



## UNIFIED FIRE AUTHORITY BOARD MINUTES

June 18, 2024, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum present  
Chair Weichers called the meeting to order at 7:30 a.m.
2. Public Comment  
None  
Public comment was available live and with a posted email address
3. Approval of Minutes  
Mayor Knopp moved to approve the minutes from the May 21, 2024, UFA Board Meeting as submitted  
Council Member Hull seconded the motion  
All voted in favor, none opposed
4. Consent Agenda
  - Review of May Disbursements
    - No questions

Mayor Overson moved to approve the May disbursements as submitted  
Council Member Hull seconded the motion  
All voted in favor, none opposed
5. Committee Updates
  - Benefits & Compensation Committee – Chair Silvestrini
    - No meeting held
  - Governance Committee – No current Chair
    - No meeting held
  - Finance Committee – Chair Henderson
    - No meeting held
6. Consider Resolution 06-2024A to Authorize Designation of URS Savings Plan Contributions for Tier 2 Employees Authorization of Employer Pick Up of Employee Contribution
  - HR Director Day explained that URS increased the rate and UFA is proposing to pick up the amount for employees in the Tier 2 FF and Public Safety Hybrid system
  - The employee pick-up increased to 4.73%
  - UFA will no longer provide an elective contribution

Council Member Fotheringham moved to approve Resolution 06-2024A authorizing designation of URS Savings Plan contributions for Tier 2 employees authorizing employer pick up of employee contribution

Council Member Hull seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	-
Harris	-	Weichers	Y
Henderson	Y	Westmoreland	-
Huish	Y		
Hull	Y		
Kanter	Y		

7. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2023/2024 Fiscal Year Budget

- CFO Hill reviewed the proposed amendments
  - The General Fund consists of the standard amendments as well as grant and USAR Program true up, expenditures related to ambulance transport growth, and the transfer from noncapital to capital outlay
  - The Wildland Fund amendment is the standard start of season expenses until revenue is realized
  - Capital Replacement Fund insurance reimbursements and true up from some capital and noncapital purchases, and amending FY21/22 and FY22/23 costs appropriated into this year’s fund balance

Mayor Silvestrini moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2023/2024 Fiscal Year Budget

Council Member Hull seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	-	Westmoreland	-
Huish	Y		
Hull	Y		
Kanter	Y		

- No public comment

Council Member Hull moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2023/2024 Fiscal Year Budget

Mayor Overson seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y

Harris	-	Weichers	Y
Henderson	Y	Westmoreland	-
Huish	Y		
Hull	Y		
Kanter	Y		

8. Consider Resolution 06-2024B to Approve a Budget Amendment for the 2023/2024 Fiscal year
- No further questions

Council Member Hull moved to approve Resolution 06-2024B amending the 2023/2024 Fiscal year Budget as presented

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	Y	Westmoreland	Y
Huish	Y		
Hull	Y		
Kanter	Y		

9. Public Hearing to Receive and Consider Comments on the Final Budget for the 2024/2025 Fiscal Year

- CFO Hill provided an overview of the final budget for approval
  - There are 5 funds needing approval
    - \$86.6M General Fund
    - \$4.1M WL Fund
    - \$3.2M EM Fund
    - \$4.8M Fire Capital Replacement Fund
    - No budget for EM Capital Replacement Fund
  - The 4 wage schedules were reviewed: FF, PT/FT Civilian, PT/FT EMS, Seasonal WL
  - Employer benefits
  - Fee schedule, no changes this year
- No questions

Mayor Silvestrini moved to open the Public Hearing to receive and consider comments on the Final Budget for the 2024/2025 Fiscal Year

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	-	Westmoreland	Y
Huish	Y		
Hull	Y		

Kanter	Y		
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- No public comment

Council Member Fotheringham moved to close the Public Hearing to receive and consider comments the Final Budget for the 2024/2025 Fiscal Year

Mayor Stevenson seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	-	Westmoreland	Y
Huish	Y		
Hull	Y		
Kanter	Y		

10. Consider Resolution 06-2024C to Adopt the Final Budget for the 2024/2025 Fiscal Year

- No questions

Council Member Huish moved to approve Resolution 06-2024C approving the Final Budget for the 2024/2025 Fiscal Year

Council Member Buroker seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	Y	Westmoreland	Y
Huish	Y		
Hull	Y		
Kanter	Y		

