

UNIFIED FIRE AUTHORITY BOARD FINANCE COMMITTEE MEETING MINUTES

Thursday, May 6, 2021 at 9:00 a.m. Meeting was held both in-person and via Zoom

Committee Members Present:

Council Member Stewart Council Member Perry Mayor Hale Mayor Sondak Council Member Henderson

Staff:

Chief Petersen CFO Hill Cyndee Young

Guests:

AC Burchett AC Higgs AC Pilgrim Arriann Woolf BC Fossum Bill Brass Calogero Ricotta Captain Ayres Captain Greensides Mayor Westmoreland OC Dern Pat Costin Mayor Dahle Mayor Silvestrini Mayor Peterson Council Member Bailey

CLO Roberts AC Pilgrim

Council Member Bowen Division Chief Ball Division Chief Case Division Chief Mecham Division Chief Robinson Division Chief Torgersen Division Chief Watkins Division Chief Widdison Nile Easton Erica Langenfass Fire Marshal Larson Ginger Watts Kate Turnbaugh Lana Burningham Larson Wood Local 1696 Matt McFarland

Meeting called to order by Chair Stewart at 8:03 a.m.

Public Comments

None Public comment was made available live and with a posted email address Minutes Approval

Council Member Perry moved to approve the minutes from the April 15, 2021 Finance Committee Meeting as submitted

Mayor Hale seconded the motion

All voted in favor, none opposed

Budget Message and Proposed Amendment - Chief Petersen

- Two adjustments were proposed with an impact to expenditures
 - Advanced EMT Training for our Advanced EMT's and Paramedics \$22,500
 - Civilian Wage Increase \$10,046
- The Utah Bureau of Emergency Medical Services (BEMS) approved an increase to ambulance rates
 - With this increase, staff feels this anticipated revenue will fund the proposed adjustments with no impact to Fund Balance or the Member Fee for FY21/22
- Chief Petersen is requesting these amendments be considered for inclusion into the budget and presented to the Board of Directors
- One-Time Fund Balance
 - Included in the budget for this year is a one-time use of Fund Balance option
 - There are excess monies in the Fund Balance due to a pause in spending at the onset of COVID
 - These items will not impact future budgets and this concept will allow catching-up on some projects/items
 - The items were reviewed and result in a total of \$1,050,218
- Chief also reiterated that this budget is based on a 3.5% Member Fee increase

Budget Presentation

- All Division Leaders/Chief presented a synopsis of their proposed budgets
- Chief Petersen stressed that if any Board Members have further questions, please feel free to reach out as all are prepared to answer them
- Chief pointed out that the Strategic Plan is accurate, and the budget preparation is meeting the mark
- Council Member Stewart clarified that the proposals Chief addressed will not affect the Member Fee breakdown
 - CFO Hill stated that the ambulance revenue increase will cover the two items

Consensus on Recommendation to Full Board of Directors - Chair Stewart

• No further questions were addressed regarding the budget presentations

Mayor Sondak moved to recommend submitting the proposed budget (with the proposed additions) to the Board of Directors for consideration

Council Member Bailey seconded the motion

All voted in favor, none opposed

Closed Session

♦ None

Mayor Silvestrini moved to adjourn the May 6, 2021 Finance Committee Meeting Council Member Perry seconded the motion All voted in favor, none opposed