



UNIFIED FIRE AUTHORITY BOARD MINUTES

January 16, 2018 7:30 a.m.

Station 126 607 East 7200 South Midvale, UT 84047

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained. Chair Dahle called the meeting to order at 7:30 a.m.
2. Recognition of (5) NIX Construction employees and Mr. Robert Conder
 - Captain Aldridge explained how vital these individuals were during a December incident
 - NIX Construction employees enabled access for our apparatus on scene
 - Structural Engineer Robert Conder provided structural assessment and shoring plans on scene
 - All were awarded the Fire Chief's Award of Excellence and a certificate of recognition
 - The Board gave a standing ovation
3. Public Comment
None
4. Board Member Introductions
All members introduced themselves
5. Consent Agenda
None
6. Approval of Minutes
Councilmember Stewart made a motion to approve the December 19, 2017 minutes
Mayor Silvestrini seconded motion
All voted in favor
7. Elect UFA Vice Chair
Mayor Silvestrini nominated Councilmember Bush
Councilmember Stewart seconded motion
Councilmember Bush accepted
All voted in favor
8. Administer Oath of Office for all Board Members

All members in attendance took oath

Mayor Silvestrini

Mayor Overson

Councilmember Ferguson

Mayor Peterson

Councilmember Bowen

Mayor Dahle

Councilmember Snelgrove

Councilmember Perry

Councilmember Bush

Councilmember Stewart

Mayor Sondak

Mayor Hale

Councilmember Bailey

9. Legislative Update- Dave Nicponski, UFA Lobbyist

- Five issues:
 - Retirement Equalization
 - 3.74 increase to raise budget to compatibility with Tier 1
 - Bill sponsor is looking for other funding source
 - Fireworks Legislation
 - Board has been working with stakeholders, municipalities and the industry. With this being a Committee Bill it may get through the process quickly
 - Special Service District Bill
 - State Auditor will oversee. Applies to schools, UPD, and UFA.
 - State Procurement Bill
 - Clarifies purchasing rules and regulations for agencies
 - Ambulance Service
 - Gold Cross being challenged by some jurisdictions

10. Sub-Committees Structure and Vacancies

- With members of the Board leaving, there are vacancies within the sub-committees
- It was clarified that anyone can attend any of the sub-committee meetings, but unable to vote
 - Voting is for designated members of the committee only
- Finance Committee
 - Committee makeup was explained
 - The issue of achieving a quorum was discussed
 - Conversation regarding tension within the committee with concerns with the voting power of UFA
 - This committee has the most say on the budgets affecting municipalities
 - Mayor Silvestrini suggested a change in the Finance Committee structure:
 - UFSA Board will elect four members to the Finance committee and invite Alta, CWH, and Holladay to have seats as well
 - This should equalize the tension between UFSA and member cities

Mayor Silvestrini made a motion on the Finance Committee structure

Councilmember Bush seconded motion

All voted in favor

*Note: All sub-committees are being treated like a public meeting and require a quorum

Mayor Silvestrini made a motion to confirm and nominate those on committees

Councilmember Stewart seconded motion

All in favor

11. Board Member Compensation Discussion

- Councilmember Stewart has brought this discussion to the forefront
- All agreed that this is not a good time to consider this, given the history of UFA
- No support for this discussion

12. Fire Chief Report

- 2017 Accomplishments, wicked issues and 2018 initiatives
 - Board requested additions to poster: audit info, continued delivery of great service, Board oath
 - Chief asked that in addition to stations, this be displayed at city offices for public viewing
 - This is a draft only; Chief Petersen wanted to get this out at year end to show what we have done and what has yet to be done
 - Generated by Chief Petersen and Command Staff
 - Remarkable to look at the past year and see changes in the environment and the improvements/progress
- Budget Process
 - Last year's budget was 3 pages for all of UFA
 - All divisions have been broken out, will have a budget message, performance measures, & action items from the Strategic Plan
 - Budget is now 130 pages
 - CFO Hill should be ready with a balanced budget with proposed expenditures by the 1st week of April
 - HR and labor conducting a market study this year
 - Staff is working with labor for information and should be ready in February
- Surplus: Turnouts
 - UFA has expired turnouts that are no longer certified for firefighting purposes
 - Some departments cannot afford to meet national standards, but UFA cannot afford not to meet them
 - CLO Roberts has drafted a liability waiver for agencies who wish to receive them as a donation
 - The Board would like a say in surplus donation and Chief Petersen would like to validate donations through the Board
 - Agencies requesting our turnouts: Cedar Fort Volunteer Fire, JATC, Kamas HOA
 - Discussion regarding resale followed, UFA deems no value to expired turnouts

Mayor Silvestrini made a motion; the Surplus Policy is muddled and the Board would like a say in surplus donation

Councilmember Stewart seconded motion

All in favor

13. Quarterly Report- CFO Hill

- Member fees are the bulk of revenue in the General Fund
- Ambulance revenue is on track

- Grant/Donations- an EMS grant was not included, but it is there
- Majority of our expenditures are with employees, we are a people-based organization
- Some expenses have outstanding reimbursement (EMAC)
- Spending more in OT than anticipated
 - This is due to no brown outs, established a minimum of 114 staffing
- Will discuss budget with Board Member Orientation
 - Note: Fire school will take place in May for Board members and an orientation will be planned for new Board members.
- WL Fund; all revenue received stays in this fund for WL use
- Emergency Services tracking as expected
- The only concern is OT and we are keeping an eye on it

14. Possible Closed Session
None

15. Adjournment
Motion to adjourn at 8:50 am by Chair Dahle
Mayor Silvestrini made a motion
Councilmember Stewart seconded
All in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Silvestrini
Mayor Overson
Mayor Westmoreland
Councilmember Ferguson
Mayor Peterson
Councilmember Bowen
Mayor Dahle

Councilmember Snelgrove
Councilmember Perry
Councilmember Bush
Councilmember Stewart
Mayor Sondak
Mayor Hale
Councilmember Bailey

BOARD MEMBERS ABSENT:

Councilmember Martin
Councilmember Granato

OTHER ATTENDEES:

AC Andrus
AC Watson
AC Ziolkowski
Arriann Woolf
Brett Wood, Herriman City
CFO Hill
Chief Petersen
CLO Roberts
Cynthia Young

Embret Fossum
Curtis Day
Ross Fowlks
Jarin Blackham
Rachel Anderson
Michael Conn
Michelle Roper
Nile Easton
Riley Pilgrim

Beth Todd, VECC
Dave Nicponski
NIX Construction Crew
Robert Condor
Bill Brass
Cliff Burningham
Steve Prokopis
Talsan Schulzke
Zach Robinson