

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



UNIFIED FIRE AUTHORITY BOARD AGENDA

February 18, 2025, 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTj9lSDIxMS96KzZXZz09>

Password: 123911

1. Call to Order – Chair Weichers
2. Public Comment
Please limit comments to three minutes each and be germane to the agenda items or UFA business. The UFA Board typically will not engage directly but may direct staff to address comments following the meeting.
There are three options for comments during this meeting:
 - a. In-Person.
 - b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the queue and invited to speak.
 - c. EMAIL: Public comments will be accepted prior to the meeting via email at publiccomment@unifiedfire.org until 7:00 a.m. February 17, 2025. Emailed comments submitted prior to 7:00 a.m. February 17, 2025, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.
3. Minutes Approval – Chair Weichers
 - a. January 21, 2025
4. Administer Oath of Office for New Board Members – Cyndee Young, Clerk
5. Annual Board Member Requirements – CLO Roberts
 - a. Code of Ethics Review
 - b. Conflict of Interest Policy Review
 - c. Designation of Alternate
6. Consent Agenda
 - a. Review of January Disbursements – CFO Hill
7. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2024/2025 Fiscal Year Budget – CFO Hill

8. Consider Resolution 02-2025A to Approve Amendments to the 2024/2025 Fiscal Year Budget – CFO Hill
9. Committee Updates
 - a. Benefits & Compensation Committee – Chair Silvestrini
 - i. Meetings held 1/23/25 & 2/13/25
 - ii. Next meeting 3/13/25
 - b. Governance Committee (No meeting) – Chair Silvestrini
 - c. Finance Committee (Next meeting 4/10/25) – Chair Henderson
10. Administration & Planning Report – AC Pilgrim
 - a. Legislative Update
 - b. 2024 Accomplishments Poster
11. Support Services Report – AC Robinson
 - a. EM Hazardous Mitigation Plan – EM Manager Behunin
12. Operations Report – AC Dern
 - a. Canyon Response Update
13. Fire Chief Report
 - a. Introduction to Women FF Class UFRA – Labor VP Swenson
 - b. Federal Funding Update
 - i. BLM Building
14. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

 - a. discussion of the character, professional competence, or physical or mental health of an individual;
 - b. strategy sessions to discuss pending or reasonably imminent litigation;
 - c. strategy sessions to discuss the purchase, exchange, or lease of real property;
 - d. discussion regarding deployment of security personnel, devices, or systems; and
 - e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting
15. Adjournment – Chair Weichers

The next UFA Board meeting will be held March 18, 2025, at 7:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting will also be held electronically to allow members of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 17th day of February, 2025, on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body. Cynthia Young, UFA Board Clerk



UNIFIED FIRE AUTHORITY BOARD MINUTES

January 21, 2025, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum present
Chair Weichers called the meeting to order at 7:30 a.m.
2. Public Comment
None
Public comment was available live and with a posted email address
3. Approval of Minutes
Council Member Fotheringham moved to approve the minutes from the December 3, 2024 UFA Finance Committee Meeting and the December 10, 2024 UFA Board Meeting as submitted
Council Member Hull seconded the motion
All voted in favor, none opposed
4. Board Elections
 - Mayor Weichers has agreed to remain as Chair until July 1, 2025

Council Member Hull moved to nominate Council Member Fotheringham as Vice Chair
Council Member Huish seconded the motion
Council Member Fotheringham agreed to serve in this capacity
All voted in favor, none opposed
5. Consent Agenda
 - Review of December Disbursements
 - No discussion

Mayor Silvestrini moved to approve the December disbursements as submitted
Mayor Overson seconded the motion
All voted in favor, none opposed
6. Committee Updates
 - CLO Roberts reviewed the current committee members
 - Benefits & Compensation Committee – Chair Silvestrini
 - Next meeting 1/23/25 and will discuss the approach to COLA vs merit increases
 - Governance Committee – No current Chair
 - No meeting held
 - Finance Committee – Chair Henderson
 - Next meeting 4/10/25

7. Quarterly Financial Report

- CFO Hill noted that this is the midpoint check-in for the UFA fiscal year ending in June
- All revenues in the general fund are coming in as expected
- All Member Fees are fully paid for 2025, \$35.4M has been received
- Salaries and Benefits, the main expenditures, are where they are expected to be
- CFO Hill asked that Board Members be mindful of some of the expenditures
 - Some are paid in full for the year, some are paid once or twice per year, and others monthly
- Both the WL and EM Funds are looking good
- No questions

Mayor Silvestrini moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Council Member Hull seconded the motion

All voted in favor, none opposed

8. Consider the Date of February 18, 2025 for a Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2024/2025 Fiscal Year Budget

Mayor Silvestrini moved to set the date of February 18, 2025 for a Public Hearing to receive and consider comments on proposed amendments to the 2024/2025 Fiscal Year Budget

Mayor Gettel seconded the motion

All voted in favor, none opposed

9. Administration & Planning Report

- Legislative Update
 - Dave Spatafore and Ashley Mirabelli provided an update for the session, which begins today
 - This is a busier year for fire as opposed to the usual focus on PD
 - A lot of time will be spent on urban interface and enhancing how risks are assessed
 - Looking for work on maps and metrics to address the interface and find a way for insurance companies and homeowners to agree and come to a joined goal to minimize costs and loss
 - Statewide, we have over 350,000 homes in interface areas
 - Ashley Mirabelli responded to a question concerning who will pay the potential fees being discussed, the homeowner will provide payment that will go into a large account which will then be disbursed for mitigation
 - Ashley noted that this is a conceptual idea for now, and a universal map will need to be agreed upon
 - Another question was the WUI Code and incentives for homeowners to follow the defensible space recommendations
 - Ashley stated that for now, the 2006 WUI Code is the current guide, but there may be circumstances considered on how to protect these homes already built in these areas
 - The insurance agencies non-renewal and increases are addressed as part of the bill
 - Dave Spatafore stated that the goal is to provide homeowners some comfort, there will be a lot of work on this bill, but it will pass
 - Dave also mentioned that this will not be the last time we will contend with this issue
 - Presumptive Cancer is another bill that is being monitored
 - Potential Bomb Squad funding is also a possibility
- Fire Marshal Position
 - The position posted on 1/10 and will close 1/26
 - The process will be conducted similar to the AC process
 - An internal leadership survey, a paper, an interview and a group presentation to the BCs, Division Leaders, and external evaluators

- Leadership Academy
 - This academy is in preparation for the BC process and testing in April
 - This academy consists of five sessions, currently 3 have been completed
 - There has been a lot of interest in these academies, which is good, for positions that are not often open for promotion

10. Support Services Report

- Fire Training Feasibility Study Update
 - AC Robinson provided an overview of the plan to upgrade the training grounds
 - The feasibility study was added to this year's budget with the goal of creating a conceptual, phase-in site plan
 - Included in the board packet was current and projected layouts of the property
 - Site highlights include a large multipurpose building for classrooms, offices, breakroom, and apparatus storage
 - An administrative office building and an interchangeable prop field
 - Also included in the site plan is the proposed BLM/UFA Wildland Fire Station
 - The next step in this plan is to get final cost estimation and then begin working on how best to fund the multi-phase project
- New Apparatus Update
 - Also included in the packet were photos of upcoming apparatus deliveries
 - Four Type I pumpers should arrive February/March
 - Two rear mount ladder trucks
 - Rehab Unit replacing the current Air & Light
 - Three ambulances March/April
 - Three Type VI Brush Trucks have arrived

11. Operations Report

- AC Dern presented the report from last month
 - Incident numbers are up 1,084 from 2023
- Holiday Staffing
 - Christmas Eve staffing went well, ran one ambulance short
 - Christmas Day, New Years Eve, and New Years Day saw full staffing with only one mandatory Firefighter shift
- Crew Highlight
 - AC Dern highlighted two full cardiac arrests on Christmas Day, both patients were released from the hospital
 - Also highlighted was the Spanish Fork Canyon water rescue by PM Fox
- EMAC Update
 - UFA sent eight personnel to the California fires
 - The crew is providing structure protection and helping residents retrieve items from their homes
 - They will complete a full 14-day tour and will travel home later this week
 - They are all doing well and are well taken care of
- Station 107 Update
 - Medic Ambulance 107 has been in service and keeping busy for 3 weeks

12. Fire Chief Report

- Legislative Committee
 - Chief Burchett reviewed the list of current members, anyone interested in joining the committee, please reach out to Cyndee Young

- New Board Member Orientations
 - Orientations will be scheduled for new UFA and UFSA Board Members

- Bluffdale Fire Update
 - Last year, Bluffdale closed stations due to funding challenges which placed some burden on our crews in Riverton and Herriman
 - Staff has been tracking the impact monthly
 - Bluffdale has recently received funding so both stations will be staffed once again

- Fire School 101 – Vice President Molly Swenson
 - The Local 1696 hosted event will take place March 21
 - This is an opportunity to be a Firefighter for a day
 - VP Swenson provided a short video from last year’s event
 - Anyone interested is welcome, it is a great way to see what crews do on a daily basis and an opportunity to view the training grounds as was discussed in AC Robinsons report

