



UNIFIED FIRE AUTHORITY BOARD MINUTES

June 21, 2022, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum was obtained
Acting Vice Chair Perry called the meeting to order at 7:31 a.m.
2. Public Comment
None
Public comment was made available live and with a posted email address
3. Approval of Minutes
Council Member Stewart moved to approve the minutes from the May 17, 2022, UFA Board Meeting as submitted
Mayor Knopp seconded the motion
All voted in favor, none opposed
4. Consent Agenda
 - a. Review of May Disbursements
 - CFO Hill stated that the increase in payroll was due to overtime with the last couple pay periods

Mayor Silvestrini moved to approve the May disbursements as submitted
Mayor Overson seconded the motion
All voted in favor, none opposed
5. Committee Updates
 - Benefits & Compensation Committee
 - No meeting held
 - Governance Committee
 - No meeting held
 - Finance Committee
 - No meeting held
6. Consider Resolution 06-2022A to Authorize Designation of URS Savings Plan Contributions for Tier 2 Employees and for UFA to Pick-Up Additional Employee Contribution Amount
 - This is a follow-up resolution to the 2020 decision for UFA to pick-up the employee contribution for Tier 2 employees
 - The new percentage is 2.59% beginning July 1, 2022

Mayor Weichers arrived

- Council Member Stewart asked if this was related to the new legislation, CFO Hill stated that it is, but not completely
- This has no budgetary impact as the 401K contribution is reduced so the amount remains the same

Council Member Harris arrived

Council Member Stewart moved to adopt Resolution 06-2022A authorizing designation of URS Savings Plan contributions for Tier 2 employees and for UFA to pick-up the additional employee contribution amount

Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

7. Public Hearing to Receive and Consider Comments on Proposed Third Amendments To the 2021/2022 Fiscal Year Budget

Council Member Stewart moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2021/2022 Fiscal Year Budget

Deputy Mayor Kanter seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

- Amendments were reviewed
- No questions from the Board or public

Mayor Silvestrini moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2021/2022 Fiscal Year Budget

Mayor Weichers seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y

Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

8. Consider Resolution 06-2022B to Approve a Third Budget Amendment for the 2021/2022 Fiscal Year

Council Member Hull moved to approve Resolution 06-2022B amending the 2021/2022 Fiscal year Budget as presented

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

9. Public Hearing to Receive and Consider Comments on the Final Budget for the 2022/2023 Fiscal Year

- CFO Hill reminded the Board that the average Member Fee is 6.83%
- Included in this is COLA and many other items proposed and adopted
- This resolution contains four exhibits
 - Tentative budget
 - Wage schedules
 - Employee benefits
 - Fee Schedule
 - The Fee Schedule will be discussed further in the agenda
 - There are no changes to fees for this budget and no impact on revenue while awaiting updating of the fees

Mayor Silvestrini moved to open the Public Hearing to receive and consider comments on the Final Budget for the 2022/2023 Fiscal Year

Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-

Knopp	Y		
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- No public comment

Council Member Hull moved to close the Public Hearing to receive and consider comments on the Final Budget for the 2022/2023 Fiscal Year

Mayor Weichers seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

10. Consider Resolution 06-2022C to Adopt the Final Budget for the 2022/2023 Fiscal Year
 Mayor Silvestrini moved to adopt Resolution 06-2022C approving the Final Budget for the 2022/2023 Fiscal Year including the adjustment approved today by the Board
 Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

11. Seismic Retrofit Update

- Chief Burchett introduced Logistics Division Chief Mike Greensides
- Division Chief Greensides provided an update to the seismic work
 - 5 Station structural
 - Stations 110
 - This project has been completed
 - Stations 107/109/115
 - Six weeks into the retrofit at Station 107
 - Work is progressing as expected
 - Have received one costly potential change order regarding an unanticipated issue in a critical load bearing wall, however, the project remains within budget
 - Expected completion date is July 15
 - Anticipate work to begin on Station 109 on August 1 and Station 115 on September 1

