



UNIFIED FIRE AUTHORITY BOARD MINUTES

April 17, 2018 7:30 a.m.

Emergency Operations Center – 3380 South 900 West SLC, UT 84119

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained. Chair Dahle called the meeting to order at 7:34 a.m.
2. Public Comment
None
3. Approval of Minutes
Councilmember Stewart moved to approve the minutes from the March 20, 2018 UFA Board Meeting as submitted.
Mayor Silvestrini seconded
All voted in favor
4. Committee Updates
 - Benefits & Compensation Committee
 - Finalized the budget and turned recommendations over to the Finance Committee
 - Proposed the change update to increase P9 to P11
 - Proposed eliminating Step 0
 - Due to a review by Gallagher, more leverage in the COLA bucket
 - This can be attributed to the employees being good consumers of their healthcare
 - SelectHealth found they were able to make some adjustments
 - Chief Petersen appreciates that we have a good broker who can watch out for us and help reduce fees
 - Mayor Dahle stated that in the future, we will look at options for programs within SelectHealth to further help with costs
 - Governance Committee
No Meeting
 - Finance Committee
 - Councilmember Stewart stated that they received the budget, had the initial walk through
 - The Committee is currently in the process of digesting the information
 - At the meeting on May 1, they will prepare the final budget for the Board
 - Mayor Dahle asked if all Board members had the opportunity to read the memo on the budget

- The options listed in the memo enable the Finance Committee to vet the various pieces and have them in priority order for the Board

- Board Policy Committee
No Meeting

Consent Agenda

- Review of March Disbursement
- Increase entry level FF from P9 to P11 effective May 1, 2018

Councilmember Stewart moved to approve the Consent Agenda items as submitted
Councilmember Ferguson seconded
All voted in favor

8. Eliminate Step 0 of Firefighter Pay Plan effective September 1, 2018

- Chief Petersen stated that this is an opportunity to eliminate Step 0 and that it has deminimis impact to the process, but big impact for employees

Councilmember Snelgrove moved to approve elimination of Step 0 and move employees to Step 1
Mayor Peterson seconded

Councilmember Snelgrove amended motion to approve elimination of Step 0 on September 1, 2018 and move employees to Step 1
Mayor Petersen seconded
All voted in favor

9. County Representation at UFA

- Mayor Dahle explained that prior to the metro townships, the county had 3 seats on the Board
- With the addition of 5 metro townships, this moved the county to 8 seats
- The Board makeup is controlled by the Interlocal Agreement and UFA has the authority to change the structure based on external changes
- The metro townships are now independently represented
- What is appropriate representation for the county?

- Mayor Silvestrini stated that there has been some concern over dissolution of votes for some representatives
- This also causes quorum issues
- Every entity gets one vote, regardless of population
- Councilmember Stewart, Mayor Dahle, Councilmember Snelgrove, and Mayor Overson all voiced their agreement for the 1:1 representation

- Mayor Dahle wishes to execute this idea with the county the correct way

- Mayor Silvestrini will take this discussion to the County Council to get their opinion
- Will place on UFA Agenda for next month

2018 Public Awareness and Perceptions Survey Results

- Nile Easton presented a slide show of the survey results
- The UFA name is out there, it seems as though there is some confusion as to what we do, what services are provided and who we serve
- The overall impression of UFA is positive, and the positive feelings increase just by interaction with community
 - This positive interaction results primarily through community events
- This data will become the performance measure for Information Outreach
 - The focus will be on helping residents understand the UFA vision and direction
 - Branding
 - Increase participation in community events
 - Increase understanding of strategic planning and how UFA does business
- Much discussion ensued with regard to how the data was gathered, demographics, validity of results, and suggestions for future surveys
- The survey does not need to be yearly, just a commitment to consistency so that there is measurable trending

- Chief Petersen
 - There is value in this work
 - This is just to establish a baseline, it is expensive to have a more extensive survey
 - The Board will see a budget line item request for the coming year for \$25,000
 - The survey data will be used to make informative decisions for future strategic plans

10. Fire Chief Report

- Captain Examination
 - Currently in the process of building the list to fill Captain vacancies for the coming two years
 - This is a very objective process
 - Strong work has been done between HR, OPS, and Administration

- Firefighter Hiring
 - There have been numerous retirements lately
 - We are at the end of the current list and currently have 12 people moving through the final phases of hiring
 - UFA may be running an academy this summer
 - Hiring will only be offered to those who are fit, if we run short we will rehire: quality hires rather than quantity hires

- Legislative Committee
 - Meeting set for April 24
 - Discussion will be on the priorities of what we want in a lobbyist

- EMS First Responder/Transport Study Session-Chief Higgs
 - Evaluating how we cover EMS/Transports
 - Identified many gaps in ALS coverage in Herriman, Riverton, and Millcreek
 - Have taken steps to close those gaps by putting 5 ALS capable units on the streets
 - Running beta testing on a modified delivery system to look at a 1:1 mode (1 PM/1EMT) on each unit.

- UFA has never run this model so there is no historical data on what does/doesn't work
- This will be taking place for the next 6 months

11. Quarterly Financial Report

- CFO Hill stated we are at the 75% mark for the fiscal year
- All is tracking as expected, all member fees are up to date
- Ambulance revenue has its natural lag time: We are watching it
 - It may not get all the way to budget, but hope it will get close
- Expenditures General Fund: the bulk of expenditures are salary/benefits
 - OT is coming in over budget and we are addressing that issue with next year's budget
- WL Enterprise Fund: Looking good
 - Revenues at 94% of budget
 - We are caught up on revenue from last fire season
- Emergency Management Fund: This is the county money that we receive
 - No challenges or issues, tracking nicely
 - Budget is managed well by Chief Mecham
- Capital Replacement Fund: See revenue coming in as vehicles/apparatus are being sold

Mayor Sylvestrini moved to ratify and approve the Quarterly Financial Report, including the list of District expenditures for the last quarter, as presented
 Mayor Hale seconded
 All voted in favor

12. Closed Session

None

13. Adjournment 8:50a.m.

Mayor Silvestrini moved to adjourn meeting
 Councilmember Ferguson seconded
 All in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Jeff Silvestrini
 Mayor Kristie Overson
 Mayor Tom Westmoreland
 Mayor Mike Peterson
 Mayor Robert Dahle
 Councilmember Allan Perry
 Councilmember Richard Snelgrove

Councilmember Sheldon Stewart
 Mayor Harris Sondak
 Mayor Robert Hale
 Councilmember Eric Ferguson
 Councilmember Nicole Martin
 Councilmember Kathleen Bailey

BOARD MEMBERS ABSENT:

Councilmember Sam Granato
 Councilmember Kelly Bush

Councilmember Gary Bowen

OTHER ATTENDEES:

AC Jay Ziolkowski
AC Mike Watson
AC Rand Andrus
AC Stephen Higgs
Adam Halsey
Alec Moyer
Arriann Woolf
Beth Todd
Bill Brass
Brett Wood, Herriman City
CFO Tony Hill
Chief Petersen

Cliff Burningham
CLO Brian Roberts
Clint Mecham
Cynthia Young
Darren Park
Eric Staten
Eric Holmes
Jarín Blackham
John Guldner
Kiyoshi Young
Michelle Roper
Michael Conn

Nate Bogenschutz
Nile Easton
Rachel Anderson
Robert Anderson
Ross Fowlks
Riley Pilgrim
Steve Schmidt
Steve Prokopis
Talsan Schulzke
Zach Robinson