- 2025/2026 Budget Priorities
 - Chief Burchett provided a high level overview of this upcoming budget
 - The first Benefits & Compensation Committee Meeting takes place this week with the goal of getting an initial direction on wages and benefits
 - Compensation and benefits are Chief’s highest priority
 - The second priority is looking at a 4th Battalion Chief
 - Years ago, there were four BC’s
 - Chief has been watching closely and with the addition of Stations 253 and 107, a tipping point has been realized where the BC’s are challenged in managing the resources
 - The third priority is the Capital Plan
 - As has been discussed, one lease is dropping off and a much higher one will begin
 - This has been anticipated and \$300,000 has been added to the Capital Plan in anticipation of this increased lease

13. Closed Session

Mayor Silvestrini moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205 and, at the conclusion of the closed session, to adjourn this meeting

Mayor Gettel seconded the motion

Roll call vote taken

| | | | |
|--------------|---|--------------|---|
| Bailey | Y | Hull | Y |
| Bourke | - | Kanter | Y |
| Buroker | Y | Knopp | - |
| Butterfield | Y | Overson | Y |
| Fotheringham | Y | Silvestrini | Y |
| Gettel | Y | Stewart | Y |
| Harris | Y | Weichers | Y |
| Henderson | - | Westmoreland | Y |
| Huish | Y | | |

Council Member Hull moved to conclude the closed meeting and adjourn the January 21, 2025 UFA Board Meeting

Mayor Gettel seconded the motion
 Roll call vote taken

| | | | |
|--------------|---|--------------|---------|
| Bailey | Y | Hull | - |
| Bourke | - | Kanter | Abstain |
| Buroker | Y | Knopp | - |
| Butterfield | Y | Overson | Y |
| Fotheringham | Y | Silvestrini | - |
| Gettel | Y | Stewart | - |
| Harris | Y | Weichers | Y |
| Henderson | Y | Westmoreland | Y |
| Huish | Y | | |

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
 Council Member Chrystal Butterfield
 Council Member Catherine Harris
 Council Member Paul Fotheringham
 Council Member Trish Hull
 Mayor Dustin Gettel, Midvale
 Mayor Tom Westmoreland
 Council Member Sheldon Stewart

Mayor Kristie Overson
 Mayor Mike Weichers
 Council Member Tyler Huish
 Deputy Mayor Catherine Kanter
 Council Member Tish Buroker
 Mayor Jeff Silvestrini
 Council Member Jared Henderson

BOARD MEMBERS ABSENT:

Mayor Roger Bourke
 Mayor Dan Knopp

STAFF IN ATTENDANCE:

Chief Dominic Burchett
 CFO Tony Hill

CLO Brian Roberts
 Cynthia Young, Clerk

OTHER ATTENDEES:

AC Dern
 AC Pilgrim
 AC Robinson
 Aaron Whitehead
 Adam Park
 Amanda Lawrence
 Anthony Widdison
 Ashley Mirabelli
 Bill Brass
 Bryan Case
 Chris Stavros, UFSA Board
 Chrystal Butterfield
 Courtney Samuel
 Dan DeVoogd
 Dave Spatafore
 David C.

Debbie Cigarroa
 Embret Fossum
 Eric VanDuren
 Erica Langenfass
 Jared Gerber
 Jay Torgersen
 Jill Tho
 Jon Wilde
 Jubal Perez
 Kate Turnbaugh
 Kiley Day
 Krystal Griffin
 Lana Burningham
 Mike Greensides
 Molly McClellan
 Nathan Kay

Nile Easton
OC Russell
Patrick Costin
Paul Story
Rachel Anderson, UFSA
Rian Andrus
Rob Ayres
Sam Christensen
Steve Prokopis
Steve Quinn
Tara Behunin
Val Greensides

DRAFT

BOARD ETHICS ACKNOWLEDGMENT

I, _____, serving as a Board Member of the Unified Fire Authority, and pursuant to UFA Board Policy Chapter 1, Section 21 (attached), sign this acknowledgement that I have received the Code of Ethics, reviewed it, and am committed to upholding its requirements.

Signed: _____

Dated: _____

Please Complete Form

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|---|---|
| UNIFIED FIRE AUTHORITY BOARD POLICY MANUAL | |
| Chapter 1 <i>Governance and Board Policies</i> | Section 21 <i>Board Code of Ethics</i> |

Relevant Information: The term ethics, used in its broadest form, refers to a set of moral principles. A “Code of Ethics,” as used in this policy, refers to the general rules of conduct the Board recognizes in respect to governance of the UFA. This Code of Ethics is intended to serve as a guide for Board Members. The Board is committed to excellence in leadership and decision-making that results in the highest quality of service. It is the Board’s intent to review and re-adopt this policy annually in the month of January and for each Board Member to sign an acknowledgement that the Code of Ethics has been reviewed and committed to by the Board Member.

1. The Board will follow all regulations and laws related to the conduct of UFA business, including laws related to the ethics of public officers and employees, open meetings laws, and whistleblower protection statutes. It will also honor its own adopted policies. Knowing the law is the starting point of effective governance.
2. The Board recognizes the dignity, values, and opinions of one another, employees, and the general public. It will encourage responsiveness and effective participation in all its communications.
3. The Board recognizes its primary responsibility is the formulation and evaluation of policy and the employment of a Chief Executive Officer (Fire Chief) to administer UFA business and Chief Legal Officer (CLO) to advise on legal matters, both at the direction of the Board.
4. The Board recognizes that operational matters of the UFA should ordinarily be directed to the Fire Chief and staff.
5. The Board commits to conducting all meetings in accordance with the Utah Open Meetings Act, or successor (the Act). It recognizes that UFA business is to be conducted in public with the limited exception of specific items that may be discussed in closed session pursuant to the Act.
6. The Board will focus on issues and seek solutions that are in the best interest of the public and avoid issues of personality and/or special interests, including using any authority for personal gain or that of close friends, family, or business associates.
7. The Board, both as a body and as a group of individuals, will support decisions made by the Board. Individual Members may disagree with a certain decision but should support the position as the considered opinion of the Board. This position is not

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| UNIFIED FIRE AUTHORITY BOARD POLICY MANUAL | |
| Chapter 1 <i>Governance and Board Policies</i> | Section 21 <i>Board Code of Ethics</i> |

intended to restrict further consideration based on additional information but to provide for the effective continuation of UFA business.

8. The Board will work directly with the Fire Chief, CLO, and staff to obtain information and/or an enhanced understanding to improve effective decision making.
9. The Board should direct any complaint and/or issue directly to the Fire Chief or CLO as appropriate. It is the responsibility of the Fire Chief or CLO, as appropriate, to resolve the issue as may be necessary or bring the matter to the Board for full consideration.
10. Board Members, to the greatest extent possible, will forward business items to either the Board Chair or the Fire Chief for inclusion in a Board meeting agenda. The goal is to provide public notification of the issue and to allow time for the staff and other Board Members to research/consider the topic.
11. The Board recognizes it operates as a unit and that individual Board Members authority exists only as a member of the whole.
12. The Board acknowledges that policy decisions require Board action. When an individual Board Member receives a policy related question, the response must be based on established policy. The question may be brought to the full Board for further consideration. When such questions arise, the topic should be forwarded to the Board Chair, Fire Chief, and/or CLO for inclusion in a Board meeting agenda.
13. The Board recognizes effective operations require a team approach. The Board, Fire Chief, CLO, and staff members are expected to work together in a collaborative process assisting each other in the conduct of UFA business.
14. The Board recognizes the value of long-term planning and interaction with other agencies and will constantly maintain a focus on the long-term stability of the UFA to provide its services.
15. The Board will be courteous and responsive to citizen requests and will generally direct their concerns and interests to the Fire Chief or CLO as appropriate.

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| UNIFIED FIRE AUTHORITY BOARD POLICY MANUAL | |
| Chapter 1 <i>Governance and Board Policies</i> | Section 21 <i>Board Code of Ethics</i> |

16. The Board, as a body and as a group of individuals, acknowledges that information and study foster good decision making and will commit the necessary effort to develop a working understanding of all issues that come before the Board.
17. The Board acknowledges that conflict or differences of view could arise between Members and will seek effective remedies that are in the best interest of the Board and the UFA.
18. The Board will seek legal counsel when indicated and will be guided by the legal advice provided by the CLO or outside counsel if necessary.
19. The Board acknowledges that conflicts of interest may occasionally arise and that each Board member is responsible to declare such actual or potential conflicts as specified by Utah law or Board policy.
20. The Board will provide channels for individuals to speak up when they feel something isn't right or looks out of place and allow for such in a non-threatening environment, including communication directly to the Board or CLO. The Board will also facilitate reporting through the chain of command that is two-way and unencumbered by rank, allowing for a free flow of thoughts by frontline staff when they have concern. The Board will have a continued commitment to the integrity of this organization and further resolving issues within policies without any suppression of open dialogue and communications or actions that inhibit the performance of individuals within the UFA.
21. The Board will facilitate and support a safe work environment and alert the appropriate individuals if any Board Member believes that safety has been compromised.
22. The Board will be a steward of the public trust and maintain an environment of trust and accountability.
23. The Board will comply with the Utah Public Officer and Employee Ethics Act and ensure individual accountability, including consequences for noncompliance.
24. Although this policy lists many ethical concerns specifically, the Board will have a

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| UNIFIED FIRE AUTHORITY BOARD POLICY MANUAL | |
| Chapter 1 <i>Governance and Board Policies</i> | Section 21 <i>Board Code of Ethics</i> |

responsibility to go above and beyond what is specifically mentioned and act consistently with the spirit of the policy to ensure good ethical behavior. Even if an action is strictly within policy, if circumstances suggest unethical behavior, the Board will be committed to examine it for full compliance with the goals of this policy.

