CPI) increase for the year, although unused CPI increases not met may be carried forward to subsequent years.

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 7 - PENSION PLAN (CONTINUED)

Contributions

As a condition of participation in the Systems, employers and/or employees are required to contribute certain percentages of salary and wages as authorized by statute and specified by the URS Board. Contributions are actuarially determined as an amount that, when combined with employee contributions (where applicable) is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded actuarial accrued liability. Contribution rates as of June 30, 2020, are as follows:

	Employee Paid	Paid by Employer for Employee	Employer Contribution Rates	Employer Rate for 401(k) Plan
Contributory System				
Local Governmental Division Tier 2	N/A	N/A	15.66%	1.03%
Noncontributory System				
Local Governmental Division Tier 1	N/A	N/A	18.47%	N/A
Public Safety Retirement System				
Tier 2 DB Hybrid Public Safety	N/A	N/A	24.29%	0.70%
Other Division A Noncontributory Tier 1	N/A	N/A	35.71%	N/A
Firefighters System				
Division B Tier 1	N/A	16.71%	7.24%	N/A
Tier 2 DB Hybrid Firefighters	N/A	N/A	11.38%	0.70%
Tier 2 DC Only				
Local Government	N/A	N/A	6.69%	10.00%
Public Safety	N/A	N/A	12.99%	12.00%
Firefighters	N/A	N/A	0.08%	12.00%

* Tier 2 rates include a statutory required contribution to finance the unfunded actuarial accrued liability of Tier 1 plans.

Contributions reported are the URS Board-approved required contributions by System. Contributions in the Tier 2 Systems are used to finance the unfunded liabilities in the Tier 1 System. For the fiscal year ended June 30, 2020, the employer and employee contributions to the Systems were as follows:

	Employer Contributions	Employee Contributions
Noncontributory System	\$ 464,170	N/A
Public Safety System	60,512	-
Firefighters System	6,199,054	-
Tier 2 Public Employees System	153,004	-
Tier 2 Public Safety & Firefighter System	482,171	-
Tier 2 DC Only System	21,124	N/A
Tier 2 DC Public Safety and Firefighter System	635	N/A
	<u>\$ 7,380,670</u>	<u>\$ -</u>

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 7 - PENSION PLAN (CONTINUED)

Combined Pension Assets, Liabilities, Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, we reported a net pension asset of \$18,979,316 and a net pension liability of \$1,472,897.

	12/31/2019 Measurement Date			Proportionate	
	Net Pension	Net Pension	Proportionate	Share	
	Asset	Liability	Share	12/31/2017	Change
Noncontributory System	\$ -	\$ 1,084,093	0.2876441%	0.2967706%	-0.0091265%
Public Safety System	-	174,518	0.1086923%	0.1033371%	0.0053552%
Firefighters System	18,979,316	-	30.3516842%	30.1291902%	0.2224940%
Tier 2 Public Employees System	-	13,191	0.0586519%	0.0558541%	0.0027978%
Tier 2 Public Safety & Firefighter System	-	201,095	2.1378496%	1.7920577%	0.3457919%
Total Net Pension Asset/Liability	<u>\$ 18,979,316</u>	<u>\$ 1,472,897</u>			

The net pension asset and liability was measured as of December 31, 2019, and the total pension liability used to calculate the net pension asset and liability was determined by an actuarial valuation as of January 1, 2019, and rolled-forward using generally accepted actuarial procedures. The proportion of the net pension asset and liability is equal to the ratio of the employer's actual contributions to the Systems during the plan year over the total of all employer contributions to the System during the plan year.

For the year ended June 30, 2020, we recognized pension expense of \$(6,584,367).

At June 30, 2020, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual	\$ 165,457	\$ 3,115,664
Changes in assumptions	5,823,364	559,903
Net difference between projected and actual earnings on pension plan investments	-	12,692,677
Change in proportion and differences between contributions and proportionate share of contributions	126,017	41,216
Contributions subsequent to the measurement date	1,594,361	-
	<u>\$ 7,709,199</u>	<u>\$ 16,409,460</u>

Deferred outflows of resources related to pensions (\$1,594,361) results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2019. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,	Net Deferred Outflows/ (Inflows) of Resources
2020	(3,906,007)
2021	(2,105,932)
2022	393,625
2023	(4,796,172)
2024	\$ 11,121
Thereafter	108,742

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 7 - PENSION PLAN (CONTINUED)

Noncontributory System Pension Expense, and Deferred Outflows and Inflows of Resources

For the year ended June 30, 2020, we recognized pension expense of \$581,704. At June 30, 2020, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 98,611	\$ 15,572
Changes in assumptions	114,818	-
Net difference between projected and actual earnings on pension plan investments	-	548,235
Change in proportion and differences between contributions and proportionate share of contributions	49,578	34,261
Contributions subsequent to the measurement date	236,831	-
	<u>\$ 499,838</u>	<u>\$ 598,068</u>

Deferred outflows of resources related to pensions (\$236,831) results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2019. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,	Net Deferred Outflows/ (Inflows) of Resources
2020	\$ (19,664)
2021	(117,299)
2022	10,330
2023	(208,428)
2024	-
Thereafter	-

Public Safety System Pension Expense, and Deferred Outflows and Inflows of Resources

For the year ended June 30, 2020, we recognized pension expense of \$84,218. At June 30, 2020, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 3,035	\$ 3,726
Changes in assumptions	5,955	-
Net difference between projected and actual earnings on pension plan investments	-	59,592
Change in proportion and differences between contributions and proportionate share of contributions	9,177	-
Contributions subsequent to the measurement date	31,698	-
	<u>\$ 49,865</u>	<u>\$ 63,318</u>

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 7 - PENSION PLAN (CONTINUED)

Deferred outflows of resources related to pensions (\$31,698) results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2019. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,	Net Deferred Outflows/ (Inflows) of Resources
2020	\$ (10,050)
2021	(12,720)
2022	262
2023	(22,643)
2024	-
Thereafter	-

Firefighters System Pension Expense, and Deferred Outflows and Inflows of Resources

For the year ended June 30, 2020, we recognized pension expense of \$(7,918,645). At June 30, 2020, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 3,091,774
Changes in assumptions	5,649,196	557,709
Net difference between projected and actual earnings on pension plan investments	-	12,025,281
Change in proportion and differences between contributions and proportionate share of contributions	13,333	6,956
Contributions subsequent to the measurement date	953,088	-
	<u>\$ 6,615,617</u>	<u>\$ 15,681,720</u>

Deferred outflows of resources related to pensions (\$953,088) results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2019. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,	Net Deferred Outflows/ (Inflows) of Resources
2020	\$ (3,871,584)
2021	(1,972,256)
2022	377,346
2023	(4,552,697)
2024	-
Thereafter	-

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 7 - PENSION PLAN (CONTINUED)

Tier 2 Public Employees System Pension Expense, and Deferred Outflows and Inflows of Resources

For the year ended June 30, 2020, we recognized pension expense of \$74,180. At June 30, 2020, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 3,690	\$ 4,527
Changes in assumptions	5,633	379
Net difference between projected and actual earnings on pension plan investments	-	10,140
Change in proportion and differences between contributions and proportionate share of contributions	10,158	-
Contributions subsequent to the measurement date	97,943	-
	<u>\$ 117,424</u>	<u>\$ 15,046</u>

Deferred outflows of resources related to pensions (\$97,943) results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2019. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,	Net Deferred Outflows/ (Inflows) of Resources
2020	\$ (1,389)
2021	(1,191)
2022	541
2023	(2,709)
2024	1,348
Thereafter	7,837

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 7 - PENSION PLAN (CONTINUED)

Tier 2 Public Safety and Firefighter System Pension Expense, and Deferred Outflows and Inflows of Resources

For the year ended June 30, 2020, we recognized pension expense of \$594,175. At June 30, 2020, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 60,121	\$ 65
Changes in assumptions	47,762	1,815
Net difference between projected and actual earnings on pension plan investments	-	49,429
Change in proportion and differences between contributions and proportionate share of contributions	43,771	-
Contributions subsequent to the measurement date	274,802	-
	<u>\$ 426,456</u>	<u>\$ 51,309</u>

Deferred outflows of resources related to pensions (\$274,802) results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2019. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,	Net Deferred Outflows/ (Inflows) of Resources
2020	\$ (3,320)
2021	(2,467)
2022	5,146
2023	(9,695)
2024	9,773
Thereafter	100,906

Actuarial Assumptions

The total pension liability in the December 31, 2019, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5%
Salary	3.25 – 9.75%, average, including inflation
Investment rate of return	6.95%, net of pension plan investment expense, including inflation

Mortality rates were developed from actual experience and mortality tables, based on gender, occupation and age, as appropriate with adjustments for future improvement in mortality based on Scale AA, a model developed by the Society of Actuaries.

The actuarial assumptions used in the January 1, 2019, valuation were based on the results of an actuarial experience study for the five year period ending December 31, 2016.

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 7 - PENSION PLAN (CONTINUED)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target	Real Return	Long-term
Equity securities	40 %	6.15 %	2.46 %
Debt securities	20 %	0.40 %	0.08 %
Real assets	15 %	5.75 %	0.86 %
Private equity	9 %	9.95 %	0.89 %
Absolute return	16 %	2.85 %	0.46 %
Cash and cash equivalents	- %	- %	- %
Totals	100 %		4.75 %
			<u>2.50</u> %
			Expected arithmetic nom 7.25 %

The 6.95% assumed investment rate of return is comprised of an inflation rate of 2.5%, a real return of 4.45% that is net of investment expense.

Discount rate

The discount rate used to measure the total pension liability was 6.95%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate, and that contributions from all participating employers will be made at contractually required rates that are actuarially determined and certified by the URS Board. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate does not use the Municipal Bond Index Rate. The discount rate remained unchanged at 6.95%.

