



UNIFIED FIRE AUTHORITY BOARD FINANCE COMMITTEE MEETING MINUTES

April 15, 2024

Meeting held both electronically via Zoom Webinar/UFA Headquarters

Committee Members Present:

Council Member Hull
Council Member Fotheringham
Council Member Henderson
Mayor Weichers

Mayor Silvestrini
Council Member Buroker

Committee Members Absent:

Council Member Bailey
Mayor Stevenson
Council Member Harris

Staff Present:

Chief Burchett
CFO Hill
AC Pilgrim

CLO Roberts
Kate Turnbaugh
Cyndee Young

Guests:

AC Dern
AC Robinson
Aaron Whitehead
Amanda Lawrence
Brad Larsen
Brooke Burton
Bryan Case
Calogero Ricotta
Casey Bowden
Courtney Samuel

Eric Holmes
Jill Tho
Kelly Bird
Kiley Day
Kiyoshi Young
Krystal Griffin
Kyle Maurer, Herriman
Lana Burningham
Mayor Overson, Taylorsville
Mike Greensides

Nile Easton
Nyla Benedict
Paul Story
Rob Ayres
Station 115
Steve Quinn
Tara Behunin
Tish Buroker, Riverton
Tony Barker
Tyler Lintz

Meeting called to order by Chair Henderson at 2:03 p.m.

Public Comments

None

Public comment was made available live and with a posted email address

Minutes Approval

Mayor Silvestrini moved to approve the minutes from the November 29, 2023 Finance Committee Meeting as submitted

Council Member Buroker seconded the motion

All voted in favor, none opposed

Budget Message – Chief Burchett

- ◆ Chief Burchett reviewed his budget document in this first presentation of the FY24/25 budget
 - ◆ There is a Finance Committee Meeting scheduled for 5/7
 - At this meeting, each Division will present their budget and answer any questions
 - ◆ The Benefits & Compensation Committee’s final recommendation was for sworn market adjustments to achieve at least 3% below the current Top 3 in each position, 3% COLA for all employees, updating 26 civilian positions that were out of market, and a 5.37% renewal rate from SelectHealth
 - ◆ All sworn position comparisons and recommended adjustments are included in the budget document for review
 - ◆ Chief Burchett noted that the General Fund percentage breakdowns are almost identical to last year between personnel and non-personnel
 - ◆ There is a proposal to capture \$372,000 for one-time purchases from fund balance
 - This is for items that do not fit categorically into operating budgets for capital replacement
 - Chief reviewed the items included in this one-time purchase, which included extended warranties for Zoll heart monitors and new MDT devices
 - Mayor Weichers questioned the value of these extended warranties
 - Chief replied that the hope is to get another year or two before having to replace the heart monitors
 - When they break, we ship them out & they send another
 - They are identified in capital plan, but the goal is to try to get life out of them as they are very expensive machines
 - The same is applied to the MDT devices (computers), the hope is to get extended use from them before needing to replace
 - Council Member Henderson asked to see some data on cost benefit and replacement costs for the next meeting on 5/7
 - ◆ Chief Burchett then reviewed the key budget impacts
 - There are inflationary costs on pretty much everything
 - A table was provided with the main impacts highlighting both costs and cut saving measures
 - A stress test was also conducted resulting in a \$249,553 cost savings throughout all Divisions
 - In answer to a question from Council Member Buroker, Chief explained the role of the Behavioral Health Manager that is currently funded with grant monies
 - ◆ The Capital Replacement Fund was reviewed
 - Chief pointed out what is being done in order to prepare for a small lease FY25/26 roll off, resulting in replacement with a larger debt service payment
 - Council Member Henderson lauded these forward thinking efforts to prepare for these new costs and the need for additional funding
 - ◆ A digital copy of the budget book will be distributed to all Board Members as well

Budget Document Overview – CFO Hill

- ◆ CFO Hill provided an overview of the budget document

- ◆ Any questions should be submitted to CFO Hill or Chief Burchett in time for the 5/7 Finance Committee Meeting

Budget Schedule – Chair Henderson

- ◆ April 16 – Update at UFA Board Meeting
- ◆ May 7 – Division Budget Presentations to Finance Committee, Recommendation to Board
- ◆ May 21 – Board Adopts Tentative Budget
- ◆ June 18 – Board Adopts Final Budget

Closed Session

- ◆ None

Mayor Silvestrini moved to adjourn the April 15, 2024 UFA Finance Committee Meeting

Council Member Fotheringham seconded the motion

All voted in favor, none opposed

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