Policy Statement: It is the policy of the Board of Directors to annually review and adopt this Code of Ethics policy and for each Board Member to sign an acknowledgement that the Code of Ethics has been reviewed and committed to by the Board Member.

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| UNIFIED FIRE AUTHORITY BOARD POLICY MANUAL | |
| Chapter 1 <i>Governance and Board Policies</i> | Section 11 <i>Board Conflicts of Interest</i> |

Relevant Information: Members of the Board must disclose actual or potential conflicts of interest between their duties as Board Members and their personal financial interests. A Board Member who complies with this conflict of interest provision may, using the Member’s discretion, vote on the matter which is the subject of the actual or potential conflict of interest, abstain from voting or participating in the discussion, or leave the meeting during discussion and/or voting. Board Members may seek a confidential advisory opinion from the Chief Legal Officer as to the necessity of disclosing such potential conflicts of interest prior to disclosing them to the Board.

Policy Statement: It is the policy of the Board to require Board Members to disclose any and all potential conflicts of interest that may arise between their duties as Board Members and the Member’s personal financial interests and act accordingly with respect to votes on matters implicating such conflicts.

CONFLICT OF INTEREST DISCLOSURE STATEMENT

The undersigned, being first duly sworn on oath, states as follows:

1. I, _____, am an employee or Board Member of Unified Fire Authority holding the position of _____.

2. I, my spouse or my minor children, individually or in combination, own 10% or more of the outstanding shares of the following corporation (and/or 10% interest in any other business interest) as follows:

A. Name of Business: _____.

B. Address of Business: _____
_____.

C. Principal Activity of Business: _____.

D. Value of Interest (check one): ___ less than \$25,000; ___ more than \$25,000.

3. I, my spouse or my minor children have a legal or equitable interest, exceeding \$2,000, in the following businesses that are subject to regulation by the Unified Fire Authority:

A. Name of Business: _____.

B. Address of Business: _____
_____.

C. Principal Activity of Business: _____.

4. If I have provided business information in Para. 3, above, I certify that such business is in compliance with all pertinent laws and regulation subject to Unified Fire Authority regulation.

5. I certify that I have no conflicts of interests except those disclosed, in writing, and attached to this disclosure.

6. I certify that if I will benefit from the award of any contract by the Unified Fire Authority, prior to the consideration and award of the contract, I will disclose to the Fire Chief, the Board of Directors, and my immediate supervisor, in a sworn statement in writing at least ten days prior to the date of any such transaction, the nature of that benefit.

7. I certify that if I receive or agree to receive compensation for assisting any person or business entity in any transaction involving a political subdivision of the State of Utah, I will file with the Fire Chief, the head of the agency with which the transaction is being conducted, and the state attorney general, a sworn statement and disclose, at least ten days prior

to the date of any agreement with the employee or receipt of any compensation, whichever comes first, the following information:

- (a) My name, address, and employer;
- (b) The name and address of the person or business entity being or to be assisted; and
- (c) A brief description of the transaction as to which service is rendered or is to be rendered and of the nature of the service performed or to be performed.

8. I certify that if I am employed by any business entity which does or anticipates doing business with the Unified Fire Authority, I will publicly disclose to the Fire Chief, or if a Board Member to the Board, the nature of my interest in that business entity at least ten days prior to the date of beginning work or any time there is a change in employment status.

9. I certify that if I acquire any personal interest or investment which creates a conflict between my personal interests and my public duties I will file a sworn statement with the Fire Chief, or if a Board Member with the Board, that explains the precise nature of such conflict.

Dated this ___ day of _____, 20__.

Signature

STATE OF UTAH)
 :SS
COUNTY OF SALT LAKE)

Subscribed and sworn to (or affirmed) before me by _____
(name)
on this ___ day of _____, 20__.

Notary Public residing in Salt Lake County

My Commission Expires:

This Statement is a public document and will be available for public inspection.

Revised 02/07/2018 BFR

2025

| UFA | | | |
|--------------|----------|--------------|--|
| Morgan | Elise | Alta | emorgan@townofalta.com |
| Zuspan | Keith | Brighton | keithzuspan@brighton.utah.gov |
| Clayton | Sean | Copperton | seanclayton@coppertonutah.org |
| Newell | Shawn | CWH | snewell@ch.utah.gov |
| Eagle Mtn | | | |
| Hawkes | Jennifer | Emigration | hawkes@ecmetro.org |
| Ohrn | Sherri | Herriman | sohrn@herriman.org |
| Durham | Matt | Holladay | mdurham@holladayut.gov |
| Schaeffer | Patrick | Kearns | oneway005@yahoo.com |
| Pierce | Audrey | Magna | apierce@magna.utah.gov |
| Glover | Paul | Midvale | pglover@midvale.com |
| Bev | Uipi | Millcreek | buiipi@millcreek.us |
| Tahnee | MacCay | Riverton | tmccay@rivertonutah.gov |
| Hartman | Lisa | SLCo/Kanter | lhartman@saltlakecounty.gov |
| Theodore | Dea | SLCo/Stewart | dhtheodore@saltlakecounty.gov |
| Taylorsville | | | |
| Price | Linda | White City | linda.price@whitecity-ut.org |