Sensitivity of the proportionate share of the net pension asset and liability to changes in the discount rate

The following presents the proportionate share of the net pension liability calculated using the discount rate of 6.95%, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.95 %) or one percentage point higher (7.95%) than the current rate:

	1% Decrease (5.95%)	Discount Rate (6.95%)	1% Increase (7.95%)
Noncontributory System	\$ 3,386,000	\$ 1,084,093	\$ (835,673)
Public Safety System	452,070	174,518	(51,046)
Firefighters System	25,163,505	(18,979,316)	(55,299,017)
Tier 2 Public Employees System	113,754	13,191	(64,525)
Tier 2 Public Safety and Firefighters	710,393	201,095	(176,975)
Total	<u>\$ 29,825,722</u>	<u>\$ (17,506,419)</u>	<u>\$ (56,427,236)</u>

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available separately in the separately issued URS financial report.

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 8 - DEFINED CONTRIBUTION SAVINGS PLAN

The Defined Contribution Savings Plans are administered by the Utah Retirement Systems Board and are generally supplemental plans to the basic retirement benefits of the Retirement Systems, but may also be used as a primary retirement plan. These plans are voluntary tax-advantaged retirement savings programs authorized under sections 401(k), 457(b), and 408 of the Internal Revenue code. Detailed information regarding plan provisions is available in the separately-issued URS financial report.

UFA participates in the following Defined Contribution Savings Plans with URS: 401(k), 457(b), Roth IRA, and Traditional IRA plans. Employee and employer contributions to the Utah Retirement Defined Contribution Savings Plans were as follows for the fiscal years ended June 30:

	2020	2019	2018
Employer contributions - 401(k)	\$ 659,277	\$ 538,501	\$ 340,106
Employee contributions - 401(k)	489,785	345,410	387,559
Employer contributions - 457	-	-	-
Employee contributions - 457	2,113,816	1,844,245	1,719,026
Employer contributions - Roth IRA	N/A	N/A	N/A
Employee contributions - Roth IRA	352,486	288,570	221,900
Employer contributions - Traditional IRA	N/A	N/A	N/A
Employee contributions - Traditional IRA	4,100	600	725

NOTE 9 - OTHER POST-EMPLOYMENT BENEFITS

Plan Description

Unified Fire Authority provides post-employment health and dental benefits, through a single employer defined benefit plan, to employees who retire from UFA and qualify to retire from the Utah Retirement Systems. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

Premiums are shared by the retiring eligible employee and UFA. As of June 30, 2020, UFA paid up to 80% of the retiree's health care and dental premiums through SelectHealth and Public Employees Health Program, respectively, on a pay-as-you-go basis. The remainder is paid by the retiree. The benefits, employee and UFA contributions are governed by UFA policy and can be amended at any time. During the year ending June 30, 2020, UFA paid retiree health care and dental premiums of \$122,283.

Employees Covered by Benefit Terms

Effective November 20, 2012, the Board approved the dissolution of the Unified Fire Authority Retiree Healthcare Plan. The resolution adopted eliminates the Post-Retirement Insurance Premium for anyone retiring after December 31, 2013. In addition, no member retiring after June 15, 2012 is eligible for a subsidized Medicare Supplement. This plan change eliminated a large portion of the active member liabilities for post-retirement healthcare.

At June 30, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	46
Inactive employees entitle to but not yet receiving benefit	-
Active employees	-
Total Plan Members	<u>46</u>

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 9 - OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)

Total OPEB Liability

UFA's total OPEB liability of \$3,076,924 was measured as of June 30, 2020, and was determined by an actuarial valuation as of June 30, 2018.

Actuarial Assumptions and Other Inputs. The total OPEB liability in the June 30, 2018, actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	No explicit inflation assumption used
Salary increases	Not applicable, all members are inactive
Discount rate	2.45%
Healthcare cost trend rates	Initial rate of 3.50% followed by 7.10%, declining to an ultimate rate of 4.25% after 16 years
Retirees' share of benefit-related costs	20% of projected health insurance premiums for retirees

The discount rate should equal the tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date.

Mortality rates were based on the 2017 Utah Retiree Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale AA from 2017.

The actuarial assumptions used in the June 30, 2019, valuation were based on assumptions developed for the Utah Retirement System (URS) in which UFA participates.

Changes in the Total OPEB Liability

Balance at 6/30/2019	\$ 3,043,719
Changes for the year:	
Service cost	-
Interest	91,185
Changes of benefit terms	-
Difference between expected and actual experience	-
Changes in assumptions or other inputs	202,959
Benefit payments	(260,939)
Net changes	33,205
Balance at 6/30/2020	\$ 3,076,924

Changes of assumptions and other inputs reflect a change in the discount rate from 3.13% in 2019 to 2.45% in 2020.

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of UFA calculated using a discount rate of 2.45%, as well as what UFA's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-lower (1.45%) or 1-percentage-point higher (3.45%) than the current discount rate:

	1% Decrease 1.45%	Discount Rate 2.45%	1% Increase 3.45%
Total OPEB liability	\$ 3,423,831	\$ 3,076,924	\$ 2,786,396

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 9 - OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of UFA calculated using the assumed trend rates, as well as what UFA's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-lower or 1-percentage-point higher than the current healthcare cost trend rates:

	Healthcare Cost Trend		
	1% Decrease	Rates	1% Increase
Total OPEB liability	\$ 2,773,060	\$ 3,076,924	\$ 3,432,744

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, UFA recognized OPEB expense of \$33,205. At June 30, 2020, UFA reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ -
Changes of assumptions or other inputs	-	-
	<u>\$ -</u>	<u>\$ -</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows for the years ending June 30:

	Net Deferred Outflows/ (Inflows)
2019	\$ -
2020	-
2021	-
2022	-
2023	-
Thereafter	-
Total	<u>\$ -</u>

NOTE 10 - RELATED PARTY TRANSACTIONS

Unified Fire Service Area (UFSA)

Unified Fire Authority received operating fees from its members in the amount of \$55,695,287 during the fiscal year ending June 30, 2020, which represents approximately 74.3% of total UFA governmental revenues. Of these fees, \$49,086,896 was received from the UFSA, which represents approximately 88% of total member fees for the fiscal year. UFSA also paid UFA \$317,150 and \$15,363 for financial management and administrative services and reimbursements, respectively, during the fiscal year ended June 30, 2020. As of June 30, 2020, UFA's accounts receivable included \$113 due from UFSA for reimbursements.

In February 2012, UFA entered into an interlocal agreement with UFSA to finance the purchase of a warehouse in West Jordan, Utah. UFSA loaned \$2.5 million to UFA for purchase of the building. The remaining funds (\$1 million) for purchase, relocation, and renovation were provided by UFA. The agreement requires UFA to pay 228 monthly payments of \$15,672. Upon commencement of payments in June 2013, the agreement bears 4% interest. UFA paid \$114,357 principal and \$73,704 interest to UFSA during the fiscal year ended June 30, 2020.

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 10 - RELATED PARTY TRANSACTIONS (CONTINUED)

The following is a schedule by years of future minimum payments required under the agreement as of June 30, 2020:

2021	\$ 119,017
2022	123,865
2023	128,912
2024	134,164
2025	139,630
2026-2030	788,260
2031-2032	346,424
	<u>\$ 1,780,272</u>

Salt Lake County (the County)

UFA received operating fees restricted for emergency management from the County totaling \$2,418,703, as well as \$3,175,714 to provide fire protection to the Canyon Recreational areas for the year ended June 30, 2020. UFA also received CARES funding payments from the County to reimburse costs related to COVID-19 (Coronavirus) response totaling \$1,203,964. Unified Fire Authority operates under a cooperative agreement with the County for telephone services and maintenance of buildings. UFA paid the County for telephone services, building maintenance, and improvements totaling \$46,112 as well as miscellaneous reimbursements of \$9,727 in fiscal year 2020. UFA's accounts payable at June 30, 2020 included \$3,618 due to the County.

The interlocal agreement organizing Unified Fire Authority provides for a sublease of the Emergency Operations Center from the County effective July 1, 2004. Payments required under the lease consist of UFA's proportion (based on usage of facility square footage) of 9% of the total bond payment due by the County for the Salt Lake County Municipal Building Authority Revenue Bonds, Series 1999. Beginning in January 2010, the County reduced UFA's lease payments. Payments for the year ended June 30, 2020 under the lease totaled \$146,669. Future minimum noncancelable lease payments under the interlocal agreement include \$82,088 for the fiscal year ending June 30, 2021.

Salt Lake Urban Search and Rescue (USAR)

UFA is the sponsoring agency for the Salt Lake Urban Search and Rescue (USAR) task force, a non-profit corporation. USAR is one of 28 State and local emergency management task forces designated by the Federal Emergency Management Agency (FEMA) as members of the National Urban Search and Rescue (US&R) Response System. Salt Lake City and Park City also participate in the task force. USAR's Board of Directors consists of four members: two from UFA and two from Salt Lake City.

As sponsoring agency, UFA entered into an agreement with FEMA requiring training and maintenance of a task force for emergency response in accordance with FEMA standards. USAR and UFA entered into a reimbursement agreement for USAR's share of various costs, such as: warehouse storage, office space, office equipment, and utilities. USAR leases approximately 19,000 square feet of warehouse and office space in UFA's new warehouse facility. As of June 30, 2020, future minimum lease receipts under the agreement are \$94,896 for the fiscal year. During the fiscal year ended June 30, 2020, USAR reimbursed UFA for reimbursements including utilities, improvements, maintenance, equipment costs and miscellaneous purchases (\$74,167).

USAR's staffing and daily management is primarily provided by UFA employees. During the fiscal year ended June 30, 2020, USAR reimbursed \$561,596 to UFA for salaries and benefits related to daily operations of the task force. Additionally, USAR reimbursed for training and deployment personnel costs of \$312,891.

