



## UNIFIED FIRE AUTHORITY BOARD MINUTES

July 18, 2023, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum present  
Chair Weichers called the meeting to order at 7:30 a.m.
2. Public Comment  
None  
Public comment was available live and with a posted email address
3. Approval of Minutes  
Council Member Stewart moved to approve the minutes from the June 20, 2023, UFA Board Meeting as submitted  
Mayor Silvestrini seconded the motion  
All voted in favor, none opposed
4. Consent Agenda
  - Review of June Disbursements
    - No discussion

Mayor Overson moved to approve the June disbursements as submitted  
Mayor Knopp seconded the motion  
All voted in favor, none opposed
5. Board Service Recognition Presentation
  - Mayor Weichers presented Dea Theodore with a recognition award
  - Council Member Theodore served on both the UFA and UFSA Boards 2021-2023 as the SLCo representative
6. Committee Updates
  - Benefits & Compensation Committee – Chair Dahle
    - No meeting held
  - Governance Committee – Chair Silvestrini
    - No meeting held
  - Finance Committee – Chair Henderson
    - No meeting held
7. Quarterly Report
  - CFO Hill reviewed the report for the end of FY22/23, reminding the Board that this is an early look at the year-end numbers
  - The audit will take place in the coming months with a final report for the Board November/December

- Mayor Silvestrini asked if UFA had received a letter from Blue Cross Blue Shield regarding ambulance supply reimbursement
  - CFO Hill stated that the issue is being monitored, although it won't be much impact to UFA
  - This could become a bigger problem if other insurance agencies follow BCBS
  - Chief Burchett explained that no reason for this change was given
  - Work has begun with the Spatafore's to have something ready for the next legislative session to combat this issue
  - CFO Hill assured the Board that they will remain in the loop on this issue, but for now it is not a huge impact in revenue
- Shortage in US&R Budget
  - Council Member Stewart asked for information on why US&R is over budget
  - CFO Hill explained that the federal government was behind in reimbursing US&R for deployments from prior years
  - US&R is now fully reimbursed
- Increases in the cost for medical supplies, fuels, and heating
  - In answer to multiple questions, CFO Hill clarified that the past year was difficult with increased costs/inflation
  - All budget line items that exceeded their budget have been increased
    - This affected 6-7 budget line items
- Capital Replacement
  - This was a very busy year for this fund
  - There are two leases with purchases made from them as well as the cash purchases
  - A lot of equipment was refreshed and updated
  - CFO Hill pointed out that the expenditures exceeded revenue, but the proceeds from FY21/22 had not been spent
    - Almost \$3M was carryover
- Mayor Weichers stressed the importance of the Board Members paying attention to the quarterly reports

Mayor Silvestrini moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Council Member Stewart seconded the motion

All voted in favor, none opposed

## 8. Fire Chief Report

- Mutual Aid Report
  - At the last meeting, Mayor Silvestrini asked for a global scale mutual aid update
  - Chief Burchett gave a brief overview of the history of mutual aid
    - Mutual aid began March 2021 for all departments dispatched by VECC
    - VECC utilizes GPS to dispatch the closest unit for emergent/Priority 1 calls
    - This ensures the quickest response by the closest resources regardless of municipal boundaries
  - This model works extremely well within the valley
  - The fire chiefs of all participating agencies have access to a dashboard that pulls all calls and shows the relationships between calls
  - Tracking consists of unit hours: how long a resource/agency is on a call, personnel: how many firefighters, and unit events: how many times resources are going in/out of their area
  - Chief Burchett referred to a chart on the memo included within the packet
  - UFA is a "taker" of unit events, but makes up with personnel hours with heavy apparatus, 4-person crews, and specialty units (HazMat, Swiftwater teams, etc.)
  - Chief Burchett stated that for the whole picture, it evens out

- If any discrepancies arise, the fire chief's take care of it, but till now there hasn't been much of an issue
- Dropped border response is the best way to respond within the valley
- Contingent Insurance Update
  - Chief Burchett provided the history to the decision in FY22/23 when the Board agreed to a contingent funding model for insurance
  - SelectHealth provided a renewal rate for insurance and based on the claims for the coming year, the percentage could fluctuate 5% higher or lower at year's end
  - The Benefits & Compensation Committee felt it was worth taking the risk to potentially save and recommended this approach to the Board
  - If claims were 5% lower, personnel and UFA would receive a rebate and if higher, personnel would need to cover their 20% and UFA 80%
  - This was also discussed with the labor group
  - To this point, the data has not been finalized and this topic is just informational for now
- 4<sup>th</sup> of July Update – AC Dern
  - AC Dern presented an update for events on the 4<sup>th</sup>
  - There were 32 fire incidents over the holiday
  - The average daily calls for a typical Monday and Tuesday were up by 59 incidents
  - Planning to upstaff during the 24<sup>th</sup> as well
  - The 24<sup>th</sup> will be hotter and drier than the 4<sup>th</sup>, so more fire activity is expected
- Community Events Update/Event Staff – DOC Easton
  - DOC Easton provided an update on events thus far
  - Event season usually peaks between 6/15 and 7/5
  - DOC Easton introduced his staff
  - DOC Easton also reminded the Board that crews usually attend while remaining on-duty and often times must leave to take calls
  - Chief Burchett appreciates all the coordination that IO does with members of the municipality staff behind the scenes for these various events
  - Mayor Silvestrini appreciates the work and how it helps show the citizens what they are paying for

9. Closed Session

None

10. Adjournment

Council Member Stewart moved to adjourn the July 18, 2023 meeting

Mayor Silvestrini seconded the motion

All voted in favor, none opposed

**BOARD MEMBERS IN ATTENDANCE:**

Council Member Kathleen Bailey

Council Member Chrystal Butterfield

Mayor Robert Dahle

Council Member Trish Hull

Mayor Marcus Stevenson

Mayor Dan Knopp

Mayor Kristie Overson

Mayor Mike Weichers

Council Member Allan Perry

Deputy Mayor Catherine Kanter

Council Member Tish Buroker  
Mayor Jeff Silvestrini  
Council Member Jared Henderson

Council Member Sheldon Stewart

BOARD MEMBERS ABSENT:

Mayor Roger Bourke  
Council Member Catherine Harris  
Mayor Tom Westmoreland

STAFF IN ATTENDANCE:

Chief Dominic Burchett  
CFO Tony Hill

CLO Brian Roberts  
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Dern  
AC Robinson  
Aaron Whitehead  
Adam Park  
Anthony Widdison  
Bill Brass  
Brad Larson  
Calle Ellingson  
Chet Ellis  
Courtney Samuel  
Dan Egbert  
David Chipman, public  
Debbie Cigarroa  
Erica Langenfass  
Jay Torgersen

Jen Bevan  
Jill Tho  
Kiley Day  
Krystal Griffin  
Lana Burningham  
Mike Greensides  
Nate Bogenschutz  
Nile Easton  
Pat Costin  
Rachel Anderson  
Rob Ayres  
Ryan Love  
Shelli Fowlks  
Steve Prokopis  
Tara Behunin  
Tim Tingey, CWH