



## UNIFIED FIRE AUTHORITY BOARD MINUTES

April 16, 2024, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum present  
Chair Weichers called the meeting to order at 7:30 a.m.
2. Public Comment  
None  
Public comment was available live and with a posted email address
3. Approval of Minutes  
Council Member Stewart moved to approve the minutes from the March 19, 2024, UFA Board Meeting as submitted  
Council Member Hull seconded the motion  
All voted in favor, none opposed
4. Consent Agenda
  - Review of March Disbursements
    - No discussion

Council Member Hull moved to approve the March disbursements as submitted  
Mayor Silvestrini seconded the motion  
All voted in favor, none opposed
5. Committee Updates
  - Benefits & Compensation Committee – Chair Silvestrini
    - Meeting held 3/28/24
    - Chair Silvestrini stated that there are no further recommendations other than what is already included in the budget
  - Governance Committee – No current Chair
    - No meeting held
  - Finance Committee – Chair Henderson
    - Next meeting 5/7/24
    - Today is the first look at the budget for Board Members
    - Chair Henderson provided an overview of the budget
    - The 5/7/24 meeting will allow for all Divisions to present their budgets and answer any questions Board Members may have
    - Please submit your questions prior to the meeting if possible so that staff can be prepared to address them at the Finance Committee Meeting

6. Quarterly Report

- CFO Hill reviewed the report for the third quarter
- Member Fee payments are all current
- Feeling good about the ambulance revenue of \$7.5M as of the end of March
- Provided a review of miscellaneous revenue
- The General Fund expenditures are almost 75% of the way through
  - This is due to how payroll dates fall
  - Tracking well
  - Overtime is much better than in years past due to the amount the Board added to the line item last budget year
- Feeling good about where we are currently
- No concerns or issues with remaining funds
- No questions

Mayor Silvestrini moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Mayor Knopp seconded the motion

All voted in favor, none opposed

7. Operations Report

- AC Dern presented the report from last month
  - There has been an increase with HazMat calls attributed to natural gas leaks
  - Work is being done with Dominion Energy as many of the leaks are due to construction work hitting gas lines
- Recruit Camp Update – DC Prokopis
  - The recruits are in week 11
  - There are currently 26 students, originally there were 34
    - DC Prokopis explained some situations that resulted in the decrease in students
  - All are on schedule to graduate 5/15, all Board Members are invited

8. Fire Chief Report

- Canyon Contribution Update
  - For the past couple years, UFA has been working with SLCo on this complex issue
  - Chief feels that the challenge was trying to fix treatment inequalities between municipalities within the recreation area
  - UFA presented a map with all municipalities on the east side of the valley and another with them excluded
  - The SLCo Council voted on the map that excludes the incorporated areas, but includes Parleys Canyon, unincorporated areas surrounding Emigration, and Yellow Fork and Butterfield Canyons on the west side of the valley as defined recreation areas
  - From the perspective of UFA, Chief feels that the funding process and the SLCo policies will be more consistent and a methodology that is similar to the Member Fee
  - This is a great solution to a complicated issue
  - Each year, UFA asks the SLCo Council include the contribution in their budget based on call volumes within those areas
  - Council Member Stewart stated that it was a SLCo Council unanimous decision, removes ambiguity and addresses growth in the west side canyons as use increases
  - Deputy Mayor Kanter agrees
  - Mayor Silvestrini thanked both SLCo and UFA on the work to find a solution that protects the public and recognizes the unique recreation opportunities surrounding the valley

- Firefighter Physical Agility Test (FPAT)
  - This is a minimum fitness standard that UFA has been working toward for 6-years
  - The intent is to create a test that measures the minimum fitness to do this job
  - A company was chosen to create and validate a test
  - The “passing” time has been decided upon, and the cutoff time is just over 10 minutes (10:30)
  - A policy will now be created, and the implementation of this requirement over a period of time will begin
  - This will help personnel remain healthy, ensure they are prepared when joining UFA, and help them remain so through retirement
  - This was a goal that was pursued by both UFA and Local 1696
- IT Division Update – Manager Bowden
  - IT Manager Bowden provided an update on progress in IT on security, service, automation, and value
  - Council Member Henderson feels good about the automation direction as he was concerned with the cost escalation when adding more staff
  - Mayor Weichers also was happy to hear the work that is taking place to ensure security for UFA data

9. Closed Session  
No closed session

10. Adjournment  
Mayor Silvestrini moved to adjourn the April 16, 2024 meeting  
Council Member Hull seconded the motion  
All voted in favor, none opposed

Open & Public Meetings Training will take place following this meeting for both the UFA and the UFSA Board Members

**BOARD MEMBERS IN ATTENDANCE:**

Council Member Kathleen Bailey  
Council Member Chrystal Butterfield  
Council Member Paul Fotheringham  
Council Member Trish Hull  
Mayor Marcus Stevenson  
Mayor Dan Knopp  
Mayor Mike Weichers  
Council Member Tyler Huish  
Council Member Jared Henderson

Deputy Mayor Catherine Kanter  
Council Member Tish Buroker  
Mayor Jeff Silvestrini  
Mayor Tom Westmoreland  
Mayor Roger Bourke  
Council Member Sheldon Stewart

**BOARD MEMBERS ABSENT:**

Council Member Catherine Harris  
Mayor Kristie Overson

**STAFF IN ATTENDANCE:**

Chief Dominic Burchett  
CFO Tony Hill

CLO Brian Roberts  
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Dern  
AC Pilgrim  
AC Robinson  
Aaron Whitehead  
Anthony Barker  
Anthony Widdison  
Brad Larson  
Bryan Case  
Calogero Ricotta  
Casey Bowden  
Chet Ellis  
Courtney Samuel  
Erica Langenfass  
Jill Tho  
Kate Turnbaugh  
Kelly Bird  
Kenneth Aldridge  
Kiley Day  
Kiyoshi Young  
Krystal Griffin  
Kyle Maurer, Herriman  
Lana Burningham  
Local 1696  
Mike Bagley  
Mike Greensides  
Nile Easton  
Patrick Costin  
Paul Story  
Rachel Anderson  
Rian Andrus  
Rob Ayres  
Shelli Fowlks  
Steve Prokopis  
Steve Quinn  
Tara Behunin  
Wade Russell