In March 2020, UFA's Fire Capital Projects Fund purchased a truck on behalf of USAR as part of its vehicle replacement (cost \$45,706). A vehicle owned by USAR is scheduled for sale by UFA to offset a portion of the purchase. The remaining amount due will be reimbursed to UFA over two USAR program years. Total rent and reimbursements included in related party accounts receivable due from USAR to UFA were \$469,073 at June 30, 2020.

UNIFIED FIRE AUTHORITY BASIC FINANCIAL STATEMENTS

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

NOTE 11 - TRANSACTIONS BETWEEN FUNDS

Legally authorized transfers are treated as interfund transfers and are included in the results of operations in the fund financial statements but are generally excluded from the government-wide financial statements. Interfund transfers are listed below for the year ended June 30, 2020:

Transfers In	Transfers Out		
	General Fund	Special Revenue Fund	Total
General Fund	\$ -	\$ 145,000	\$ 145,000
Fire Capital Projects Fund	28,416	-	28,416
Emergency Services Capital Projects Fund	-	60,000	60,000
Proprietary Fund	151,302	-	151,302
Total	<u>\$ 179,718</u>	<u>\$ 205,000</u>	<u>\$ 384,718</u>

In June 2020, the UFA Board approved transferring \$250,000 from the General Fund to the Wildland Fund as a short-term loan needed to fund the program for 2020 season start-up following a slow 2019 wildland season. Funds are expected to be returned to the General Fund after the close of the 2020 wildland season.

During the fiscal year ended June 30, 2020, the UFA Board approved asset transfers/sales by the General Fund to the Emergency Management and Wildland Enterprise funds. Total cost and accumulated depreciation for the transportation equipment sold to Emergency Management, was \$77,088 and \$74,554, respectively. Total cost and accumulated depreciation for the transportation equipment sold to Wildland, was \$65,684 and \$65,684, respectively. Proceeds from the sales of assets to the General Fund totaled \$80,000 (\$60,000 from Emergency Management and \$20,000 from Wildland).

NOTE 12 - COMMITMENTS AND CONTINGENCIES

Purchase orders (encumbrances) as of June 30, 2020, for items ordered but not received during the fiscal year are as follows:

Year-end Encumbrances	Governmental Activities	Business-Type Activities
General Fund	\$ 170,959	\$ -
Wildland Enterprise Fund	-	494
Special Revenue Fund	194,628	-
	<u>\$ 365,587</u>	<u>\$ 494</u>

As of June 30, 2020, UFA is a defendant in a lawsuit that has arisen in the normal course of business. While substantial damages are alleged in this action, the outcome cannot be predicted with certainty. In the opinion of UFA's attorney, it is reasonably possible that this action, when finally adjudicated, may have material adverse effect on the financial position of UFA.



REQUIRED SUPPLEMENTARY INFORMATION

Budgetary Comparison Schedules
Other Post-Employment Benefit Plan Schedules
Notes to Required Supplementary Information

**BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
June 30, 2020**

	MAJOR FUNDS		Actual	Variance with
	Original	Final	Amounts	Final Budget
REVENUES				
Member fees	\$ 55,499,230	\$ 55,695,287	\$ 55,695,287	\$ -
Ambulance operations	7,500,000	7,429,259	8,785,001	1,355,742
Fees - Other	3,460,764	3,460,764	3,464,328	3,564
Grants and contributions	-	550,133	120,805	(429,328)
Intergovernmental revenues	294,647	317,150	317,150	-
CARES program revenues	-	247,679	440,869	193,190
Reimbursements	751,294	1,454,504	1,232,929	(221,575)
Rent income	94,896	94,896	94,896	-
Investment income	200,000	200,000	256,371	56,371
Other income	24,000	24,000	155,281	131,281
TOTAL REVENUES	67,824,831	69,473,672	70,562,917	1,089,245
EXPENDITURES				
Current				
Salaries and benefits	57,446,415	58,558,681	56,269,846	2,288,835
Operations	7,637,932	7,773,042	7,265,646	507,396
General and administrative	1,471,715	1,914,501	1,273,804	640,697
Capital outlay	189,000	220,475	45,513	174,962
Debt service	3,708,762	3,708,762	3,659,364	49,398
TOTAL EXPENDITURES	70,453,824	72,175,461	68,514,173	3,661,288
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(2,628,993)	(2,701,789)	2,048,744	4,750,533
OTHER FINANCING SOURCES (USES)				
Transfers in	145,000	145,000	145,000	-
Transfers out	(1,265,896)	(449,648)	(179,718)	269,930
Total other financing sources (uses)	(1,120,896)	(304,648)	(34,718)	269,930
Net change in fund balances	(3,749,889)	(3,006,437)	2,014,026	5,020,463
Fund balances - beginning	13,040,391	13,040,391	13,040,391	-
Increase in inventory	-	-	(28,913)	(28,913)
Fund balances - ending	\$ 9,290,502	\$ 10,033,954	\$ 15,025,504	\$ 4,991,550

**BUDGETARY COMPARISON SCHEDULE
SPECIAL REVENUE FUND
Year ended June 30, 2020**

	<u>MAJOR FUNDS</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with</u> <u>Final Budget</u>
REVENUES				
Fees - Emergency services	\$ 2,386,203	\$ 2,418,703	\$ 2,418,703	\$ -
Grants and contributions	1,122,000	1,122,000	589,718	(532,282)
Intergovernmental revenues	-	1,213,140	1,203,964	(9,176)
Investment income	20,000	20,000	27,629	7,629
Other income	-	-	28,179	28,179
TOTAL REVENUES	<u>3,528,203</u>	<u>4,773,843</u>	<u>4,268,193</u>	<u>(505,650)</u>
EXPENDITURES				
Current				
Salaries and benefits	1,571,575	2,565,075	2,256,863	308,212
Operations	1,472,628	1,856,469	1,422,039	434,430
General and administrative	55,000	55,000	20,454	34,546
Capital outlay	556,600	564,899	561,650	3,249
TOTAL EXPENDITURES	<u>3,655,803</u>	<u>5,041,443</u>	<u>4,261,006</u>	<u>780,437</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(127,600)	(267,600)	7,187	274,787
OTHER FINANCING SOURCES (USES)				
Proceeds from sale of assets	-	-	-	-
Transfers out	(205,000)	(205,000)	(205,000)	-
Total other financing sources (uses)	<u>(205,000)</u>	<u>(205,000)</u>	<u>(205,000)</u>	<u>-</u>
Net change in fund balances	(332,600)	(472,600)	(197,813)	274,787
Fund balances - beginning	1,394,433	1,394,433	1,394,433	-
Fund balances - ending	<u>\$ 1,061,833</u>	<u>\$ 921,833</u>	<u>\$ 1,196,620</u>	<u>\$ 274,787</u>

UNIFIED FIRE AUTHORITY REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN UFA'S TOTAL OPEB LIABILITY AND RELATED RATIOS
June 30, 2020

Total OPEB liability	2020
Beginning balance	\$ 3,043,719
Service cost	-
Interest	91,185
Changes of benefit terms	-
Differences between expected and actual exp	-
Change of assumptions or other inputs	202,959
Benefit payments	(260,939)
Net change in total OPEB liability	<u>\$ 33,205</u>
Ending balance	<u><u>\$ 3,076,924</u></u>
 Covered-employee payroll	 N/A
Total OPEB liability as a percentage of covered-employee payroll	 N/A

Notes to Schedule:

The table represents data available since the implementation of GASB Statement 75 and will increase to ten years over time.

Because all of UFA's OPEB participants are inactive (retired) members, there is no covered payroll associated with the plan.

Changes of benefit terms

No changes were made to participant benefits.

Changes of assumptions

Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

2020	2.45%
2019	3.13%
2018	3.62%
2017	3.56%

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

Utah Retirement Systems

For the Years Ended

	Noncontrib- utory Retirement	Public Safety	Firefighters Retirement	Tier 2 Public Employees Retirement	Tier 2 Public Safety and Firefighter Retirement
December 31, 2019					
Proportion of the net pension liability (asset)	0.2876441 %	0.1086923 %	30.3516842 %	0.0586519 %	2.1378496 %
Proportionate share of the net pension liability (asset)	\$ 1,084,093	\$ 174,518	\$ (18,979,316)	\$ 13,191	\$ 201,095
Covered employee payroll	\$ 2,454,252	\$ 166,821	\$ 25,661,905	\$ 815,239	\$ 3,523,778
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	44.17 %	104.61 %	-73.96 %	1.62 %	5.71 %
Plan fiduciary net position as a percentage of the total pension liability	93.7 %	90.9 %	105.8 %	96.5 %	89.6 %
December 31, 2018					
Proportion of the net pension liability (asset)	0.296771 %	0.103337 %	30.129190 %	0.055854 %	1.792058 %
Proportionate share of the net pension liability (asset)	\$ 2,185,337	\$ 265,843	\$ 12,176,773	\$ 23,921	\$ 44,901
Covered employee payroll	\$ 2,542,874	\$ 154,559	\$ 25,438,473	\$ 651,566	\$ 2,397,295
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	85.9 %	172.0 %	47.9 %	3.7 %	1.9 %
Plan fiduciary net position as a percentage of the total pension liability	87.0 %	84.7 %	96.1 %	90.8 %	95.6 %
December 31, 2017					
Proportion of the net pension liability (asset)	0.281594 %	0.099592 %	30.262730 %	0.048644 %	2.278416 %
Proportionate share of the net pension liability (asset)	\$ 1,233,747	\$ 156,226	\$ (6,788,998)	\$ 4,289	\$ (26,363)
Covered employee payroll	\$ 2,364,618	\$ 148,270	\$ 26,281,982	\$ 475,673	\$ 2,405,602
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	52.2 %	105.4 %	-25.8 %	0.9 %	-1.1 %
Plan fiduciary net position as a percentage of the total pension liability	91.9 %	90.2 %	102.3 %	97.4 %	103.0 %