12. Fire Chief Report

- ESO Update – OC Dern
 - This multi-year project to replace the tablets & software in the engines and ambulances is coming to a close
 - ESO was selected as the software program that captures all data on all calls
 - This data is used for billing, records, analytics, response performance, etc.
 - The goal was to capture not only more, but better data, while providing a better user experience
 - The end of this month, UFA will transition and go live with ESO
 - All Ops personnel have received 4 hours of training to manage the software and enter information correctly in the process
 - The tablets have been holding up well in the extreme conditions the crews work in every day (cold, heat, etc.)
- Fire School 101 Recap – Steve Quinn/Kiyoshi Young
 - This was another successful event with 10 attendees
 - Local 1696 is considering hosing another one this year, but will definitely host one in 2023
- Fee Schedule
 - The Fee Schedule was discussed last month
 - No changes have been made to this schedule
 - Chief Burchett determined that the best approach is for the Divisions to review their numbers in preparation for review at the July Board Meeting and for voting on at the August meeting
 - CLO Roberts stated that in order to make changes to the schedule, a public meeting must be held in the evening
 - The public hearing date will be decided at the July meeting, with the public hearing in August
- COVID/COOP Update
 - Chief Burchett noted the large uptick in sick calls are due to COVID
 - These were impactful to staffing as this was more than was seen in the past
 - The numbers are quickly returning to normal
 - Chief Burchett reminded the Board that the COOP plan has identified a number of options if experiencing minimum staffing challenges
- 4th of July Response
 - The maps have been distributed, the interactive map is on the website
 - Will be meeting with PD to ensure responses and patrolling are done in the most efficient manner
 - There will be multiple staff out patrolling during the holiday
- Update on 100 Day Plan
 - Chief Burchett will be extending his 100-day plan as he would like to begin meeting with councils as well
 - Station visits have been going well, moral seems to be good, and the questions are basically consistent between stations
 - Chief has met with all Fire Chiefs within the valley, relationships are strong thanks to the work Chief Petersen did while he was here
- Crew Highlight
 - Chief Burchett honored Mitch King and Jubal Perez for their role in helping a retiree with a wheelchair ramp at his home and fixing his Jazzy scooter on their own time
 - While this was done for a retiree in this instance, it represents what crews do on a daily basis for members of their community

13. Closed Session
None

14. Adjournment
Mayor Knopp moved to adjourn the June 21, 2022 meeting
Council Member Stewart seconded the motion
All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
Council Member Chrystal Butterfield
Council Member Catherine Harris
Council Member Trish Hull
Mayor Marcus Stevenson
Mayor Dan Knopp
Mayor Kristie Overson
Council Member Jared Henderson

Mayor Mike Weichers
Council Member Allan Perry
Deputy Mayor Catherine Kanter
Council Member Sheldon Stewart
Mayor Jeff Silvestrini
Council Member Dea Theodore

BOARD MEMBERS ABSENT:

Mayor Robert Dahle
Mayor Roger Bourke
Mayor Tom Westmoreland

STAFF IN ATTENDANCE:

Chief Burchett
CFO Tony Hill

CLO Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

Aaron Whitehead
AC Higgs
AC Pilgrim
Anthony Widdison
Bill Brass
Brad Larson
Brandon Dodge
Brian Anderton
Brooke Burton
Calogero Ricotta
Clint Mecham

Courtney Samuel
David Chipman
Dustin Dern
Jared Wayman
Jay Torgersen
Jill Tho
Kiley Day
Kimberly Ruesch
Kiyoshi Young
Krystal Griffin
Lana Burningham

Mike Greensides
Mitch King
Nathan Cherpeski, Herriman
Nile Easton
Patrick Costin
Rob Ayres
Ryan Love
Shelli Fowls
Station 126
Steve Quinn
Tim Tingey, CWH