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JANUARY 2025

| GL Period | Check Date | Ref# | Vendor Name | Invoice# | Check Amount |
|-----------|------------|----------|--|--------------|-----------------|
| 01/25 | 1/24/2025 | 4 | PAYROLL TRANS FOR 1/15/25 PAY PERIOD | N/A | \$ 1,681,482.99 |
| 01/25 | 1/10/2025 | 1 | PAYROLL TRANS FOR 12/31/24 PAY PERIOD | N/A | 1,481,150.19 |
| 01/25 | 1/16/2025 | 10 | TRANSFER FUNDS FROM FIRE TO EM FOR JAN 2025 SLC _o PAYMENT | N/A | 1,309,707.00 |
| 01/25 | 1/6/2025 | 10625102 | SELECTHEALTH | 243530005347 | 644,547.10 |
| 01/25 | 1/28/2025 | 12825101 | UTAH RETIREMENT SYSTEMS | URS012525 | 601,027.53 |
| 01/25 | 1/9/2025 | 10925102 | UTAH RETIREMENT SYSTEMS | URS011025 | 591,759.10 |
| 01/25 | 1/23/2025 | 6 | FEDERAL & STATE W/H ACH - 01/25/25 PAYROLL | N/A | 425,422.31 |
| 01/25 | 1/9/2025 | 2 | FEDERAL & STATE W/H ACH - 01/10/25 PAYROLL | N/A | 357,591.04 |
| 01/25 | 1/16/2025 | 11 | TRANSFER FUNDS FROM FIRE TO UFSA RIVERTON 2016 BOND PAYMENT | N/A | 316,132.50 |
| 01/25 | 1/7/2025 | 1072025 | WELLS FARGO BUSINESS CARD | Multiple | 150,824.87 |
| 01/25 | 1/16/2025 | 88466 | DEPT OF HEALTH & HUMAN SERVICES | 25H5000602 | 144,649.73 |
| 01/25 | 1/30/2025 | 88498 | HP INC | 9019442465 | 86,556.56 |
| 01/25 | 1/15/2025 | 11525201 | UTAH LOCAL GOVERNMENTS TRUST | 1617567 | 76,031.05 |
| 01/25 | 1/10/2025 | 6 | TRANSFER FUNDS FROM FIRE TO EM FOR SALE OF VEHICLE DL2001E | N/A | 48,093.75 |
| 01/25 | 1/22/2025 | 12225003 | GOLD CROSS AMBULANCE | 3976 | 42,086.77 |
| 01/25 | 1/16/2025 | 88467 | FUEL NETWORK | F2506E00944 | 39,360.52 |
| 01/25 | 1/9/2025 | 10925101 | STRATOS WEALTH PARTNERS | VEBA011025 | 39,223.66 |
| 01/25 | 1/23/2025 | 12325101 | STRATOS WEALTH PARTNERS | VEBA012525 | 39,065.84 |
| 01/25 | 1/16/2025 | 88474 | UNIVERSITY MEDICAL BILLING | 1/2/25 | 35,378.00 |
| 01/25 | 1/23/2025 | 88489 | PEHP GROUP INSURANCE | Multiple | 30,193.10 |
| 01/25 | 1/2/2025 | 88421 | CUSTOM BENEFIT SOLUTIONS, INC. | 12242024 | 27,185.81 |
| 01/25 | 1/30/2025 | 88501 | CUSTOM BENEFIT SOLUTIONS, INC. | 01242025 | 27,121.23 |
| 01/25 | 1/9/2025 | 88456 | CUSTOM BENEFIT SOLUTIONS, INC. | 01102025 | 27,051.23 |
| 01/25 | 1/23/2025 | 88481 | COREY & STEWART | Multiple | 26,550.00 |
| 01/25 | 1/3/2025 | 12 | PAYMENT TRANSFER - SLC _o iPARAMEDIC REIMBURSEMENT | N/A | 25,795.38 |
| 01/25 | 1/30/2025 | 88500 | ROCKY MTN POWER | Multiple | 25,695.01 |
| 01/25 | 1/15/2025 | 11525004 | LES OLSON COMPANY | Multiple | 24,915.25 |
| 01/25 | 1/6/2025 | 10625101 | UTAH DEPT WORKFORCE SERVICES | DWS1224 | 24,674.52 |
| 01/25 | 1/8/2025 | 10825202 | ENBRIDGE GAS | Multiple | 21,724.05 |
| 01/25 | 1/23/2025 | 88479 | AFLAC GROUP INSURANCE | 12/31/2024 | 18,421.77 |
| 01/25 | 1/15/2025 | 11525002 | L.N. CURTIS & SONS | Multiple | 15,865.42 |
| 01/25 | 1/9/2025 | 88454 | UNIFIED FIRE SERVICE AREA | 188 | 15,671.76 |
| 01/25 | 1/8/2025 | 10825003 | CASELLE INC | 138372 | 15,493.00 |
| 01/25 | 1/8/2025 | 10825008 | MAYORS FINANCIAL ADMIN | MFA0000878 | 15,244.00 |
| 01/25 | 1/22/2025 | 12225006 | MAYORS FINANCIAL ADMIN | MFA0000882 | 15,244.00 |
| 01/25 | 1/16/2025 | 88464 | APA BENEFITS INC | T4566470 | 14,957.27 |
| 01/25 | 1/2/2025 | 88438 | LARRY H. MILLER FORD | 709318 | 14,909.97 |
| 01/25 | 1/15/2025 | 11525001 | COMCAST | Multiple | 14,728.46 |
| 01/25 | 1/22/2025 | 12225001 | COMCAST | 231314028 | 13,750.78 |
| 01/25 | 1/15/2025 | 11525007 | NAPA AUTO PARTS | 12/31/24 | 12,485.03 |
| 01/25 | 1/8/2025 | 5 | TRANSFER FUNDS FROM FIRE TO UFSA BRIGHTON RENT 2025 | N/A | 11,735.82 |
| 01/25 | 1/2/2025 | 88423 | LOCAL 1696 - IAFF | 12242024 | 11,165.40 |
| 01/25 | 1/30/2025 | 88503 | LOCAL 1696 - IAFF | 01242025 | 11,035.10 |
| 01/25 | 1/9/2025 | 88458 | LOCAL 1696 - IAFF | 01102025 | 10,967.40 |
| 01/25 | 1/15/2025 | 9 | TRANSFER FUNDS FOR PATIENT REFUND FOR DECEMBER 2024 | N/A | 8,703.87 |
| 01/25 | 1/30/2025 | 88495 | AJC ARCHITECTS PC | 2024-34.0103 | 8,344.00 |
| 01/25 | 1/23/2025 | 88482 | EAGLE MOUNTAIN CITY | 0202819 | 7,399.90 |
| 01/25 | 1/23/2025 | 88491 | UNIVERSITY OF UTAH-DEPT EMERG MEDICINE | UFA-2024-12 | 6,621.00 |
| 01/25 | 1/16/2025 | 88470 | HENRY SCHEIN INC. | Multiple | 6,382.49 |
| 01/25 | 1/2/2025 | 88432 | FASTEST LABS SALT LAKE | Multiple | 6,071.50 |
| 01/25 | 1/15/2025 | 11525008 | SERVICEMASTER OF SALT LAKE | Multiple | 4,989.60 |
| 01/25 | 1/8/2025 | 10825004 | GALLAGHER BENEFIT SERVICES, INC | 328903 | 4,500.00 |
| 01/25 | 1/22/2025 | 12225002 | GALLAGHER BENEFIT SERVICES, INC | 332200 | 4,500.00 |
| 01/25 | 1/2/2025 | 2 | RECORD US MERCHANT FEE - DECEMBER 2024 | N/A | 4,398.33 |

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

F:\Board Docs\2025-01 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JANUARY 2025

| <u>GL Period</u> | <u>Check Date</u> | <u>Ref#</u> | <u>Vendor Name</u> | <u>Invoice#</u> | <u>Check Amount</u> |
|------------------|-------------------|-------------|---|-----------------|---------------------|
| 01/25 | 1/2/2025 | 88437 | K&C CPAS | 5136 | 3,990.00 |
| 01/25 | 1/2/2025 | 88430 | BOUND TREE MEDICAL LLC | Multiple | 3,949.44 |
| 01/25 | 1/2/2025 | 88436 | JERRY SEINER | Multiple | 3,918.46 |
| 01/25 | 1/16/2025 | 88471 | ROCKY MTN POWER | Multiple | 3,750.84 |
| 01/25 | 1/23/2025 | 88494 | WHITE CAP LP | Multiple | 3,740.76 |
| 01/25 | 1/23/2025 | 88485 | FIDELITY SECURITY LIFE INSURANCE CO | 166570370 | 3,652.80 |
| 01/25 | 1/2/2025 | 88428 | AJC ARCHITECTS PC | 2024-34.0102 | 3,623.50 |
| 01/25 | 1/6/2025 | 10625103 | SELECTHEALTH | 243530010502 | 3,609.10 |
| 01/25 | 1/2/2025 | 88435 | JAN-PRO OF UTAH | Multiple | 3,481.00 |
| 01/25 | 1/22/2025 | 12225005 | LES OLSON COMPANY | MNS50099 | 3,119.00 |
| 01/25 | 1/8/2025 | 10825006 | INVICTUS COUNSELING SUPPORT SERVICE | Multiple | 2,835.00 |
| 01/25 | 1/2/2025 | 88425 | PUBLIC EMPLOYEES LT DISABILITY | 12242024 | 2,801.51 |
| 01/25 | 1/30/2025 | 88505 | PUBLIC EMPLOYEES LT DISABILITY | 01242025 | 2,791.32 |
| 01/25 | 1/8/2025 | 10825010 | SYMBOL ARTS LLC | Multiple | 2,775.00 |
| 01/25 | 1/16/2025 | 88473 | SYRINGA NETWORKS LLC | 25JAN0163 | 2,381.00 |
| 01/25 | 1/23/2025 | 88487 | INFOARMOR | 12/31/2024 | 2,340.35 |
| 01/25 | 1/2/2025 | 88429 | APA BENEFITS INC | Multiple | 2,334.20 |
| 01/25 | 1/16/2025 | 88465 | BIG COTTONWOOD CANYON IMP DIST | 1-415 | 2,160.00 |
| 01/25 | 1/8/2025 | 10825009 | RHINEHART OIL CO LLC | IN-429808-24 | 2,143.78 |
| 01/25 | 1/16/2025 | 88469 | HAVIS INC | SRIN108396 | 2,067.04 |
| 01/25 | 1/2/2025 | 88427 | FIREFIGHTERS CREDIT UNION | 12242024TV | 2,061.00 |
| 01/25 | 1/30/2025 | 88507 | FIREFIGHTERS CREDIT UNION | 01242025TV | 2,057.00 |
| 01/25 | 1/9/2025 | 88461 | FIREFIGHTERS CREDIT UNION | 01102025 | 2,055.00 |
| 01/25 | 1/8/2025 | 10825011 | WEIDNER FIRE | 70103 | 2,047.80 |
| 01/25 | 1/30/2025 | 88496 | APA BENEFITS INC | 1028007 | 1,994.00 |
| 01/25 | 1/8/2025 | 10825201 | ACE RECYCLING & DISPOSAL | Multiple | 1,814.39 |
| 01/25 | 1/2/2025 | 88422 | FIREFIGHTERS CREDIT UNION | 12242024SF | 1,669.00 |
| 01/25 | 1/30/2025 | 88502 | FIREFIGHTERS CREDIT UNION | 01242025SF | 1,669.00 |
| 01/25 | 1/9/2025 | 88457 | FIREFIGHTERS CREDIT UNION | 01102025SF | 1,668.00 |
| 01/25 | 1/23/2025 | 5 | GARNISHMENT 01/25/25 PAYROLL | N/A | 1,599.53 |
| 01/25 | 1/9/2025 | 3 | GARNISHMENT 01/10/25 PAYROLL | N/A | 1,567.39 |
| 01/25 | 1/2/2025 | 88439 | LIFE-ASSIST INC | 1533523 | 1,508.40 |
| 01/25 | 1/30/2025 | 88499 | JAN-PRO OF UTAH | Multiple | 1,280.00 |
| 01/25 | 1/16/2025 | 88468 | GRAHAM FIRE APPARATUS SALES SERVICE | 885 | 1,217.10 |
| 01/25 | 1/13/2025 | 7 | RECORD CLIENT ANALYSIS FEE FOR UFA & UFSA FOR DECEMBER 2024 | N/A | 1,180.22 |
| 01/25 | 1/16/2025 | 88475 | UTAH COMMUNICATIONS AUTHORITY | INV-4846 | 1,164.25 |
| 01/25 | 1/16/2025 | 88472 | SNOWBIRD RESORT LLC | 2BY5Y7-C1225 | 980.97 |
| 01/25 | 1/22/2025 | 12225004 | INVICTUS COUNSELING SUPPORT SERVICE | Multiple | 945.00 |
| 01/25 | 1/9/2025 | 88450 | POWERED CONTROL SYSTEMS INC | INV 24-6770 | 804.00 |
| 01/25 | 1/23/2025 | 88490 | SUNCREST COUNSELING P.C. | Multiple | 750.00 |
| 01/25 | 1/8/2025 | 10825001 | APPARATUS EQUIPMENT & SERVICE INC | 24-IV-9042 | 743.54 |
| 01/25 | 1/2/2025 | 88442 | SUNCREST COUNSELING | Multiple | 450.00 |
| 01/25 | 1/9/2025 | 88453 | SUNCREST COUNSELING P.C. | Multiple | 450.00 |
| 01/25 | 1/16/2025 | 88477 | WATER SPECIALTIES INC | Multiple | 444.03 |
| 01/25 | 1/9/2025 | 88455 | UTAH BROADBAND | 65227 | 390.00 |
| 01/25 | 1/2/2025 | 88446 | WATER SPECIALTIES INC | Multiple | 382.33 |
| 01/25 | 1/23/2025 | 88480 | APA BENEFITS INC | 1027059 | 340.20 |
| 01/25 | 1/2/2025 | 88445 | VLCM | IN148063 | 337.50 |
| 01/25 | 1/3/2025 | 3 | RECORD PAYMENTECH FEE - DECEMBER 2024 | N/A | 314.39 |
| 01/25 | 1/15/2025 | 11525006 | MOUNTAIN ALARM | 5652664 | 279.24 |
| 01/25 | 1/2/2025 | 88434 | HONEY BUCKET | 0554592654 | 253.00 |
| 01/25 | 1/23/2025 | 88486 | HONEY BUCKET | 0554641323 | 253.00 |
| 01/25 | 1/15/2025 | 11525005 | LGG INDUSTRIAL INC | WV336850 | 250.85 |
| 01/25 | 1/7/2025 | 4 | RECORD XPRESS BILL PAY FEE FOR UFA & UFSA DECEMBER 2024 | N/A | 218.14 |