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

(Continued)

Utah Retirement Systems
For the Years Ended

	Noncontrib- utory Retirement System	Public Safety System	Firefighters Retirement System	Tier 2 Public Employees Retirement System	Tier 2 Public Safety and Firefighter Retirement
December 31, 2016					
Proportion of the net pension liability (asset)	0.263211 %	0.097058 %	30.064901 %	0.050897 %	2.343604 %
Proportionate share of the net pension liability (asset)	\$ 1,690,136	\$ 196,958	\$ 4,447,122	\$ 5,678	\$ (20,344)
Covered employee payroll	\$ 2,337,782	\$ 141,938	\$ 26,880,461	\$ 417,396	\$ 1,936,343
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	72.3 %	138.8 %	16.5 %	1.4 %	-1.1 %
Plan fiduciary net position as a percentage of the total pension liability	87.3 %	86.5 %	98.4 %	95.1 %	103.6 %
December 31, 2015					
Proportion of the net pension liability (asset)	0.266277 %	0.093959 %	30.411293 %	0.062906 %	2.534847 %
Proportionate share of the net pension liability (asset)	\$ 1,506,722	\$ 168,304	\$ 5,174,732	\$ (137)	\$ (37,051)
Covered employee payroll	\$ 2,339,319	\$ 214,998	\$ 26,540,703	\$ 406,336	\$ 1,507,543
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	64.4 %	78.3 %	19.5 %	0.0 %	-2.5 %
Plan fiduciary net position as a percentage of the total pension liability	87.8 %	87.1 %	98.1 %	100.2 %	110.7 %
December 31, 2014					
Proportion of the net pension liability (asset)	0.245985 %	0.093707 %	30.151651 %	0.067884 %	2.553639 %
Proportionate share of the net pension liability (asset)	\$ 1,067,967	\$ 117,844	\$ (3,318,119)	\$ (2,057)	\$ (37,777)
Covered employee payroll	\$ 2,234,498	\$ 213,277	\$ 26,038,716	\$ 333,348	\$ 1,057,046
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	47.8 %	55.3	-12.7 %	-0.6 %	-3.6 %
Plan fiduciary net position as a percentage of the total pension liability	90.2 %	90.5 %	101.3 %	103.5 %	120.5 %

* Table represents data available since implementation of GASB Statement 68 and will increase to ten years over time. Amounts presented were determined as of calendar year January 1 - December 31.

SCHEDULE OF CONTRIBUTIONS

Utah Retirement Systems

June 30, 2020

	As of Fiscal Year Ended June 30	Actuarial Determined Contributions	Contributions in Relation to Contractually Required Contribution	Covered Employee Payroll	Contributions as a % of Covered Employee Payroll
Noncontributory System	2014	338,745	338,745	2,199,923	15.40%
	2015	380,302	380,302	2,251,699	16.89%
	2016	409,735	409,735	2,386,711	17.17%
	2017	419,022	419,022	2,313,368	18.11%
	2018	435,864	435,864	2,505,049	17.40%
	2019	448,531	448,531	2,446,070	18.34%
	2020	464,170	464,170	2,613,972	17.76%
Public Safety System	2014	43,034	43,034	204,676	21.03%
	2015	48,188	48,188	213,112	22.61%
	2016	49,499	49,499	177,146	27.94%
	2017	51,795	51,795	145,044	35.71%
	2018	54,085	54,085	151,456	35.71%
	2019	58,788	58,788	164,627	35.71%
	2020	60,512	60,512	169,455	35.71%
Firefighters System	2014	1,114,704	1,114,704	25,836,524	4.31%
	2015	1,674,942	1,674,942	26,268,788	6.38%
	2016	1,744,093	1,744,093	26,667,191	6.54%
	2017	1,728,540	1,728,540	26,864,103	6.43%
	2018	1,660,240	1,660,240	25,705,564	6.46%
	2019	1,784,621	1,784,621	25,305,754	7.05%
	2020	1,873,949	1,873,949	26,664,146	7.03%
Tier 2 Public Employees System*	2014	35,970	35,970	257,114	13.99%
	2015	60,747	60,747	406,610	14.94%
	2016	61,734	61,734	414,045	14.91%
	2017	60,984	60,984	409,014	14.91%
	2018	84,831	84,831	561,424	15.11%
	2019	117,121	117,121	753,675	15.54%
	2020	153,004	153,004	977,036	15.66%
Tier 2 Public Safety & Firefighter System	2014	714	714	647,726	0.11%
	2015	145,904	145,904	1,350,959	10.80%
	2016	180,905	180,905	1,680,947	10.76%
	2017	245,430	245,430	2,283,069	10.75%
	2018	251,864	251,864	2,336,349	10.78%
	2019	337,188	337,188	2,973,450	11.34%
	2020	482,171	482,171	4,236,981	11.38%

SCHEDULE OF CONTRIBUTIONS (Continued)
Utah Retirement Systems
June 30, 2020

	As of Fiscal Year Ended June 30	Actuarial Determined Contributions	Contributions in Relation to Contractually Required Contribution	Covered Employee Payroll	Contributions as a % of Covered Employee Payroll
Tier 2 Public Employees DC Only System*	2014	5,894	5,894	105,623	5.58%
	2015	8,781	8,781	130,663	6.72%
	2016	11,926	11,926	178,266	6.69%
	2017	13,566	13,566	202,778	6.69%
	2018	18,240	18,240	272,398	6.70%
	2019	18,348	18,348	274,263	6.69%
	2020	21,124	21,124	315,759	6.69%
Tier 2 Public Safety & Firefighter DC Only System*	2014	-	-	-	0.00%
	2015	30	30	37,405	0.08%
	2016	149	149	186,320	0.08%
	2017	222	222	277,879	0.08%
	2018	404	404	505,351	0.08%
	2019	560	560	700,580	0.08%
	2020	635	635	793,108	0.08%

* Contributions in Tier 2 include an amortization rate to help fund the unfunded liabilities in the Tier 1 systems. Tier 2 systems were created effective July 1, 2011.

Table represents data available since implementation of GASB Statement 68 and will increase to ten years over time. Amounts presented were determined as of calendar year January 1 - December 31.

UNIFIED FIRE AUTHORITY REQUIRED SUPPLEMENTARY INFORMATION

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2020

NOTE 1 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

Unified Fire Authority adopts an "appropriated budget" for the all of its funds. UFA is required to present the adopted and final amended budgeted revenue and expenditures for the General and Special Revenue funds. The following procedures are followed in establishing the budgetary data reflected in the financial statements:

- During the month of April, the Finance Committee meets to review management's proposed budget.
- By the first regularly scheduled Board meeting in May, UFA presents a budget for the next succeeding fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them. At this meeting, The Board of Trustees adopts a tentative budget.
- A meeting of the Board of Trustees is then called for the purpose of adopting the proposed budget after seven days public notice of the meeting has been given.
- Prior to June 22, the budget is legally enacted through a passage of a resolution by the Board of Trustees.
- Once a budget is approved, it can only be amended at the function and fund level by approval of a majority of the members of the Board. Amendments are presented to the Board at its regular meetings. Each amendment must have Board approval. As required by law, such amendments are made before the fact, are reflected in the official minutes of the Board, and are not made after fiscal year end.
- Each budget is prepared and controlled by the Division Manager at the revenue expenditure function/object level. Budgeted amounts are as amended by the Board of Trustees.
- The budgets for all funds must be filed with the Utah State Auditor within 30 days of adoption.

Reconciliation from Budgetary Basis to GAAP Basis

The differences between budgetary basis and GAAP basis for the year ended June 30, 2020 are as follows:

	<u>General Fund</u>	<u>Special Revenue Fund</u>
Budgetary Fund Balances	\$ 15,025,504	\$ 1,196,620
Amounts reported for budgetary basis are different because:		
Encumbrances for goods and services not received until after the current fiscal year included as expenditures for budgetary purposes, not GAAP	170,959	194,628
Encumbrances for goods and services not received until after the prior fiscal year excluded as expenditures for budgetary purposes, not GAAP	<u>(273,437)</u>	<u>(116,970)</u>
Total Fund Balances	<u>\$ 14,923,026</u>	<u>\$ 1,274,278</u>

UNIFIED FIRE AUTHORITY REQUIRED SUPPLEMENTARY INFORMATION

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2020

NOTE 1 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (CONTINUED)

Budgetary Policies

The UFA Board approved a Budget Process policy outlining procedures for developing and approving an annual budget, budget monitoring and reporting, as well as budget amendments. The policy outlines the types of increases and transfers require certain levels of authorization, as shown below:

Budget Amendment Type	Fire Chief	Finance Committee	UFA Board
Increase to budget (new grants, use of fund balance, etc.)	None	Recommends to Board	Approves
Interfund transfers	None	Recommends to Board	Approves
Transfers between categories within the same division: Capital General & Administrative Operations	\$0-\$25,000 allowed; Disclose to Finance Committee	\$25,000.01 - \$100,000 Finance Committee approves. Disclose to UFA Board	Above \$100,000 requires UFA Board approval
Long-term debt Personnel	None	Recommends to Board	Approves
Transfers between divisions: Same Category Different category	\$0-\$10,000 allowed; Disclose to Finance Committee	\$25,000.01 - \$100,000 Finance Committee approves. Disclose to UFA Board	Above \$100,000 requires UFA Board approval

NOTE 2 - CHANGES IN ASSUMPTIONS

As a result of the passage of SB 129, the retirement rates for members in the Tier 2 Public Safety and Firefighter Hybrid System have been modified to be the same as the assumption used to model the retirement pattern in the Tier I Public Safety and Firefighter Systems, except for a 10% load at first eligibility for unreduced retirement prior to age 65.

