



UNIFIED FIRE AUTHORITY BOARD MINUTES

September 19, 2023, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum present
Chair Weichers called the meeting to order at 7:31 a.m.
2. Public Comment
None
Public comment was available live and with a posted email address
3. Approval of Minutes
Mayor Knopp moved to approve the minutes from the August 15, 2023, UFA Board Meeting as submitted
Council Member Stewart seconded the motion
All voted in favor, none opposed
4. Consent Agenda
 - Review of August Disbursements
 - No discussion
Council Member Stewart moved to approve the August disbursements as submitted
Council Member Hull seconded the motion
All voted in favor, none opposed
5. Committee Updates
 - Benefits & Compensation Committee – Chair Dahle
 - No meeting held
 - Governance Committee – Chair Silvestrini
 - No meeting held
 - Finance Committee – Chair Henderson
 - No meeting held
6. Fire Safety Trailer/Fire Prevention Week
 - DOC Easton explained that 2-years ago, IO requested budget for a new trailer
 - This was a custom built, state of the art trailer with many features
 - The goal is to have this available this coming month for use at community events
 - DOC Easton reminded Board Members that they will need to reach out to reserve the trailer
 - As the trailer is quite technical, staff will also need to be available to staff it
 - Following the UFA Board Meeting, members of both UFA and the UFSA Boards will be given the opportunity to tour the trailer
 - This preview was noticed and neither Board will take any action
 - Fire Prevention Week October 8-14, 2023
 - Fire Marshal Larson stated that most fires start in the kitchen, and this is the theme for the week

- Information will be distributed to all municipalities for posting on their social media pages
- Fire Prevention is also planning on distributing safety information to multi-family residential units for distribution to residents

7. Operations Report

- Assistant Chief Dern will present this report each meeting going forward
- If any Board Members wish to see different data included on the report, please reach out to AC Dern
- This report is a result of feedback during the SWOC (Strengths, Weaknesses, Opportunities, Challenges) meetings for the Strategic Plan
 - The feedback express interest in knowing what the crews do day-to-day
- AC Dern provided data on turnout times, number of calls, types of calls, etc.
 - Chief Burchett noted that a 10% improvement in turnout time was identified in the last Standard of Cover
 - Time has improved by 6 seconds
- Crew Recognition
 - Crew recognition was given for a motor vehicle accident in CWH
 - Many crews and specialties were necessary and all who participated did an excellent job which resulted in a positive outcome
 - The crews will also be recognized at an upcoming CWH Council Meeting

8. Fire Chief Report

- Autistic Kit Donation
 - This donation is from the Autism Council of Utah
 - This is a first of this type of collaboration and donation and we are happy to accept and support this
 - Sensory bags were donated that will help when crews are responding on an autistic patient
 - There are many sensory items, such as noise cancelling headphones
 - This will help crews provide better care
 - Training is pending for crews on how to use the kits
 - The donation was accepted as it falls below the \$5,000 Board approval donation limit
- Fairfield Discussion Update
 - A meeting is scheduled next week to present the Community Risk Assessment
- Insurance Update
 - At the August meeting, the contingent funding insurance amount showed a large increase of \$250,000-300,000
 - An updated amount has been provided and has shown a drastic decline to \$21,000
 - As a reminder, UFA is responsible for 80% and personnel 20%
 - Staff feels that this is still the best way to manage insurance as personnel does a great job with their health care use
 - Chief Burchett and CFO Hill feel that this total cost can be covered with vacancy savings in the insurance line item
 - It is surmised that the amount of claims at years-end readjusted following a spike, to account for the swing in cost
- Strategic Plan – Captain Quinn
 - Captain Quinn plans to host a zoom meeting for many who were unable to attend the in-person meetings held throughout the service area in the past weeks
 - The data is 60% processed and is showing some great trends

- A Strategic Plan Process will take place at the October Board Meeting for both UFA and UFSA

9. Closed Session
None

10. Adjournment
Council Member Stewart moved to adjourn the September 19, 2023 meeting
Council Member Hull seconded the motion
All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Chrystal Butterfield
Council Member Catherine Harris
Mayor Robert Dahle
Council Member Trish Hull
Mayor Marcus Stevenson
Mayor Dan Knopp
Mayor Tom Westmoreland
Council Member Jared Henderson

Mayor Kristie Overson
Mayor Mike Weichers
Council Member Allan Perry
Deputy Mayor Catherine Kanter
Mayor Jeff Silvestrini
Council Member Sheldon Stewart

BOARD MEMBERS ABSENT:

Council Member Kathleen Bailey
Council Member Tish Buroker
Mayor Roger Bourke

STAFF IN ATTENDANCE:

Chief Dominic Burchett
CFO Tony Hill

CLO Brian Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

Calogero Ricotta
Tara Behunin
Bryan Case
Tim Tingey
Kate Turnbaugh
Jill Tho
Kiyoshi Young
Krystal Griffin
Chad Simons
Eric Holmes
Kiley Day
Shelli Fowlks
Lana Burningham
Jay Torgersen