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

F:\Board Docs\2025-01 Disbursements\10

**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JANUARY 2025**

| GL Period | Check Date | Ref# | Vendor Name | Invoice# | Check Amount |
|------------------|-------------------|-------------|---|-----------------|------------------------|
| 01/25 | 1/8/2025 | 10825007 | LGG INDUSTRIAL INC | WV336111 | 216.61 |
| 01/25 | 1/9/2025 | 88449 | GRAHAM FIRE APPARATUS SALES SERVICE | 875 | 206.57 |
| 01/25 | 1/8/2025 | 10825002 | BESTSHRED LLC | 6162122324 | 202.00 |
| 01/25 | 1/2/2025 | 88443 | UTAH BROADBAND | 61749 | 199.00 |
| 01/25 | 1/23/2025 | 88492 | UTAH BROADBAND | 76325 | 199.00 |
| 01/25 | 1/30/2025 | 88497 | EMIGRATION IMPROVEMENT DIST | Multiple | 193.39 |
| 01/25 | 1/6/2025 | 1 | RECORD AMERICAN EXPRESS FEE DECEMBER 2024 | N/A | 187.79 |
| 01/25 | 1/2/2025 | 88444 | UTAH COUNTY EMS COUNCIL | 01/02/25 | 175.00 |
| 01/25 | 1/2/2025 | 88426 | SALT LAKE VALLEY LAW ENFORCE ASSOC | 12242024 | 152.00 |
| 01/25 | 1/9/2025 | 88460 | SALT LAKE VALLEY LAW ENFORCE ASSOC | 01102025 | 152.00 |
| 01/25 | 1/30/2025 | 88506 | SALT LAKE VALLEY LAW ENFORCE ASSOC | 01242025 | 152.00 |
| 01/25 | 1/9/2025 | 88447 | APA BENEFITS INC | 1026836 | 150.00 |
| 01/25 | 1/23/2025 | 88483 | FASTEST LABS SALT LAKE | 2851 | 145.00 |
| 01/25 | 1/23/2025 | 88488 | MEANING TO LIVE | 1/8/25 | 140.00 |
| 01/25 | 1/9/2025 | 88452 | SALT LAKE COUNTY SERVICE AREA #3 | W/S-#113 12/24 | 125.00 |
| 01/25 | 1/16/2025 | 88478 | EAGLE EYE PROMOTIONS | 79367 | 118.92 |
| 01/25 | 1/9/2025 | 88448 | COPPERTON IMPROVEMENT DISTRICT | W-#115 12/24 | 115.00 |
| 01/25 | 1/23/2025 | 88493 | UTAH VALLEY UNIVERSITY | A29487 | 100.00 |
| 01/25 | 1/2/2025 | 88440 | MEANING TO LIVE | Multiple | 75.00 |
| 01/25 | 1/2/2025 | 88431 | EMIGRATION IMPROVEMENT DIST | W-#119 11/24 | 60.61 |
| 01/25 | 1/13/2025 | 8 | RECORD INTELLIPAY FEE FOR DECEMBER 2024 | N/A | 58.75 |
| 01/25 | 1/8/2025 | 10825005 | GOLD CUP SERVICES | 0260617 | 35.75 |
| 01/25 | 1/2/2025 | 88424 | MOUNTAIN AMERICA CREDIT UNION | 12242024 | 25.00 |
| 01/25 | 1/9/2025 | 88459 | MOUNTAIN AMERICA CREDIT UNION | 01102025 | 24.00 |
| 01/25 | 1/30/2025 | 88504 | MOUNTAIN AMERICA CREDIT UNION | 01242025 | 24.00 |
| 01/25 | 1/23/2025 | 88484 | FIDELITY SECURITY LIFE INSURANCE CO | 166560624 | 23.51 |
| 01/25 | 1/9/2025 | 88451 | ROCKY MOUNTAIN WATER COMPANY | 403456 | 6.29 |
| 01/25 | 1/16/2025 | 88476 | UTAH VALLEY UNIVERSITY | A29466 | 5.00 |
| | | | | | <u>\$ 8,744,451.52</u> |

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

F:\Board Docs\2025-01 Disbursements\10

**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING
JANUARY 2025**

| <u>GL Period</u> | <u>Check Date</u> | <u>Ref#</u> | <u>Vendor Name</u> | <u>Invoice#</u> | <u>Check Amount</u> |
|------------------|-------------------|-------------|---|-----------------|----------------------|
| 01/25 | 1/3/2025 | 1 | FUNDS TRANSFER FROM EM TO FIRE - 12/24/24 PAYROLL | N/A | \$ 69,085.67 |
| 01/25 | 1/13/2025 | 5 | FUNDS TRANSFER FROM EM TO FIRE - 01/10/25 PAYROLL | N/A | 67,388.08 |
| 01/25 | 1/8/2025 | 10825014 | IEM INTERNATIONAL INC | Multiple | 49,110.00 |
| 01/25 | 1/31/2025 | 6 | TRANSFER FUNDS FROM EM WF TO FIRE WF - DECEMBER 2024 PCARDS | N/A | 11,020.37 |
| 01/25 | 1/30/2025 | 8117 | ROCKY MTN POWER | E-ECC(EM) 12/24 | 4,220.96 |
| 01/25 | 1/15/2025 | 11525009 | SERVICEMASTER OF SALT LAKE | Multiple | 4,082.40 |
| 01/25 | 1/8/2025 | 10825015 | LES OLSON COMPANY | EA1495738 | 1,196.33 |
| 01/25 | 1/16/2025 | 8115 | SYRINGA NETWORKS LLC | 25JAN0163 | 1,175.00 |
| 01/25 | 1/8/2025 | 10825203 | ENBRIDGE GAS | G-ECC(E) 12/24 | 623.11 |
| 01/25 | 1/16/2025 | 8114 | FUEL NETWORK | F2506E00944 | 606.54 |
| 01/25 | 1/8/2025 | 10825016 | WAXIE SANITARY SUPPLY | 82926480 | 512.78 |
| 01/25 | 1/7/2025 | 2 | TRANSFER FUNDS FROM EM TO FIRE JAN RETIREE HEALTH PREMIUM | N/A | 459.60 |
| 01/25 | 1/8/2025 | 3 | TRANSFER FUNDS FROM EM TO FIRE JUNE RETIREE HEALTH PREMIUM | N/A | 437.12 |
| 01/25 | 1/22/2025 | 12225007 | LES OLSON COMPANY | MNS50099 | 200.00 |
| 01/25 | 1/2/2025 | 8111 | HUSKIEZ LANDSCAPING INC | M15978 | 185.00 |
| 01/25 | 1/23/2025 | 8116 | COMPUNET INC | 278388 | 140.24 |
| 01/25 | 1/2/2025 | 8112 | QUENCH USA INC | INV08377002 | 115.50 |
| 01/25 | 1/8/2025 | 10825012 | BESTSHRED LLC | 6162122324 | 108.00 |
| 01/25 | 1/8/2025 | 10825013 | GOLD CUP SERVICES | 0260617 | 29.25 |
| | | | | | <u>\$ 210,695.95</u> |