A background image showing a red fire truck with its aerial ladder extended high into the air. To the left, a large American flag is visible, partially obscured by bare tree branches. The scene is set outdoors with a clear sky.

SUPPLEMENTARY INFORMATION

Supplemental Reports



KEDDINGTON & CHRISTENSEN, CPAS
CERTIFIED PUBLIC ACCOUNTANTS

Gary K. Keddington, CPA
Phyl R. Warnock, CPA
Marcus K. Arbuckle, CPA
Steven M. Rowley, CPA

**INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

Board of Trustees
Unified Fire Authority
Salt Lake City, Utah

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of Unified Fire Authority (UFA), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise UFA's basic financial statements, and have issued our report thereon dated October 21, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered UFA's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of UFA's internal control. Accordingly, we do not express an opinion on the effectiveness of UFA's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether UFA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Keddington & Christensen, LLC

Salt Lake City, Utah

October 21, 2020



KEDDINGTON & CHRISTENSEN, CPAS
CERTIFIED PUBLIC ACCOUNTANTS

Gary K. Keddington, CPA
Phyl R. Warnock, CPA
Marcus K. Arbuckle, CPA
Steven M. Rowley, CPA

**INDEPENDENT AUDITOR'S REPORT ON COMPLAINE AND
REPORT ON INTERNAL CONTROL OVER COMPLIANCE
AS REQUIRED BY THE *STATE COMPLIANCE AUDIT GUIDE***

Board of Trustees
Unified Fire Authority
Salt Lake City, Utah

REPORT ON COMPLIANCE

We have audited Unified Fire Authority's (UFA) compliance with the applicable state compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the Utah State Auditor that could have a direct and material effect on UFA for the year ended June 30, 2020.

State compliance requirements were tested for the year ended June 30, 2020 in the following areas:

Budgetary Compliance
Open and Public Meetings Act
Treasurer's Bond

Fund Balance
Fraud Risk Assessment

Management's Responsibility

Management is responsible for compliance with the general state requirements referred to above.

Auditor's Responsibility

Our responsibility is to express an opinion on UFA's compliance based on our audit of the compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide*. Those standards and the *State Compliance Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on UFA or its major state programs occurred. An audit includes examining, on a test basis, evidence about UFA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance of each state compliance requirement referred to above. However, our audit does not provide a legal determination of UFA's compliance with those requirements.

Opinion on General State Compliance Requirements

In our opinion, UFA complied, in all material respects, with the state compliance requirements referred to above for the year ended June 30, 2020.

Report on Internal Control over Compliance

Management of UFA is responsible for establishing and maintaining effective internal control over compliance with the state compliance requirements referred to above. In planning and performing our audit of compliance, we considered UFA's internal control over compliance with the state compliance requirements referred to above determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with those state compliance requirements and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide*, but not for the purpose of expressing an opinion on the

Telephone (801) 590-2600
Fax (801) 265-9405

1455 West 2200 South, Suite 201
Salt Lake City, Utah 84119

effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of UFA's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a state compliance requirement a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a state compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a state compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide*. Accordingly, this report is not suitable for any other purpose.

Keddington & Christensen, LLC

Salt Lake City, Utah
October 21, 2020

UNIFIED FIRE AUTHORITY
Resolution No. 11-2020A of 2020
(Exhibit to Interlocal Agreement for Services)

A RESOLUTION OF THE UNIFIED FIRE AUTHORITY APPROVING THE REVISED
“EXHIBIT A” TO THE INTERLOCAL COOPERATIVE AGREEMENT WITH UNIFIED
FIRE SERVICE AREA FOR THE PROVISION OF SERVICES

A. The Interlocal Cooperation Act, Utah Code Ann. §11-13-101 et. seq. (the “Interlocal Cooperation Act”), provides that any two or more public agencies may enter into agreements with one another for joint or cooperative action following the adoption of an appropriate resolution by the governing body of each participating public agency.

B. The Unified Fire Authority (the “Authority”) and the Unified Fire Service Area (the “Service Area”) are public agencies for purposes of the Interlocal Cooperation Act.

C. Authority provides fire protection and emergency medical services to the Service Area and other public agencies for a fee. Authority has also provided administrative services for Service Area in the past and been reimbursed for the costs of such services pursuant to an Interlocal Agreement approved by the Board on October 17, 2017 and subsequently executed by the Parties (the “Interlocal Agreement”).

D. The Interlocal Agreement provides that for each calendar year the Parties will approve an “Exhibit A” that sets forth the services to be provided and the cost to be paid by the Service Area to the Authority.

E. After careful consideration, the Board of Directors of the Authority has reviewed the proposed revised “Exhibit A” to the Interlocal Agreement, attached to this resolution as “Exhibit 1,” and determined that it is in the best interests of the Authority and its members to

approve it as Exhibit A to the Interlocal Agreement for calendar year 2020 to replace the prior authorized Exhibit A.

F. In the event the approval of Exhibit A by the Parties requires an adjustment to the UFA 2020-2021 Fiscal Year Budget, the UFA Board will amend its budget pursuant to law or the Interlocal Agreement may be terminated as provided for therein.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Unified Fire Authority:

SECTION 1. PURPOSE. The purpose of this Resolution is to approve the inclusion of the proposed revised Exhibit A into the Interlocal Agreement for calendar year 2021.

SECTION 2. APPROVAL OF INTERLOCAL AGREEMENT. The Board hereby authorizes approves the replacement of the current Exhibit with the proposed revised Exhibit A, in the form attached as Exhibit “1” hereto, on behalf of Authority, for calendar year 2021, subject to the mutual approval by the Board of the Service Area.

SECTION 3. RECORDS. The Authority’s keeper of records is authorized and instructed to keep and maintain a copy of this revised Exhibit A with the Interlocal Agreement available for inspection.

SECTION 4. EFFECTIVE DATE. This Resolution will take effect upon approval. The revised Exhibit A will be effective January 1, 2021 and when the following Interlocal Cooperation Act requirements have been satisfied: (i) the Agreement has been approved by all parties as required by Section 11-13-202(2); (ii) each party to the Agreement has submitted the Agreement to an attorney authorized to represent the said party for review as to proper form and compliance with applicable law as required by Section 11-13-202.5(3); and (iii) the approved

Exhibit has been filed with the keeper of records of each of the parties as required by Section 11-13-209.

Passed by the Board of the Unified Fire Authority, this 17th day of November 2020.

UNIFIED FIRE AUTHORITY

By: _____
Chair

APPROVED AS TO FORM:

ATTEST:

Chief Legal Counsel

Clerk

EXHIBIT “1”

Exhibit A for Calendar Year 2021

<u>Position</u>	Jan-20		Jan-21		<u>Responsibilities</u>
	<u>% of Time Worked</u>	<u>Salary & Benefits</u>	<u>% of Time Worked</u>	<u>Salary & Benefits</u>	
Logistics Facilities Manager	50%	\$63,155	70%	\$86,956	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design and rendering.
Logistics Facilities Specialist	5%	\$4,655	5%	\$4,461	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors
Logistics Facilities Specialist	5%	\$3,654	5%	\$3,618	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors
Logistics Purchasing Coordinator	2%	\$1,913	2%	\$1,910	Assists with the processing of MR's and invoices for capital projects
Logistics Data Administrator	1%	\$719	1%	\$741	Researches information for Logistics as requested
Logistics Division Chief	15%	\$30,974	30%	\$46,970	Develops, manages, and administers capital improvements budgets; Provides overall direction and management to UFSA facility management. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for bonding and bond elections
Support Services Assistant Chief	30%	\$65,650	30%	\$64,937	Researches property descriptions/locations for fire station rebuilds and new construction. Captures and records the details of properties for fire station constructions. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for bonding and bond elections. Meets with individual board members to discuss property and fire station construction issues and strategies.
Finance Purchasing Agent/Contracts	10%	\$10,033	40%	\$35,732	RFP/RFQ/Purchasing processing. Contract coordination and tracking.
Finance Accounting Manager	10%	\$14,253	10%	\$13,748	AP/AR, capital assets, impact fee accounting, deposits
Finance Payroll Coordinator	1%	\$1,046	1%	\$990	Impact fee reconciliation
Finance Assistant Finance Director	5%	\$8,117	5%	\$8,336	External audit, financial statements
Finance Senior Accountant	1%	\$1,178	2%	\$2,361	External audit, financial statements, bank reconciliation, AP/AR, capital assets
Finance Accounting Specialist	5%	\$3,608	3%	\$2,169	UFSA Desktop Deposits
CFO	15%	\$33,615	15%	\$34,503	Financial Management, Treasurer
Records Coordinator	1%	\$615	1%	\$632	Managing UFSA GRAMA requests
ECC Receptionist	5%	\$3,070	5%	\$2,749	Impact fee collection/receipts, phone calls
UFSA Clerk	10%	\$9,095	10%	\$9,248	Time needed to fully meet the responsibilities of the Clerk
Director of Communications			1%	\$1,628	Community Communication
Community Outreach Specialist			1%	\$701	Website Maintenance
Other Admin		\$40,000		\$0	
		\$295,350		\$322,391	
Overhead Charge	15%	\$44,303	15%	\$48,359	Office Space, IT, supplies, etc.
TOTAL		\$339,653		\$370,750	
	Logs	120,831	Logs	166,355	
	Fin	82,628	Fin	112,516	
	Admin	132,664	Admin	86,040	
	IO	0	IO	2,678	
	EM	3,531	EM	3,162	
		339,653		370,750	



UNIFIED FIRE AUTHORITY

TO: Board of Directors
FROM: Dan Petersen, Fire Chief/CEO
SUBJECT: FY20/21 Mid-Year Market Wage Adjustment
DATE: November 13, 2020

During the FY20/21 budget process, the Board of Directors paused wage increases for UFA due to potential impacts related to the pandemic. Staff was instructed to bring a market wage adjustment proposal to the Board for consideration of a mid-year adjustment. Attached is the updated comparable wage summary report and the December 2020 planning worksheet, to identify the costs. The civilian staff market wage review did not show a need for a market adjustment for the positions reviewed by HR during this fiscal year.

