



UNIFIED FIRE AUTHORITY BOARD MINUTES

May 18, 2021 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum was obtained
Chair Perry called the meeting to order at 7:32 a.m.
2. Public Comment
None
Public comment was made available live and with a posted email address
3. Approval of Minutes
Council Member Stewart moved to approve the minutes from the April 20, 2021 UFA Board Meeting as submitted
Mayor Overson seconded the motion
All voted in favor, none opposed
4. Consent Agenda
 - a. Review of April Disbursements

Council Member Stewart moved to approve the April disbursements as submitted
Mayor Hale seconded the motion
All voted in favor, none opposed
5. Committee Updates
 - Benefits & Compensation Committee
 - No meeting held
 - Governance Committee
 - No meeting held
 - Finance Committee
 - Meeting held 5/6/21
 - Recommends that the UFA Board approve the proposed budget
6. Discussion and Approval of the 2021/2022 Tentative Budget
 - No discussion
 - Board Members commended staff and Chief Petersen for their preparation and thoroughness

Mayor Silvestrini moved to approve the 2021/2022 Tentative Budget as presented
 Council Member Stewart seconded the motion
 Roll call vote taken

Bailey		Overson	Y
Bowen		Perry	Y
Butterfield		Peterson	
Dahle	Y	Silvestrini	Y
Hale	Y	Sondak	Y
Henderson		Stewart	Y
Hull	Y	Theodore	Y
Kanter		Westmoreland	Y
Knopp			

7. Consider the Date of June 15, 2021 for Two Public Hearings to Receive and Consider Comments on:

- Proposed Amendments to the 2020/2021 Fiscal Year Budget
- Final Budget for the 2021/2022 Fiscal Year

Mayor Silvestrini moved set the date of June 15, 2021 for two Public Hearings to receive and consider comments on, proposed amendments to the 2020/2021 Fiscal Year Budget and the Final Budget for the 2021/2022 Fiscal Year as presented
 Mayor Hale seconded the motion
 All voted in favor, none opposed

8. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2020/2021 Fiscal Year Budget

- CFO Hill reviewed the six proposed amendments for approval

Mayor Silvestrini moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2020/2021 Fiscal Year Budget
 Mayor Hale seconded the motion
 Roll call vote taken

Bailey	Y	Overson	Y
Bowen		Perry	Y
Butterfield		Peterson	
Dahle		Silvestrini	Y
Hale	Y	Sondak	Y
Henderson		Stewart	Y
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp			

No comments

Mayor Silvestrini moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2020/2021 Fiscal Year Budget
 Mayor Hale seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen		Perry	Y
Butterfield		Peterson	
Dahle	Y	Silvestrini	Y
Hale	Y	Sondak	Y
Henderson		Stewart	Y
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp			

9. Consider Resolution 05-2021A to Approve a Budget Amendment for the 2020/2021 Fiscal Year Budget

- Council Member Stewart wanted to make the Board aware that Riverton had not yet addressed whether or not they intended to contribute a portion of the funds they received to UFA
- Deputy Mayor Kanter clarified that SLCo too was in the same position and wishes to clarify that no one has committed officially with a vote to approve
- Council Member Hull asked if it was possible to postpone the vote until all councils have made their decision
- CFO Hill stated that all this amendment does is allow for the creation of a revenue line item in preparation of receipt of any monies from municipalities
 - One municipality has already contributed their portion
 - Reminded the Board that these expenditures have already taken place and it is ultimately up to the Board as to how to replenish these COVID incurred costs
- Council Member Stewart feels it should come from Fund Balance and will therefore vote “no” for the amendments
- Mayor Sondak asked that if a municipality does not contribute then collect some other way in the future but excuse those who do contribute to avoid double billing
- CFO Hill stated that it was agreed upon last month that no one is committed, it is up to each municipality as to what they wish to do

Mayor Silvestrini moved to approve the Budget Amendment for the 2020/2021 Fiscal Year Budget as presented

Mayor Westmoreland seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen		Perry	Y
Butterfield		Peterson	
Dahle	Y	Silvestrini	Y
Hale	Y	Sondak	Y
Henderson		Stewart	N
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp			

10. Storage Area Network (SAN)
- AC Burchett stated that during the annual renewal for the SAN, it was realized that it would no longer be supported past December 2021
 - This critical piece of hardware houses many UFA data systems
 - The cost to replace is \$200,000 that was not included in the 21/22 budget
 - Unfortunately, there is still more work to be done to better understand how this was overlooked, what options are available going forward and how to ensure that this does not happen again
 - Council Member Stewart asked as to how this could happen and who is responsible
 - AC Burchett and Manager Watts will continue to research the particulars and report back to the Board next month
11. Fire Chief Report – Acting Fire Chief Pilgrim
- CM/CFO Meeting 6/2/21
 - The invites have been sent to all municipalities CFO/City Managers
 - This is an opportunity for staff to learn what municipalities are looking for
 - PDP Policies
 - The task of creating a clear path to all positions within UFA from a FF to the Chief have been painstakingly outlined in this Professional Development Plan
 - Policies have been developed based on this guideline to ensure that there is are formal policies that meet the intent of the direction of the organization
 - Battalion Chief Exam Results
 - Every two years promotional processes take place for varying officer positions
 - The BC process has concluded, and the exam results ranked
 - All ten participants completed the process and will now await any opening within UFA
 - This registry will be used for the coming two years and was certified 5/11
 - ChamberWest Leadership 5/27/21
 - AC Pilgrim and AC Burchett have participated in this opportunity to interface with private sector leaders
 - This offers a great opportunity for attendees to see how issues beyond the fire service are navigated
 - Recruit Graduation 5/26/21
 - 32 recruits will be graduating at the Jordan Applied Technology Institute (JATC)
 - They have completed 16 weeks of camp with some of them continuing on for EMT training before going to stations
 - More information will be distributed to the Board
12. Closed Session
None
13. Adjournment
Council Member Stewart moved to adjourn the May 18, 2021 meeting
Mayor Silvestrini seconded the motion
All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
Mayor Robert Dahle
Council Member Trish Hull
Mayor Robert Hale
Mayor Kristie Overson
Council Member Allan Perry
Deputy Mayor Catherine Kanter
Council Member Sheldon Stewart
Mayor Jeff Silvestrini
Mayor Harris Sondak
Mayor Tom Westmoreland
Council Member Dea Theodore
Council Member Chrystal Butterfield

BOARD MEMBERS ABSENT:

Council Member Gary Bowen
Council Member Jared Henderson
Mayor Dan Knopp
Mayor Mike Peterson

STAFF IN ATTENDANCE:

CFO Tony Hill
CLO Roberts
Cynthia Young, Clerk

STAFF ABSENT:

Chief Petersen

OTHER ATTENDEES:

AC Burchett	Division Chief Case	Larson Wood
AC Pilgrim	Division Chief Larson	Local 1696
AC Higgs	Division Chief Ball	Matt McFarland
Arriann Woolf	Division Chief Robinson	Nile Easton, DOC
OC Dern	Division Chief Torgersen	Patrick Costin
Captain Bogenschutz	Chris Rogers	Rachel Anderson, UFSA
Captain Park	Erica Langenfass	Shelli Fowls
Captain Conn	Ginger Watts	Surveyor Demman
Captain Simons	Kiyoshi Young	Steve Bowen
Calogero Ricotta	Kate Turnbaugh	Tim Tingey, CWH
Captain Greensides	Lana Burningham	Wendy Thomas