**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND
JANUARY 2025**

| <u>GL Period</u> | <u>Check Date</u> | <u>Ref#</u> | <u>Vendor Name</u> | <u>Invoice#</u> | <u>Check Amount</u> |
|------------------|-------------------|-------------|---------------------------------|-----------------|---------------------|
| 01/25 | 1/30/2025 | 22041 | FIRETRUCKS UNLIMITED LLC | Multiple | \$ 433,474.94 |
| 01/25 | 1/15/2025 | 11525003 | LARRY H MILLER CHEVROLET MURRAY | 170728 | 66,685.00 |
| 01/25 | 1/2/2025 | 88441 | ODP BUSINESS SOLUTIONS LLC | Multiple | 2,517.30 |
| | | | | | \$ 502,677.24 |

Note 1: Bank of America escrow funds funded in October 2021; disbursements began 11/2021 and completed 01/2024

Note 2: JP Morgan escrow funds funded October 2022; disbursements began 12/2022

**UNIFIED FIRE AUTHORITY
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN THAT ON FEBRUARY 18, 2025, at 7:30 AM, a public hearing will be held at the Unified Fire Authority Administration Building/Emergency Coordination Center, 3380 South 900 West, Salt Lake City, UT before the Board of Directors of the Unified Fire Authority to receive public comment and consider a resolution amending the 2024-2025 fiscal year budget. All budget related items will be discussed at that time. The Board of Directors shall assemble in person and electronically for the meeting. Information about how to access the electronic meeting will be provided on the agenda which will be posted on the Utah Public Notice Website at least 24 hours in advance of the meeting.

All persons interested and present will be given an opportunity to be heard in this matter.

In accordance with the Americans with Disabilities Act, the Unified Fire Authority will make reasonable accommodations to participate in the hearing. Requests for assistance can be made by calling 801-743-7213 at least 24 hours in advance of the hearing to be attended.

DATED this 4th day of February, 2025.

PUBLISHED BY ORDER OF THE UNIFIED FIRE AUTHORITY

UNIFIED FIRE AUTHORITY
Resolution No. 2-2025A of 2025
(Second Amendment of the Budget for Fiscal Year 2024-2025)

A RESOLUTION AMENDING FOR THE SECOND TIME THE BUDGET OF THE
UNIFIED FIRE AUTHORITY FOR THE FISCAL YEAR BEGINNING
JULY 1, 2024 AND ENDING JUNE 30, 2025.

PREAMBLE

Unified Fire Authority (“UFA”) is a political subdivision, duly organized and existing under the laws of the State of Utah. UFA finds that certain exigencies of its operations require that amendments be made to the current budget and related documents. UCA §11-13-515, §11-13-519, and §11-13-520 provide UFA with authority to amend its budget as necessary by adoption of a resolution by its governing body.

All conditions precedent to amend said budget have been accomplished.

NOW, THEREFORE, be it resolved by the Board of Directors of the UFA:

SECTION 1. Purpose. The purpose of this Resolution is to accomplish the second amendment to the budget for Fiscal Year 2024-2025.

SECTION 2. Adoption of Amendment. The second budget amendment, attached hereto as Exhibit “A” and made part of this Resolution by reference, shall be and hereby is adopted and incorporated into the budget of UFA for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

SECTION 3. Effective Date. This Resolution shall take effect on February 18, 2025.

DATED this 18^h day of February, 2025.

UNIFIED FIRE AUTHORITY

By: _____
Chairperson

APPROVED AS TO FORM:

ATTEST:

Chief Legal Counsel

Clerk

EXHIBIT A

SECOND AMENDMENT TO UFA BUDGET FOR FISCAL YEAR 2024-2025

**UNIFIED FIRE AUTHORITY
BUDGET AMENDMENTS
2/18/2025**

GENERAL FUND

Increase to UFSA member fee for Medic Engine 253 start-up in Eagle Mountain (15

| | | | |
|--|------------|--------------|---------|
| \$ 611,661 FTEs February - June 2025) | | | |
| Member fees - UFSA | | \$ 611,661 | 1031350 |
| Overtime - Finance | \$ 2,000 | | 1088120 |
| Overtime - Special Enforcement | \$ 2,000 | | 1086120 |
| Salaries & wages - Operations | \$ 337,513 | | 1089100 |
| Overtime minimum staffing - Operations | \$ 13,280 | | 1089121 |
| Medical/dental/life insurance - Operations | \$ 16,238 | | 1089132 |
| Retirement contributions - Operations | \$ 63,486 | | 1089133 |
| Payroll tax - Operations | \$ 4,894 | | 1089134 |
| Workers comp - Operations | \$ 6,750 | | 1089135 |
| VEBA contribution - Operations | \$ 6,750 | | 1089136 |
| Uniform allowance - Operations | \$ 12,600 | | 1089140 |
| Overtime - Human Resources | \$ 2,000 | | 1092120 |
| Computer software subscription - Technology | \$ 500 | | 1094234 |
| Overtime - EMS | \$ 2,000 | | 1095120 |
| Bedding & linen - Logistics | \$ 1,500 | | 1098210 |
| Clothing provisions (turnouts w/ ID tags) - Logistics | \$ 103,700 | | 1098219 |
| Gasoline, diesel, oil & grease - Logistics | \$ 700 | | 1098265 |
| Light & power - Logistics | \$ 750 | | 1098295 |
| Building & grounds maintenance (overhead door remo | \$ 500 | | 1098315 |
| Medical supplies - Logistics | \$ 1,500 | | 1098335 |
| Small equipment noncapital (apparatus small equipme | \$ 28,000 | | 1098410 |
| Vehicle maintenance - Logistics | \$ 5,000 | | 1098440 |
| | | | |
| \$ 6,826 Appropriate committed fund balance available for retirement payout | | | |
| Insurance reimbursements | | \$ 6,826 | 1034400 |
| Vacation/sick payouts - Prevention | \$ 6,826 | | 1091160 |
| | | | |
| \$ 102,000 Increase in fees related to higher projected ambulance revenues for FY24/25 | | | |
| Insurance reimbursements | | \$ 102,000 | 1032100 |
| Professional fees ambulance billing - Finance | \$ 12,000 | | 1088350 |
| Medicaid assessment - Finance | \$ 90,000 | | 1088355 |
| | | | |
| \$ 1,160,999 USAR deployments (Wildfire, TC Debby, TC Ernesto, TC Francine, TC Helene/Milton) | | | |
| USAR reimbursement - deployment | | \$ 1,160,999 | 1039451 |
| Salary/wages USAR deployment - USAR | \$ 192,577 | | 1087170 |
| Overtime non-USAR deployment - Operations | \$ 822,153 | | 1087172 |
| Employee benefits USAR deployment - USAR | \$ 117,646 | | 1087173 |
| USAR deployment costs (non-personnel) - USAR | \$ 23,341 | | 1087801 |
| Overtime - Finance | \$ 4,143 | | 1088120 |
| Employee benefits - Finance | \$ 27 | | 1088130 |
| Retirement contributions - Finance | \$ 786 | | 1088132 |
| Payroll taxes - Finance | \$ 317 | | 1088134 |
| Workers compensation - Finance | \$ 9 | | 1088135 |

**UNIFIED FIRE AUTHORITY
BUDGET AMENDMENTS
2/18/2025**

\$ 748,833 2024 EMAC deployments (July - September)

| | | | |
|---|------------|------------|---------|
| Miscellaneous intergovernmental revenue | | \$ 748,833 | 1034200 |
| Salary/wages non-USAR deployment - Operations | \$ 74,502 | | 1089180 |
| Overtime non-USAR deployment - Operations | \$ 400,307 | | 1089182 |
| Employee benefits non-USAR deployment - Operations | \$ 42,147 | | 1089183 |
| Non-USAR deployment costs (non-personnel) - Operati | \$ 17,370 | | 1089342 |
| Transfer to Fire Capital Replacement Fund | \$ 204,413 | | 1080100 |
| Transfer to EM Capital Replacement Fund | \$ 10,094 | | 1080110 |