FY 20/21 COST:

- Based on the comparable wage report, the total cost of the proposed mid-year market wage increase is \$617,533 for FY20/21.
- A full year impact of this market increase is \$1,235,067. Committing to this wage increase now, will reduce the impact to the FY21/22 budget process by \$617,533.

FY 20/21 FUNDING:

- Funding for the mid-year market adjustment may be available from an increase in revenue from ambulance transports. We are on track to collect an estimated \$700,000 more in revenue than budgeted for this fiscal year.
 - Staff would like pause committing this revenue for a wage increase until the December Board meeting, to allow staff to continue evaluating the trend.
- Should this revenue source not be viable, staff will present a proposed increase to the Member Fee as a method to fund a market wage adjustment.

There are three items that I would like to call to your attention as you consider this issue. The wage increase specific to each rank and reduction of the number of steps were presented during the normal budget process for FY20/21. The proposal to pay senior Paramedics 1% over market is a new proposal for your consideration.

WAGE INCREASE SPECIFIC TO EACH RANK:

Each position was evaluated for its position in the market to determine the wage increase. The planning worksheet shows sworn employees will see wage increases from 0% to 7.06% with a total increase of 2.7% to the payroll for all sworn employees combined. The result of this surgical approach will place each position at the #3 position on their specific chart.

REDUCING THE NUMBER OF STEPS:

As presented in the FY20/21 budget process, this pay plan reduces the number of years it takes to reach top step from 11 years to 9 years. The intent is to improve our ability to recruit and retain personnel by allowing them to reach top step pay two years sooner. The initial cost of this program for this mid-year adjustment is \$18,351 and part of the cost identified above. In future years, personnel advancing through the steps will be slightly more expensive, however, staff will continue to analyze the cost of the step plan compared to the savings received from personnel retiring at top step and being replaced by entry level staff each year. In FY20/21 this transition was a net reduction to the budget of \$90,000.

PAY SENIOR PARAMEDICS 1% OVER MARKET:

This proposal is primarily designed to assist with the recruitment of UFA Firefighters to become Paramedics. This is the only rank that requires nine months of training and a license from the State of Utah to act in this capacity. Currently, we are experiencing more Paramedics retiring or promoting each year than we have been able to replace. All other ranks are in the full control of the UFA and have reasonably deep benches for acting in capacity, we are unable to act personnel in the capacity of a Paramedic if they do not have their Paramedic License. The cost of this increase for the mid-year market adjustment is \$64,371 and part of the cost identified above.

**Unified Fire Authority
Wage Comparable Summary Report
2020 MID-YEAR**

Last Updated 11-12-2020

Agency (Population)	Entry Firefighter	Senior Firefighter	Firefighter Specialist	Engineer	Entry Paramedic	Senior Paramedic	Captain	BC-Operations	Division Chief
Draper (49,600)	\$ 41,444	\$ 57,425	n/a	\$ 67,820	\$ 48,454	\$ 69,626	\$ 80,517	\$ 93,850	n/a
Layton (75,655)	\$ 41,596	\$ 65,654	n/a	\$ 72,046	\$ 46,999	\$ 73,050	\$ 85,768	\$ 104,165	\$ 104,165
Lehi (69,724)	\$ 42,503	\$ 68,799	n/a	\$ 78,862	\$ 49,034	\$ 75,524	\$ 102,236	\$ 120,309	n/a
Murray (49,295)	\$ 49,792	\$ 67,035	n/a	\$ 78,176	\$ 54,149	\$ 80,383	\$ 89,596	\$ 108,170	\$ 108,170
Ogden (87,773)	\$ 41,981	\$ 53,095	\$ 55,178	\$ 60,908	\$ 48,278	\$ 68,389	\$ 76,454	\$ 96,032	\$ 96,032
Orem (97,500)	\$ 43,546	\$ 63,868	n/a	\$ 76,675	\$ 50,096	\$ 76,675	\$ 91,317	\$ 109,037	n/a
Park City Fire (35,000)	\$ 45,631	\$ 74,782	\$ 76,738	\$ 78,724	\$ 50,857	\$ 82,870	\$ 93,674	\$ 115,837	\$ 115,837
Provo (117,000)	\$ 42,207	\$ 56,891	n/a	\$ 69,152	\$ 48,889	\$ 69,152	\$ 80,052	\$ 97,304	\$ 97,304
Salt Lake City (192,672)	\$ 43,602	\$ 71,450	\$ 76,296	\$ 76,296	\$ 50,260	\$ 82,224	\$ 92,957	\$ 106,296	\$ 106,296
Sandy (99,700)	\$ 46,236	\$ 69,618	n/a	\$ 78,312	\$ 52,023	\$ 78,312	\$ 99,882	\$ 115,502	\$ 115,502
South Davis Metro (120,000)	\$ 43,841	\$ 62,208	n/a	\$ 76,815	\$ 54,135	\$ 76,815	\$ 96,855	\$ 114,618	\$ 114,618
South Jordan (75,550)	\$ 42,959	\$ 61,063	n/a	\$ 70,817	\$ 54,489	\$ 70,817	\$ 81,834	\$ 114,913	\$ 114,913
South Salt Lake (25,582)	\$ 47,233	\$ 73,893	n/a	\$ 77,013	\$ 50,301	\$ 78,261	\$ 88,711	\$ 106,458	\$ 106,458
West Jordan (114,500)	\$ 45,778	\$ 66,186	n/a	\$ 73,070	\$ 55,776	\$ 80,683	\$ 91,228	\$ 105,810	\$ 105,807
West Valley (136,574)	\$ 45,019	\$ 64,524	\$ 67,769	\$ 71,528	\$ 54,820	\$ 73,924	\$ 89,163	\$ 103,196	\$ 103,196
Related to Top Three FY 17-18	-4.44%	-10.68%	9.38%	-4.68%	-6.73%	-7.23%	-8.24%	-8.23%	-8.23%
Related to Top Three FY 18-19	8.62%	-13.32%	10.37%	-7.43%	-1.43%	-7.88%	-8.33%	-8.03%	-10.50%
Related to Top Three FY 19-20	3.65%	-3.95%	15.67%	0.28%	-5.13%	-0.17%	-1.67%	-8.46%	-5.70%
Related to Top Three 2020 Mid-Year	1.47%	-4.39%	15.67%	0.10%	-7.06%	-0.17%	-5.00%	-9.33%	-8.77%
Unified Fire Authority (422,049)	\$46,916	\$68,447	\$78,391	\$78,391	\$50,896	\$80,546	\$92,246	\$105,649	\$105,649

- Negative figures indicate UFA wages are below comparable wage in the specific category
- Positive figures indicate UFA wages are above the comparable wage in the specific category
- Unified Fire Authority Population figure source: Kem Gardner Policy Institute, University of Utah

[Salt Lake and Utah County Subcounty Estimates;](#)

Subcounty Estimates Data (Excel Format) / City-Population tab / Total Population column