11. Operations Report

- AC Dern presented the report from last month
  - There were 2,977 incidents, down 34 from last year
  - 15,538 YTD incidents
  - Station 101 was the busiest station once again
- Structural Collapse Training Update – DC Case
  - Utah Task Force 1 hosted the class at the Magna training tower
  - There were 46 students with a total of 90 attendees including personnel and instructors
  - Students put in 80-90 hours during this training with the rescue squad officers putting in 90 hours in the leadership portion
  - UFA had 38 individuals participate and 10 in supporting or instructor roles
  - DC Case reminded Board Members that the task force is also a state asset
- Wildland Update – DC Widdison

- DC Widdison stated that with all the good water and snowpack there is less of a drought situation
- But these conditions help encourage the fine fuels growth, especially Cheatgrass
- DC Widdison is expecting a longer season with more acres burned with a dryer trend July/August due to a delay in monsoonal moisture
- The fire season has already begun in the southwest and is moving northward
- DC Widdison also provided an update on crew status
- AC Dern pointed out that all Operations crews have completed their wildland refresher training

## 12. Fire Chief Report

- Fireworks Update
  - The firework restriction map is updated and on the UFA website
  - A QR code to access the map is available for posting where fireworks are sold
  - There will be upstaffing of 3 Type 6 engines and a water tender
  - Fire Prevention and Special Enforcement will have staff presence in restricted areas
  - A Communications Chief will be at VECC to help manage high call volume and resources
  - In answer to a request, DOC Easton will provide the QR code to municipalities for their websites
- Local 1696
  - Chief Burchett introduced Local 1696 President Kiyoshi Young and Vice President Molly Doyle
  - Brandon Dodge has stepped down as President
  - Chief Burchett wishes to thank Brandon Dodge for his efforts and time
  - Chief Burchett explained that the relationship with the labor group is important, and Chief is committed to working with the group to help support the organization
  - Both VP Doyle and President Young are interested in meeting with members of the Board in the future
  - Board Members wanting to contact either President Young or VP Doyle:
    - [president@local1696.com](mailto:president@local1696.com)
    - [vicepresident@local1696.com](mailto:vicepresident@local1696.com)
- Staffing Update
  - Chief Burchett provided an update on the 26 new recruit graduates and the onboarding of 6 new lateral Firefighters and Paramedics
  - A second recruit camp begins in the fall and should provide another 20 recruits
  - Mandatory Staffing continues to be a challenge with an average of 1 per day
  - The Paramedic rank is seeing most of the mandatory calls with Firefighters and Engineers being impacted regularly as well
  - Chief Burchett thanks those who have stepped up and are working the extra shifts and expressed that staffing is on the forefront of his mind
  - Staff is working on a plan for an ongoing second recruit camp which should provide the opportunity to contribute to the hiring of 50-60 employees per year
  - Chief Burchett's goal is to reduce mandatory staffing to .5 per day
  - Council Member Hull asked what the ratio of retirements vs other reasons for leaving were
    - CFO Hill stated that data tracking shows that retirements and resignations stay pretty even

## 13. Closed Session No closed session

14. Adjournment

Mayor Knopp moved to adjourn the June 18, 2024 meeting  
Council Member Stewart seconded the motion  
All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Chrystal Butterfield  
Council Member Catherine Harris  
Council Member Paul Fotheringham  
Council Member Trish Hull  
Mayor Marcus Stevenson  
Mayor Dan Knopp  
Mayor Kristie Overson  
Mayor Tom Westmoreland  
Council Member Jared Henderson

Mayor Mike Weichers  
Council Member Tyler Huish  
Deputy Mayor Catherine Kanter  
Council Member Tish Buroker  
Mayor Jeff Silvestrini  
Council Member Sheldon Stewart

BOARD MEMBERS ABSENT:

Mayor Roger Bourke  
Council Member Kathleen Bailey

STAFF IN ATTENDANCE:

Acting Chief Dustin Dern  
Chief Dominic Burchett  
CFO Tony Hill

CLO Brian Roberts  
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Dern  
AC Pilgrim  
AC Robinson  
Aaron Whitehead  
Adam Park  
Amanda Lawrence  
Anthony Widdison  
Bill Brass  
Brad Larson  
Bryan Case  
Calogero Ricotta  
Casey Bowden  
Courtney Samuel  
Erica Langenfass  
Finn Kofoed  
J. Pasillas  
Jay Torgersen  
Kate Turnbaugh  
Kelly Bird  
Kiley Day  
Kiyoshi Young  
Kyle Maurer, Herriman  
Lana Burningham

Mike Greensides  
Molly Doyle  
Nate Bogenschutz  
Nile Easton  
Patrick Costin  
Rachel Anderson  
Rob Ayres  
Scotty McNeil  
Tara Behunin  
Tua Tho  
Val Greensides