WILDLAND - ENTERPRISE FUND

\$ 537,304 2024 wildland season close-out

| | | | |
|---|------------|------------|---------|
| Wildland Engine 302 revenue | | \$ 461,591 | 2031110 |
| Wildland Engine 301 revenue | \$ 315,000 | | 2031115 |
| Wildland Single resource revenue | | \$ 390,713 | 2031120 |
| Overtime - Wildland | \$ 138,000 | | 2097120 |
| Health/dental/life insurance - Wildland | \$ 36,500 | | 2097132 |
| Computer lines - Wildland | \$ 2,100 | | 2097230 |
| Building/grounds maintenance - Wildland | \$ 100 | | 2097315 |
| Travel & transportation - Wildland | \$ 25,000 | | 2097425 |
| Reimbursable fire expenses - Wildland | \$ 250 | | 2097426 |
| Vehicle maintenance - Wildland | \$ 15,000 | | 2097440 |
| Contribution to net assets | \$ 320,354 | | 2080210 |

\$ 18,911 New contract for service provided to Camp Williams

| | | | |
|--|-----------|-----------|---------|
| Camp Williams contract | | \$ 31,211 | 2031110 |
| Communications equipment noncapital - Camp Williar | \$ 10,300 | | 2085220 |
| Overtime - Camp Williams | \$ 2,000 | | 2085120 |
| Computer software subscriptions - Camp Williams | \$ 200 | | 2085234 |
| Appropriation of net assets | \$ 18,711 | | 2034400 |

EMERGENCY MANAGEMENT - SPECIAL REVENUE FUND

None

FIRE CAPITAL REPLACEMENT FUND

\$ 204,413 Transfer from General Funds for EMAC equipment fees exceeding operating costs

| | | | |
|------------------------------|------------|------------|---------|
| Transfer from General Fund | | \$ 204,413 | 5531810 |
| Contribution to fund balance | \$ 204,413 | | 5540910 |

EM CAPITAL REPLACEMENT FUND

\$ 10,094 Transfer from General Funds for EMAC equipment fees exceeding operating costs

| | | | |
|------------------------------|-----------|-----------|---------|
| Transfer from General Fund | | \$ 10,094 | 5631820 |
| Contribution to fund balance | \$ 10,094 | | 5640210 |

Surplus sale of two light fleet vehicles; partial use for lighting package on one new

\$ 61,966 light fleet

| | | | |
|--------------------------------------|-----------|-----------|---------|
| Proceeds from sale of capital assets | | \$ 61,966 | 5639150 |
| Contribution to fund balance | \$ 54,266 | | 5640210 |
| Noncapital expenditures | \$ 7,700 | | 5640300 |



2024

PROGRESS ON THE GOALS FOR 2024

Best Practices

- Adopted the 2024-2026 Strategic Plan
- Overcame challenges of a transition to a new staffing timekeeping and payroll software
- Implemented PowerDMS to improve organizational document management
- Received GFOA's Distinguished Budget Presentation Award
- Earned the American Heart Association: Lifeline EMS Silver recognition
- Emergency Management completed Cybersecurity Exercise Series (IT Security, Crisis Communications)
- Secured funding for the staffing of four Firefighters at Stations 107 & 253 and prepared 107 for reopening
- Completed extensive rehabilitation project for live-fire training props

Well-Being of Our People

- Reinstated the Summer Family Picnic
- Implemented the Firefighter Physical Agility Test (FPAT)
- Delivered two hands-on live fire/training scenario days to each person in Operations
- Provided 62 hours of Behavioral Health Training, 3 certification courses and facilitated 13 training course After Action Reviews

Resilient Culture

- Completed the first Threat Hazard Identification Risk Analysis (THIRA) for SLCo
- Fuels Crew completed wildfire mitigation work & responded to several wildfires within UFA communities
- Instituted a feasibility study to evaluate future development of Fire Training grounds
- Improved the fleet rotation process which extends the working life of our apparatus and surplussing when ready
- Three engines, two ladders, & ten ambulances placed into service
- Added positions to Support Services (IT, Logistics) and fully implemented the part-time Behavioral Health Coordinator
- Completed \$300,000 of in-kind fuel mitigation work including a 24-acre prescribed fire for Camp Williams

Professional Development

- Implemented the Battalion Chiefs Academy
- Revised the Captain Task Book and included it as part of future promotional processes
- One Special Enforcement Specialist obtained Bomb Tech certification
- Fire Prevention Specialist obtained certifications in ICC Fire Inspector I, II & Fire Plans Examiner & completed the Juvenile Fire Setters Training Program

Community & Partner Involvement

- Implemented a SLCo Adult & Aging Services referral program; referred 66 patients for ongoing services
- Revitalized HAM Radio Operations for the ECC
- Completed multiple tabletop exercises engaging community stakeholders in disaster planning & response
- Special Enforcement supported the visit of the President of Ukraine to Utah
- Experienced substantial influence with our social media channels by telling UFA's story

2024 STATISTICS

- **38,868** Total Incidents (~9% Increase)
 - **40.3%** Emergent Incidents
- **63,259** Unit Responses
- **10,370** Inspections
 - **6291** Occupancy Inspections
 - **3,886** Fire Protection System Inspections
 - **193** Fire & Life Safety Apartment Inspections
- **1,160** HazMat Permits Issued
- **243** Fire Investigations
- **7** Arrests for Arson
- **50** Special Enforcement Explosives-Related Calls
- **82** SWAT Deployments
- **136** Supported Community Events
- **192** Station Tours
- **85** School Visits
- **323** Media Stories
- **10** Hands Only Community CPR Classes
- **9** Community Pancake Breakfasts
- **111** Wildland Deployments in thirteen states
- **10** US&R Deployments (New Mexico Wildfires; Tropical Cyclones Debbie, Ernesto & Francine; Hurricanes Helene & Milton, K9 Searches in North Salt Lake, Provo, South Jordan & West Jordan)
- **6** Emergency Coordination Center Activations
- **400** Hours of EM Training for Local & State Partners
- **6** Laterals Hired (3 Paramedics, 3 Firefighters)
- **41** Firefighters completed Recruit Camp
- **8** Firefighters EMT Certified
- **13** Paramedic Students Graduated
- **28** Promotions: 1 Division Chief, 4 Captains, 1 Staff Captain, 9 Engineers, 12 Paramedics, 1 Heavy Rescue Tech
- **52** Part-Time EMS Staff Hired (22 Paramedics, 30 EMT/AEMTs)
- **2000** Hours of Live/Hands On EMS Training
- **8,000** EMS Reports Reviewed for Quality Improvement
- **29** Life-Saving Award Incidents
- **28** Students Attended the UFA Public EMT Course
- American Heart Association Certifications Issued to the Public
 - **1** Advanced Cardiac Life Support (ACLS)
 - **328** Basic Life Support (BLS)
 - **97** HeartSaver

WICKED ISSUES

- Meeting the hiring needs for future growth & attrition
- Addressing the challenges presented by the P25 transition
- Migration from NFIRS to the NERIS reporting system
- Identifying ways to operate with the long lead times and skyrocketing prices of fire apparatus and equipment
- Managing increasing call volumes through community risk reduction and alternate response models
- Adapting to technological changes while managing the fiscal impact and operational need

Operations Report

Calendar YTD Incident Res...