DECEMBER 2020 PLANNING WORKSHEET								FY 20/21 MID-YEAR MARKET INCREASE		12 MONTH TOTAL INCREASE					\$1,235,067		
										IMPACT TO MEMBER FEE					2.18%		
11/12/20		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7		STEP 8	STEP 9		STEP 10	TARGET	STAFF	TOTAL COSTS	
	CPI / COLA	0.00%	2.75%	2.75%	2.75%	5.58%	2.75%	5.58%	0.00%	5.58%	5.58%	0.00%	5.58%		% TOTAL		
ENTRY FIREFIGHTER	Proposed Wage	\$45,112	\$46,352	\$47,627	\$48,937	\$51,665	\$53,086	\$56,048	\$56,048	\$59,172	\$62,471	\$62,471	\$65,957	0.00% Market	69	Current Costs	\$4,021,344
	Current Wage	\$45,112	\$46,353	\$47,628	\$48,938	\$51,667	\$53,088	\$54,548	\$56,048	\$59,173	\$60,800	\$62,472	\$65,955	0.00% COLA		Proposed Costs	\$4,021,287
	% Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	2.75%	0.00%	0.00%	2.75%	0.00%	0.00%	0.00% BOTH		Increase	-\$57
	# at this step (3/21)	22	24	13	2	1	3	0	1	0	0	1	2			% Increase	0.00%
SENIOR FIREFIGHTER (AEMT)	Proposed Wage	\$48,388	\$49,719	\$51,086	\$52,491	\$55,417	\$56,941	\$60,118	\$60,118	\$63,470	\$67,008	\$67,008	\$70,747	4.39% Market	20	Current Costs	\$1,247,252
	Current Wage	\$46,353	\$47,628	\$48,938	\$50,284	\$53,088	\$54,548	\$56,048	\$57,589	\$60,800	\$62,472	\$64,190	\$67,769	0.00% COLA		Proposed Costs	\$1,308,642
	% Increase	4.39%	4.39%	4.39%	4.39%	4.39%	4.39%	7.26%	4.39%	4.39%	7.26%	4.39%	4.39%	4.39% BOTH		Increase	\$61,390
	# at this step (3/21)	0	6	8	2	0	1	1	0	0	2	0	0			% Increase	4.92%
ENGINEER / SPECIALIST 1 (2.75% above senior FF)	Proposed Wage	\$49,719	\$51,086	\$52,491	\$53,934	\$56,941	\$58,507	\$61,772	\$61,772	\$65,216	\$68,851	\$68,851	\$72,693	4.39% Market	31	Current Costs	\$2,131,494
	Current Wage	\$47,628	\$48,938	\$50,284	\$51,667	\$54,548	\$56,048	\$57,589	\$59,173	\$62,472	\$64,190	\$65,955	\$69,633	0.00% COLA		Proposed Costs	\$2,233,500
	% Increase	4.39%	4.39%	4.39%	4.39%	4.39%	4.39%	7.26%	4.39%	4.39%	7.26%	4.39%	4.39%	4.39% BOTH		Increase	\$102,005
	# at this step (3/21)	0	0	1	6	4	14	4	0	0	0	1	1			% Increase	4.79%
ENGINEER / SPECIALIST 2	Proposed Wage	\$53,088	\$54,548	\$56,048	\$57,589	\$60,800	\$62,472	\$65,958	\$65,958	\$69,635	\$73,517	\$73,517	\$77,619	0.00% Market	66	Current Costs	\$6,366,261
	Current Wage	\$53,088	\$54,548	\$56,048	\$57,589	\$60,800	\$62,472	\$64,190	\$65,955	\$69,633	\$71,548	\$73,516	\$77,615	0.00% COLA		Proposed Costs	\$6,375,584
	% Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	2.75%	0.00%	0.00%	2.75%	0.00%	0.01%	0.00% BOTH		Increase	\$9,323
	# at this step (3/21)	0	0	0	0	0	1	4	0	2	0	14	45			% Increase	0.15%
ENTRY PARAMEDIC (PM I)	Proposed Wage	\$52,393	\$53,834	\$55,314	\$56,835	\$60,004	\$61,654	\$65,094	\$65,094	\$68,723	\$72,555	\$72,555	\$76,603	7.06% Market	16	Current Costs	\$1,064,557
	Current Wage	\$48,938	\$50,284	\$51,667	\$53,088	\$56,048	\$57,589	\$59,173	\$60,800	\$64,190	\$65,955	\$67,769	\$71,548	0.00% COLA		Proposed Costs	\$1,141,942
	% Increase	7.06%	7.06%	7.06%	7.06%	7.06%	7.06%	10.01%	7.06%	7.06%	10.01%	7.06%	7.07%	7.06% BOTH		Increase	\$77,385
	# at this step (3/21)	2	2	1	7	1	1	1	0	0	0	0	1			% Increase	7.27%
SENIOR PARAMEDIC (PM II)	Proposed Wage	\$55,186	\$56,703	\$58,263	\$59,865	\$63,202	\$64,940	\$68,564	\$68,564	\$72,387	\$76,422	\$76,422	\$80,687	1.17% Market	122	Current Costs	\$11,979,982
	Current Wage	\$54,548	\$56,048	\$57,589	\$59,173	\$62,472	\$64,190	\$65,955	\$67,769	\$71,548	\$73,516	\$75,538	\$79,749	0.00% COLA		Proposed Costs	\$12,127,691
	% Increase	1.17%	1.17%	1.17%	1.17%	1.17%	1.17%	3.96%	1.17%	1.17%	3.95%	1.17%	1.18%	1.17% BOTH		Increase	\$147,709
	# at this step (3/21)	0	0	0	0	2	6	3	0	12	0	17	82			% Increase	1.23%
CAPTAIN / STAFF CAPTAIN	Proposed Wage	\$65,596	\$67,399	\$69,253	\$71,157	\$75,124	\$77,190	\$81,498	\$81,498	\$86,041	\$90,838	\$90,838	\$95,907	5.00% Market	95	Current Costs	\$11,078,910
	Current Wage	\$62,472	\$64,190	\$65,955	\$67,769	\$71,548	\$73,516	\$75,538	\$77,615	\$81,942	\$84,195	\$86,510	\$91,333	0.00% COLA		Proposed Costs	\$11,633,686
	% Increase	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	7.89%	5.00%	5.00%	7.89%	5.00%	5.01%	5.00% BOTH		Increase	\$554,776
	# at this step (3/21)	0	0	0	0	0	0	0	0	0	0	3	92			% Increase	5.01%
TOTAL																	

BATTALION / DIVISION CHIEF	Proposed Wage	\$76,077	\$78,169	\$80,319	\$82,528	\$87,128	\$89,524	\$94,520	\$94,520	\$99,789	\$105,353	\$105,353	\$111,231	6.33% Market	18	Current Costs	\$2,401,104
	Current Wage	\$71,548	\$73,516	\$75,538	\$77,615	\$81,942	\$84,195	\$86,510	\$88,889	\$93,845	\$96,426	\$99,078	\$104,603	0.00% COLA		Proposed Costs	\$2,553,249
	% Increase	6.33%	6.33%	6.33%	6.33%	6.33%	6.33%	9.26%	6.33%	6.33%	9.26%	6.33%	6.34%	6.33% BOTH		Increase	\$152,146
	# at this step (3/21)	0	0	0	0	0	0	0	0	0	0	0	1	17	4.06%	% Increase	6.34%
	# AT EACH STEP	24	32	23	17	8	26	13	1	14	2	37	240	443	TOTAL TOTAL		
	% OF TOTAL	5.42%	7.22%	5.19%	3.84%	1.81%	5.87%	2.93%	0.23%	3.16%	0.45%	8.35%	54.18%	Total Sworn			Current Costs
NOTES:	Based on Board Direction, this is a proposed mid year adjustment to bring wages to existing market. (Top 3). Market Wage is based the research conducted by HR on the wages of UFA comparable agencies as of November 2020.													6 Chief Officers not included on chart, but included in total sworn number	Proposed Costs	\$41,395,581	
	Battalion Chief positions are factored at 3% below the top three to adjust for the exempt / non-exempt status. UFA BC's are non-exempt and receive overtime for all extra hours worked. Seven of the 13 agencies exempt these positions from FLSA requirements, however, many do receive some type of extra pay for working extra shifts.															Increase	\$1,104,677
	Reduced the time to reach top step by two years by providing personnel at current step 7 and 10 an additional 2.75% increase to merge them with the next step in the plan. Personnel at the current step 8 and 11 are not affected by this transition. Provides a 5.75% increase at step 5 and then again at steps 7, 8, 9 and 10. Step 2, 3, 4, and 6 receive a 2.75% step increase.															% Increase	2.74%
	Wage totals under each step reflect base wage only. TOTAL COSTS include benefits that will adjust according to wage: 23.95% for Tier 1 Retirement, 18.08% for Tier 2 Retirement, 1.45% for Medicare tax, and 2.5% for Workers Comp. Employees at step 12 also include the 1% longevity pay.													Overtime Increase: Total Overtime in Operations times the overall % increase in wages		\$81,711	
	Senior Paramedics (PM II) receive 1% over the designated market to assist with the recruitment of medics for UFA. This rank is the only one that requires a license from the State of Utah with approximately nine months of training required.													Total Exempt Employee Increase: Operations Chief and Assistant Chiefs receive identical increase to the BC/DC position to maintain spread		\$48,679	
														Total Payroll Increase		\$1,235,067	



UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS

2021 MEETING SCHEDULE

Meeting Start Time 7:30 a.m.

UFA Headquarters - 3380 South 900 West, Salt Lake City, UT 84119 (unless otherwise noted)

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

August 17, 2021

September 21, 2021

October 19, 2021

November 16, 2021

December 21, 2021

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically to allow a member of the UFA Board to participate.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above updated agenda notice was posted on this xth day of November 2020 on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Cyndee Young, UFA Board Clerk

**UNIFIED FIRE AUTHORITY
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN THAT ON November 17, 2020, at 7:30 AM a public hearing will be held at the Unified Fire Authority Administration Building/Emergency Coordination Center, 3380 South 900 West, Salt Lake City, UT before the Board of Directors of the Unified Fire Authority to receive public comment and consider a resolution amending the 2020-2021 fiscal year budget. All budget related items will be discussed at that time. Due to the COVID-19 pandemic, the Board of Directors shall assemble electronically for the meeting as authorized by the Governor's executive order dated March 18, 2020. Information about how to access the electronic meeting will be provided on the agenda which will be posted on the Utah Public Notice Website at least 24 hours in advance of the meeting.

All persons interested and present will be given an opportunity to be heard in this matter.

In accordance with the Americans with Disabilities Act, the Unified Fire Authority will make reasonable accommodations to participate in the hearing. Requests for assistance can be made by calling 801-743-7213 at least 24 hours in advance of the hearing to be attended.

DATED this 10th day of November, 2020.

PUBLISHED BY ORDER OF THE UNIFIED FIRE AUTHORITY

**UNIFIED FIRE AUTHORITY
BUDGET AMENDMENTS
11/17/2020**

GENERAL FUND

\$ 4,786,411 Change in member fees related to Riverton/Herriman separation from UFSA, eff. 1/1/21			
Member fees - District (UFSA)	\$ 4,786,411		1031350
Member fees - Herriman		\$ 2,110,636	1031500
Member fees - Riverton		\$ 2,675,775	1031700
\$ 32,925 Centennial badge purchases (439)			
Sale of materials		\$ 32,925	1039200
Small equipment noncap	\$ 32,925		1096410
\$ 4,779 Community noncash donations			
Donations		\$ 4,779	1039350
Small equipment < \$5,000 (Light the Night from Home Depot)	\$ 2,480		1098410
Small equipment < \$5,000 (Grill for Station #121 from Lowe's)	\$ 1,299		1098410
Small equipment < \$5,000 (Grill for Station #123 from Camp Chef)	\$ 1,000		1098410
\$ 14,165 EMS State per capita grant			
EMS grants		\$ 14,165	1033300
Grant expenditures	\$ 14,165		1095266
\$ 42,972 SHSP grants for RTF equipment (2019 SHSP \$40,000 & 2018 SHSP remaining after FY19/20 \$2,972)			
Federal grants		\$ 42,972	1033200
Grant expenditures	\$ 42,972		1089266
\$ 328,186 Assistance to Firefighters grant for mental health & wellness programs (75% Federal portion)			
Federal grants		\$ 328,186	1033200
Overtime - cadre	\$ 700		1099125
Grant purchases	\$ 327,486		1099266
\$ 10,000 Utah Bomb Squad Task Force grant to purchase explosive detection canine			
Federal grants		\$ 10,000	1033200
Grant expenditures	\$ 10,000		1086266
\$ 1,254,102 Reimbursement for EMAC deployment to California (August - October 2020)			
Intergovernmental revenue		\$ 1,254,102	1034200
Salary/wages – non-USAR deployment	\$ 133,855		1089180
Overtime – non-USAR deployment	\$ 622,722		1089182
Benefits – non-USAR deployment	\$ 78,195		1089183
Non-USAR deployment costs (non-payroll)	\$ 22,766		1089342
Transfer to Fire Capital Replacement Fund	\$ 379,879		1080100
Transfer to Emergency Mgmt Capital Replacement Fund	\$ 16,685		1080110
\$ 27,086 Appropriation of fund balance to cover increase to professional fees for new Medical Director			
Appropriated fund balance		\$ 27,086	1034400
Professional fees - EMS	\$ 27,086		1095350
\$ 250,000 Transfer from Wildland for short-term loan provided June 2020			
Transfer from Wildland fund		\$ 250,000	1034320
Contribution to Fund balance	\$ 250,000		1080210

