



**UNIFIED FIRE AUTHORITY BOARD
FINANCE COMMITTEE MEETING MINUTES**

Thursday, April 16, 2020 at 8:00 a.m.

Committee Members Present:

Council Member Stewart
Council Member Perry
Mayor Hale

Mayor Sondak
Mayor Dahle
Mayor Peterson

Committee Members Absent:

Mayor Silvestrini

Staff:

Chief Petersen
CFO Hill
Cyndee Young
CLO Roberts

Guests:

AC Higgs
AC Pilgrim
AC Ziolkowski
Arriann Woolf
Assoc. Deputy Mayor Reberg
Bill Brass
Brett Wood, Herriman
Calogero Ricotta
Captain Brown
Captain Conn
Captain Henderson
Captain Lathen
Captain Park

Council Member Bailey
Council Member Bowen
Division Chief Ball
Division Chief Burchett
Division Chief Case
Division Chief Mecham
Division Chief Rhoades
Division Chief Robinson
Division Chief Torgersen
Erica Langenfass
Fire Marshal Larson
Gary Haddock
Ginger Watts

Jennifer Petersen, public
Justin DeKorver
Kate Turnbaugh
Kevin Hicks, Riverton
Kiyoshi Young
Lana Burningham
Larson Wood
Nile Easton
Steve Quinn
Talsan Schulzke
Tom Smolka

All participants attended meeting electronically via ZOOM Webinar.

Meeting called to order by Chair Stewart.

Public Comments

Public comment was enabled via phone, email, and live during Webinar.
No comments.

Minutes Approval

Mayor Sondak moved to approve the minutes from the November 6, 2019 Finance Committee Meeting as submitted

Mayor Peterson seconded the motion

All in favor, none opposed

Roll Call Vote:

Council Member Stewart Y

Mayor Dahle Y

Council Member Perry Y

Mayor Peterson Y

Mayor Sondak Y

Budget Message – Chief Petersen

- ◆ Chief shared his FY20/21 Budget Message
- ◆ Reviewed recommendation from the Benefits & Compensation Committee
 - ◆ No market or COLA currently, pending the outcome of the current COVID-19 scenario
 - ◆ 2% Member Fee increase
- ◆ Outlined key reductions
 - ◆ District Chief positions eliminated, Administrative Assistant position eliminated, restructure of EMS staff, overtime reduced, and step increase vs retirement
- ◆ Key increases
 - ◆ Carryover wages, staff overtime, health insurance, Medicaid Assessment Fee, VECC Member Fee, 9 new Firefighter positions, increased pay for PT Paramedics, Fuels Crew funding, Fire Inspector position
- ◆ Detailed look at service demands and shifts in the 3 year analysis resulting in Member Fee adjustments
 - ◆ CWH increased their percentage of use
 - ◆ Holladay saw a decrease in use
 - ◆ Alta has decided to move to the UFSA beginning January 1, 2021
 - This item will go before the UFSA Board on 4/21/20 for acceptance by the UFSA Board
 - ◆ Council Member Stewart inquired as to why Riverton was not included in this chart
 - Chief Petersen stated that we have outlined this in the budget message and are planning to propose a mid-year budget amendment for Riverton, once a separation agreement is outlined by UFSA and Riverton and did not want to incorporate into this budget message until the work was complete
 - Council Member Stewart stated that it would be favorable if Riverton had data to work with while they are compiling their forecasting
 - Chief indicated he can get those numbers to Riverton very easily
- ◆ Chief asked that all Board Members review the budget and be prepared to ask questions at the May 7, 2020 8:00 a.m. Finance Committee Meeting

Budget Review – CFO Hill

- ◆ Displayed the Table of Contents for the budget document
- ◆ Added or Changed Sections
 - ◆ Section 3.2 is a new section highlighting the fees charged directly to the public
 - Adoption of a fee schedule will be required, please review
 - ◆ Sections 5 and 6 outline the largest revenue sources; Member Fee and Ambulance Revenue
 - ◆ Section 12 has been updated as the Capital Replacement progresses
- ◆ If any questions or concerns arise, please reach out to CFO Hill

- ◆ Chief Petersen addressed the transition of promotions and the probability of the additional demotion of a Battalion Chief
 - ◆ The first red line was approved by the Board, however, the second one required a presentation to the Finance Committee then full Board Approval
 - ◆ Chief requested and received consensus to email the ask to the Finance Committee, then take straight to the Board for consideration
- ◆ Mayor Dahle asked for a clarification of the Market consideration July 1
 - ◆ Chief stated that the intent was for the Finance Committee to review either applying the Market to the budget July 1 or propose a revisit in the fall for consideration of a January 1, 2021 start
 - ◆ Chief does not want the Board to feel as though it is backed into a corner and asked that the Finance Committee review the budget on May 7, deliberate, and then present a recommendation to the UFA Board in May
 - ◆ Chief stated that the market survey will be updated if reviewed in the fall, it may be that we are close to market now, based on what our neighbors do by July 1
 - ◆ Mayor Sondak and Mayor Peterson agreed that with the unknown concerning the economy, they support coming back to the topic of the Market in the fall and appreciated budget presentation that did not include wage increases
 - ◆ Steve Quinn, Local President, thanked the Committee, acknowledged that the membership feels that since they have employment, they are in a better place than most
 - He stated that labor understands the situation and was thankful for the work last year on top 3
 - ◆ Council Member Stewart noted that by January 1, property tax collection rates will be apparent as well

Closed Session

- ◆ None

Adjournment

Mayor Dahle moved to adjourn the April 16, 2020 Finance Committee Meeting

Mayor Peterson seconded the motion

All voted in favor, none opposed

Roll Call Vote:

Council Member Stewart Y

Mayor Dahle Y

Council Member Perry Y

Mayor Peterson Y

Mayor Sondak Y

Mayor Hale Y

Cyndee Young, Board Clerk