

UNIFIED FIRE AUTHORITY FINANCE COMMITTEE AGENDA

April 10, 2025, 8:00 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY FINANCE COMMITTEE SHALL ASSEMBLE FOR A MEETING AT 3380 South 900 West, Salt Lake City, UT 84119

THE PUBLIC MAY ATTEND PHYSICALLY OR ELECTRONICALLY VIA ZOOM WEBINAR: $\underline{ https://us06web.zoom.us/j/91681046879?pwd=MEtoVmtwRG95ZFYrV0J3TUZtZUNBdz09}$

Meeting ID: 916 8104 6879 Password: 8675309

1. Call to Order - Chair Henderson

2. Public Comments

Please limit comments to three minutes each and be germane to the agenda items or UFA business.

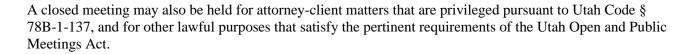
There are three options for comments during this meeting:

- a. In-Person.
- b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the "Raise Hand" button at the bottom of the screen. You will then be added to the queue and invited to speak.
- c. EMAIL: Public comments will be accepted prior to the meeting via email at publiccomment@unifiedfire.org until 7:00 a.m. April 9, 2025. Emailed comments submitted prior to 7:00 a.m. April 9, 2025, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Finance Committee, but not read into the meeting record or addressed during the meeting.
- 3. FY25/26 Budget Message Chief Burchett
- 4. <u>FY25/26 Budget Document Overview and Schedule</u> CFO Hill
 - a. April 15 Update at UFA Board Meeting
 - b. May 8 Division Budget Presentations to Finance Committee, Recommendation to Board
 - c. May 20 Board Adopts Tentative Budget
 - d. June 17 Board Adopts Final Budget

5. Possible Closed Session

The UFA Finance Committee may consider a motion to enter into Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.



Re-Opening the Meeting

6. <u>Adjournment</u> – Chair Henderson

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting will also be held electronically to allow members of the UFA Finance Committee to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 9^{th} Day of April, 2025 on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website http://www.utah.gov/pmn/index.html and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

BUDGET OUTLINE

FIRE CHIEF'S BUDGET MESSAGE

INTRODUCTION & PROFILE

Overview of UFA

Weighted Voting

UFA Board & Subcommittees

Command Staff & Liaisons

Organization Chart

Geographical map

Fund Structure

Basis of Budgeting

Budget Process

BUDGET OVERVIEW

Finance Budget Message

Personnel Changes

Fee Schedule

Strategic Plan

2024 Accomplishments, Goals & Initiatives

FUND SUMMARIES

Fire General fund

Wildland Enterprise fund

Emergency Management Special Revenue

fund

Fire Capital Projects fund

EM Capital Projects fund

FUNDING SOURCES

Member Fee

911 Emergency Transport

Other Funding Sources

DIVISIONS

Emergency Services Section

Emergency Operations

Special Operations

Fire Training

Emergency Medical Services (EMS)

Urban Search & Rescue (USAR)

Wildland

Camp Williams

Support Services Section

Logistics

Technology

Emergency Management

Administration & Planning Section

Administration

Fire Prevention

Special Enforcement

Finance Section

Finance

Human Resources Section

Human Resources

Office of the Fire Chief

Information Outreach

Capital Replacement Funds

Fire Capital Replacement

EM Capital Replacement

APPENDIX 1: BENEFITS & COMPENSATION

Benefits & Compensation Summary

Pay Plans

Wage Comparable Tables & Reports

Job Classification Review - Civilian Positions

APPENDIX 2: FINANCIAL POLICIES

APPENDIX 3: GLOSSARY