**UNIFIED FIRE AUTHORITY
BUDGET AMENDMENTS
11/17/2020**

\$ 110,951	FY20/21 CARES funding billed to members (expended through 10/25/2020)		
	Federal assistance	\$ 110,951	1034220
	Overtime - Ops	\$ 529	1089120
	Overtime - constant staffing	\$ 38,987	1089121
	Overtime - HR	\$ 3,246	1092120
	Overtime - EMS	\$ 466	1095120
	Overtime - Admin	\$ 1,723	1099120
	Clothing provisions	\$ 33,000	1098219
	Medical supplies	\$ 33,000	1098335

\$ 100,000	Budget transfer for Vacation Buyback overtime program costs		
	Overtime - Constant Staffing	\$ 100,000	1089121
	Overtime - Vacation Buyback	\$ 100,000	1089123

FIRE CAPITAL REPLACEMENT FUND

\$ 379,879	Transfer in from General Fund for net EMAC equipment reimbursement		
	Transfer in from General fund	\$ 379,879	5531810
	Contribution to fund balance	\$ 379,879	5540910

WILDLAND - ENTERPRISE FUND

\$ 250,000	Transfer to General Fund for short-term loan provided June 2020		
	Appropriation of fund balance	\$ 250,000	2034400
	Transfer to General Fund	\$ 250,000	2097422

FUND BALANCE DESIGNATIONS

\$ 167,761	Commitment of net assets for Camp Williams program (FY20 net revenue)		
	Beginning net assets	\$ 167,761	2028100
	Committed net assets - Camp Williams	\$ 167,761	2027220

**UNIFIED FIRE AUTHORITY
BUDGET AMENDMENTS
11/17/2020**

EMERGENCY MANAGEMENT - SPECIAL REVENUE FUND

\$ 194,863 Appropriation of fund balance to align reduced SLCO emergency management fees due to budget cuts			
Salt Lake County fees	\$ 194,863		4034300
Appropriated fund balance		\$ 194,863	4034400
\$ 453,169 CARES funding from SLCO for COVID-19 activation costs (payroll through 9/15/20; non-personnel through 9/30/20)			
Contribution from Salt Lake County		\$ 453,169	4034150
Salaries & wages	\$ 107,821		4040100
Overtime	\$ 272,815		4040120
Benefits	\$ 60,361		404013x
ECC activation-related	\$ 12,172		4040251
\$ 90,000 Award of Coronavirus Prevention Messaging Grant from the State of Utah (20% match required)			
State grants		\$ 75,000	4033100
Travel & transportation		\$ 15,000	4040425
Grant expenditures	\$ 90,000		4040266
\$ 59,462 Award of 2019 SHSP grant (\$39,462 for SLCO RTF equipment, \$20,000 for IMT training)			
Federal grants		\$ 59,462	4033200
Grant expenditures	\$ 59,462		4040266
\$ 8,926 Purchase of trailer to tow supplies for Coronavirus vaccination clinics			
Contribution from Salt Lake County		\$ 8,926	4034150
Capital outlay	\$ 8,926		4040216

EM CAPITAL REPLACEMENT FUND

\$ 103,385 Purchase of trucks to tow supplies for Coronavirus vaccination clinics			
Contribution from Salt Lake County		\$ 103,385	4034150
Capital outlay	\$ 103,385		5640200
\$ 16,685 Transfer in from General Fund for net EMAC equipment reimbursement			
Transfer in from General fund		\$ 16,685	5631820
Contribution to fund balance	\$ 16,685		5640210

UNIFIED FIRE AUTHORITY
Resolution No. 11-2020B of 2020
(First Amendment of the Budget for Fiscal Year 2020-2021)

A RESOLUTION AMENDING FOR THE FIRST TIME THE BUDGET OF THE
UNIFIED FIRE AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2020
AND ENDING JUNE 30, 2021.

PREAMBLE

Unified Fire Authority is a political subdivision, duly organized and existing under the laws of the State of Utah. Unified Fire Authority finds that certain exigencies of its operations require that amendments be made to the current budget and related documents. UCA §11-13-515, §11-13-519, and §11-13-520 provide UFA with authority to amend its budget as necessary by adoption of a resolution by its governing body.

All conditions precedent to amend said budget have been accomplished.

Be it resolved by the Unified Fire Authority Board of Directors:

SECTION 1. Purpose. The purpose of this Resolution is to accomplish the first amendment to the budget for Fiscal Year 2020-2021.

SECTION 2. Adoption of Amendment. The first budget amendment, attached hereto and made part of this Resolution by reference, shall be and hereby is adopted and incorporated into the budget of Unified Fire Authority for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

SECTION 3. Effective Date. This Resolution shall take effect on November 17, 2020.

DATED this 17th day of November 2020.

UNIFIED FIRE AUTHORITY

By: _____
Chairperson

APPROVED AS TO FORM:

ATTEST:

Chief Legal Counsel

Clerk



UNIFIED FIRE AUTHORITY

MEMORANDUM

TO: UFA Board of Directors
FROM: Division Chief Widdison
DATE: November 17, 2020

SUBJECT: Wildland Season Update 2020

The Western United States experienced a very active wildfire season during 2020, burning over 8 million acres. UFA Wildland Division resources responded to several wildfires within our jurisdiction, while also responding to fires in Utah, Idaho, Colorado, California, Nevada, Arizona, New Mexico, and Oregon.

The COVID-19 pandemic created challenges in maintaining the health and safety of our employees in the extreme wildland environment. Procedures were implemented to mitigate exposure to the virus, and personnel did an excellent job ensuring resources were healthy throughout the season.

Locally, the Wildland Division Fuels Crew:

- Engaged in fuels reduction work within the communities we serve
- Completed over 5600 man-hours of mitigation work
- Responded to several delegated fires along the Wasatch Front
- Was a force multiplier to wildland fire suppression efforts of UFA Operations

In June 2020, the UFA Board authorized a transfer of \$250,000 from the General Fund to the Wildland Division Enterprise Fund due to the slow 2019 wildfire season. The active 2020 fire season and implementation of cost containment best practices contributed to a projected \$2.7M in total season revenue. This will allow for the replacement of the \$250,000 in the General Fund, making the fund whole.

I would like to extend my appreciation to the Board for their support to the Wildland Division and willingness to ensure success.



UNIFIED FIRE AUTHORITY

MEMORANDUM

TO: UFA Board of Directors

FROM: Assistant Chief Higgs

DATE: November 17, 2020

SUBJECT: Standard of Cover Update

The term “Standard of Cover” (SOC) is defined as those written and adopted policies and procedures that establish the distribution and concentration of fixed and mobile response forces for fire, emergency medical services, hazardous materials and other specialized technical response. The SOC outlines the type and level of risk within the communities, current response and performance in mitigating those emergencies, and recommendations to improve performance for consideration by the Board of Directors. In essence, it provides clarity on the level of risk that the community is willing to accept.

The collaborative process with creating a Standard of Cover requires a thorough examination of potential risks in each of the communities we serve, the current capabilities of the UFA, and a specific set of benchmarks that Board Members and the Fire Chief use to measure success.

The current process has focused on establishing where we are and identifying areas where coverage is adequate to the risk and demand for service (we are not overwhelmed and doing well), as well as gaps or underserved areas.

- ♦ The SOC process began in 2018/2019. Accurate data was vital to assessing the current level of service and identifying gaps in service delivery.
- ♦ An organized SOC Work Group made up of Operations, Emergency Management, Information Technology, Medical and Special Operations.
- ♦ Acquired technology to assist with accurate data collection and interpretation, Intterra Analytics and Darkhorse, have allowed progress with trustworthy data.
- ♦ The goal is to have a working first DRAFT by December 2020 for Board review. Once reviewed and adopted by the Board of Directors, the intent is to share the document with all UFA/UFSA municipalities and incorporate recommendations into the annual budget process.

The SOC is divided into sections that describe delivery of services.

Some key components:

- ♦ Current agency goals
- ♦ Services provided
- ♦ Staffing and response
- ♦ Community risk assessment
- ♦ On-scene Operations and critical tasking
- ♦ System performance
- ♦ Performance objectives

Current SOC Goals:

- ♦ Reduce overall response time - improve turn-out times
- ♦ Resource relocation to improve first-due system performance – dynamic deployment
- ♦ Improve coding of calls
- ♦ Improve Record Management System/Electronic Patient Care Report data entry
- ♦ Versaterm CAD integration – effective response force
- ♦ Deliver an effective response force for single dwelling, multiple dwelling and commercial buildings
- ♦ Station/resource location in support of new growth (fill the gap)