



## UNIFIED FIRE AUTHORITY BOARD MINUTES

March 19, 2024, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum present  
Vice Chair Stevenson called the meeting to order at 7:31 a.m.
2. Public Comment  
None  
Public comment was available live and with a posted email address
3. Approval of Minutes  
Mayor Silvestrini moved to approve the minutes from the February 20, 2024, UFA Board Meeting as submitted  
Council Member Fotheringham seconded the motion  
All voted in favor, none opposed
4. Consent Agenda
  - Review of February Disbursements
    - No discussion

Council Member Fotheringham moved to approve the February disbursements as submitted  
Mayor Silvestrini seconded the motion  
All voted in favor, none opposed
5. Committee Updates
  - Benefits & Compensation Committee – Chair Silvestrini
    - Next meeting 3/28/24
    - Chair Silvestrini provided an overview of what was discussed at the last meeting and what the conversation will look like going forward
    - The health insurance percentage and salary spread to avoid compression were the main topics
  - Governance Committee – Chair
    - No meeting held
  - Finance Committee – Chair Henderson
    - Next meeting 4/15/24
6. Emergency Management Update
  - Municipal Planner
    - EM Manager Behunin provided an update on the Municipal Planner position
    - One of the full-time planners has retired and EM Manager Behunin is planning on changing the position from a full-time to part-time position
    - The two Municipal Planner positions help communities to establish their own emergency plans
  - Spring Runoff Update
    - Utah Lake is at a compromised level which is resulting in increased rates in the Jordan River

- SLCo and Flood Control continue to monitor ground water levels
- Meetings with SLCo and Flood control will begin next week to prepare for potential flooding

## 7. Operations Report

- AC Dern presented the report from last month
- In response to a question last month from Council Member Buroker; AC Dern explained the Good Intent call types
  - Examples of the types of calls that fall within this category were discussed
  - A sheet was provided in the packet that broke down the categories of calls and brief descriptions for each
  - These categories are determined by the National Fire Incident Reporting System (NFIRS)
  - Council Member Buroker mentioned that she has spoken with Chief Burchett and encourages UFA to focus resources for incidents that are not fires, as fires are the minority of calls

## 8. Fire Chief Report

- Legislative Close-Out – Dave Spatafore/Ashley Mirabelli
  - An update as to what was followed during the session and what will be looked at during the interim was provided
    - HB67 Scholarships for first responders who decide to pursue a degree in behavioral health
    - HB84 School Safety Bill which doesn't impact fire as much as police
    - HB125 intent was to require all agencies with ILA's to utilize the State of Utah Procurement Code, no impact for UFA
    - HB378 addressed the provision of behavioral health services, this will be an ongoing subject
    - SB135 allowing only American made drones for use by Utah agencies, no impact to UFA
  - Ashley Mirabelli provided an overview of firework and retirement bills
    - Bills addressed increasing discharge dates, clarification and updating of explosive code/definitions, the sale of firecrackers, and selling fireworks online
    - HB251 changed the restriction of retire and rehire to 90-days, the 1-year option was also retained
- Fire School & Banquet Reminder
  - Fire School 101 takes place 4/12, if interested, please contact your Liaison
  - The banquet will take place this year at Snowbird, 5/18
- Promotion Update
  - Chief Burchett provided an update on promotions
    - 2020: 23 total promotions
    - 2021: 33 total
    - 2022/2023 39 promotions each year
    - 2024 to date: 8
  - There has and continues to be a lot of movement within the organization
  - Chief Burchett continues to focus on leadership training, a 2-year training academy was implemented for Captain, potential Captains, and the Battalion Chief ranks
  - All this effort is to ensure that there is a capable group of individuals for positions as they become available

- Over-Hire
  - Chief Burchett stated that when this agenda was created, there were 10 vacancies with 18 lateral hire applicants and he was planning on asking the Board to allow for an over-hire to account for upcoming retirements
  - Staff is now looking at only 9 applicants, so their over-hire is no longer necessary for now
  - A fall recruit camp is included in the budget for approval and Chief Burchett revisit the option for an over-hire in the fall
  - There is no budgetary impact since the OT line item and the use of vacancy savings covers any increases
  - Council Member Fotheringham stated that the term “optimized” would be a better description than “over-hire”, and is in favor of this strategy
  - No further comments
  
- Strategic Plan Communications Update – DOC Easton
  - DOC Easton presented a slideshow and explained how IO has addressed communication issues realized from the Strategic Plan internal and external feedback
  - Chief Burchett pointed out that this is an example of how the Strategic Plan produces results and provides a Division direction

9. Closed Session

Mayor Silvestrini moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205 or 78B-1-137 and, at the conclusion of the closed session, to adjourn this meeting

Mayor Knopp seconded the motion

Both motions were repeated to clarify that the UFA Board Meeting will adjourn at the conclusion of the closed session

Roll call vote taken

Bailey	Y	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	Y	Weichers	-
Henderson	Y	Westmoreland	Y
Huish	-		
Hull	Y		
Kanter	Y		
Hartman	Y		

Mayor Silvestrini moved to conclude the closed meeting and adjourn the March 19, 2024 UFA Board Meeting

Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y

Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	Y	Weichers	-
Henderson	-	Westmoreland	Y
Huish	-		
Hull	Y		
Kanter	Y		
Hartman	Y		

**BOARD MEMBERS IN ATTENDANCE:**

Council Member Kathleen Bailey  
Council Member Chrystal Butterfield  
Council Member Catherine Harris  
Council Member Paul Fotheringham  
Council Member Trish Hull  
Mayor Marcus Stevenson  
Mayor Dan Knopp  
Mayor Tom Westmoreland  
Council Member Jared Henderson

Mayor Kristie Overson  
Deputy Mayor Catherine Kanter  
Council Member Tish Buroker  
Mayor Jeff Silvestrini  
Council Member Sheldon Stewart

**BOARD MEMBERS ABSENT:**

Mayor Roger Bourke  
Council Member Tyler Huish  
Mayor Mike Weichers

**STAFF IN ATTENDANCE:**

Chief Dominic Burchett  
CFO Tony Hill

CLO Brian Roberts  
Cynthia Young, Clerk

**OTHER ATTENDEES:**

AC Dern  
AC Pilgrim  
Aaron Whitehead  
Adam Park  
Anthony Widdison  
Ashley Mirabelli  
Battalion 13  
Ben Porter  
Bill Brass  
Brandon Dodge  
Bryan Case  
Calogero Ricotta  
Chad Simons  
Courtney Samuel  
Dave Spatafore  
Debbie Cigarroa  
Embret Fossum  
Erica Langenfass

Jay Torgersen  
Jill Tho  
Kate Turnbaugh  
Kelly Bird  
Kenneth Aldridge  
Kiley Day  
Kiyoshi Young  
Krystal Griffin  
Kyle Maurer, Herriman  
Lana Burningham  
Nile Easton  
OC Russell  
Patrick Costin  
Paul Story  
Rachel Anderson, UFSA  
Rob Ayres  
Scott McNeil  
Shelli Fowlks

Steve Quinn  
Tara Behunin  
Tim Tingey, CWH  
Tony Barker  
Tua Tho