Count of Incidents YTD
4,337

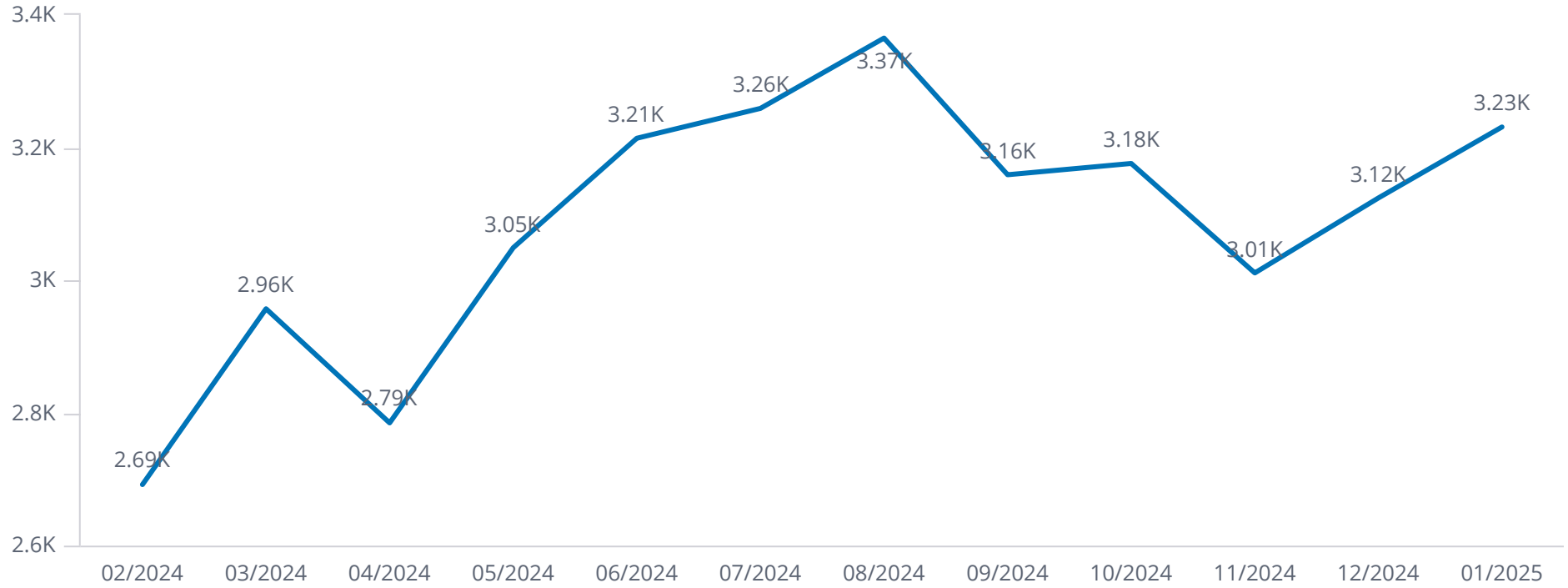
Incident Responses Last Month

Count of Incidents Last Month
3,231
 Difference from last year **229**

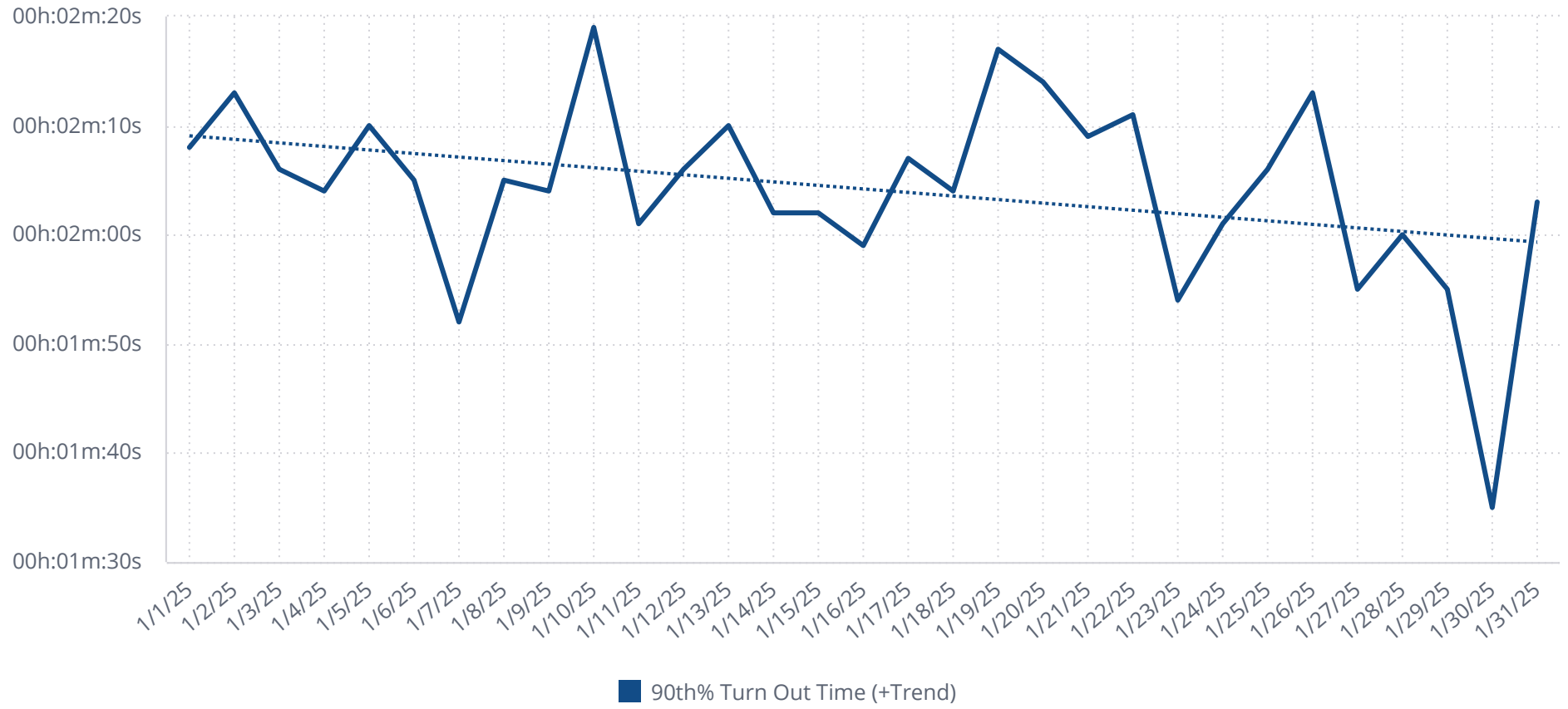
Count of Incident Type Groups

| Incident Type Group | Incident Count |
|---|----------------|
| 100 - Fire | 53 |
| 200 - Overpressure Rupture, Explosion, Overheat | 2 |
| 300 - Rescue & EMS | 2,192 |
| 400 - Hazardous Condition | 55 |
| 500 - Service Call | 148 |
| 600 - Good Intent Call | 486 |
| 700 - False Alarm | 284 |
| 800 - Severe Weather & Natural Disaster | 8 |
| 900 - Special Incident | 3 |

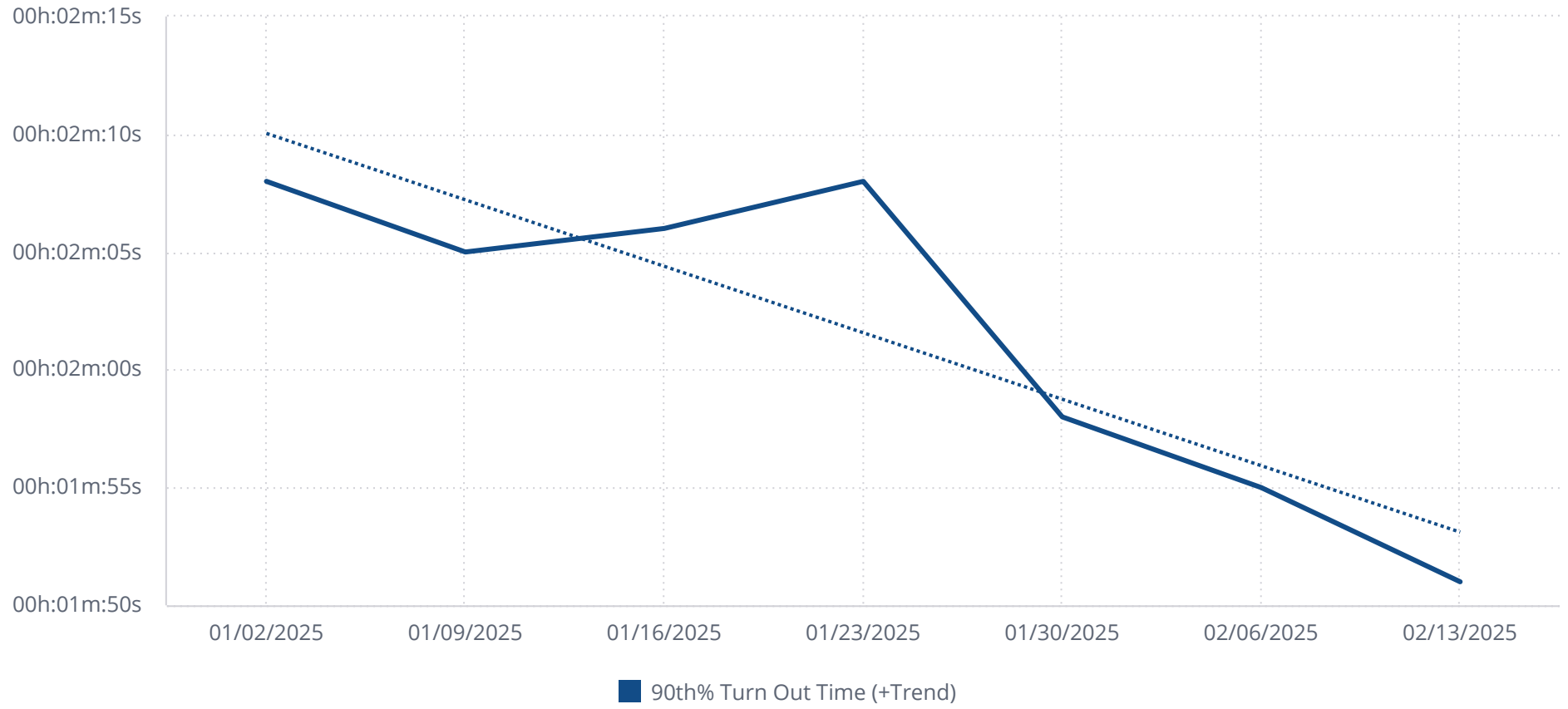
Incident Count by Month YTD



Turn Out Time Last Month



Turn Out Time YTD



Turn Out Time Last Month

90th% Turn Out Time Last Month

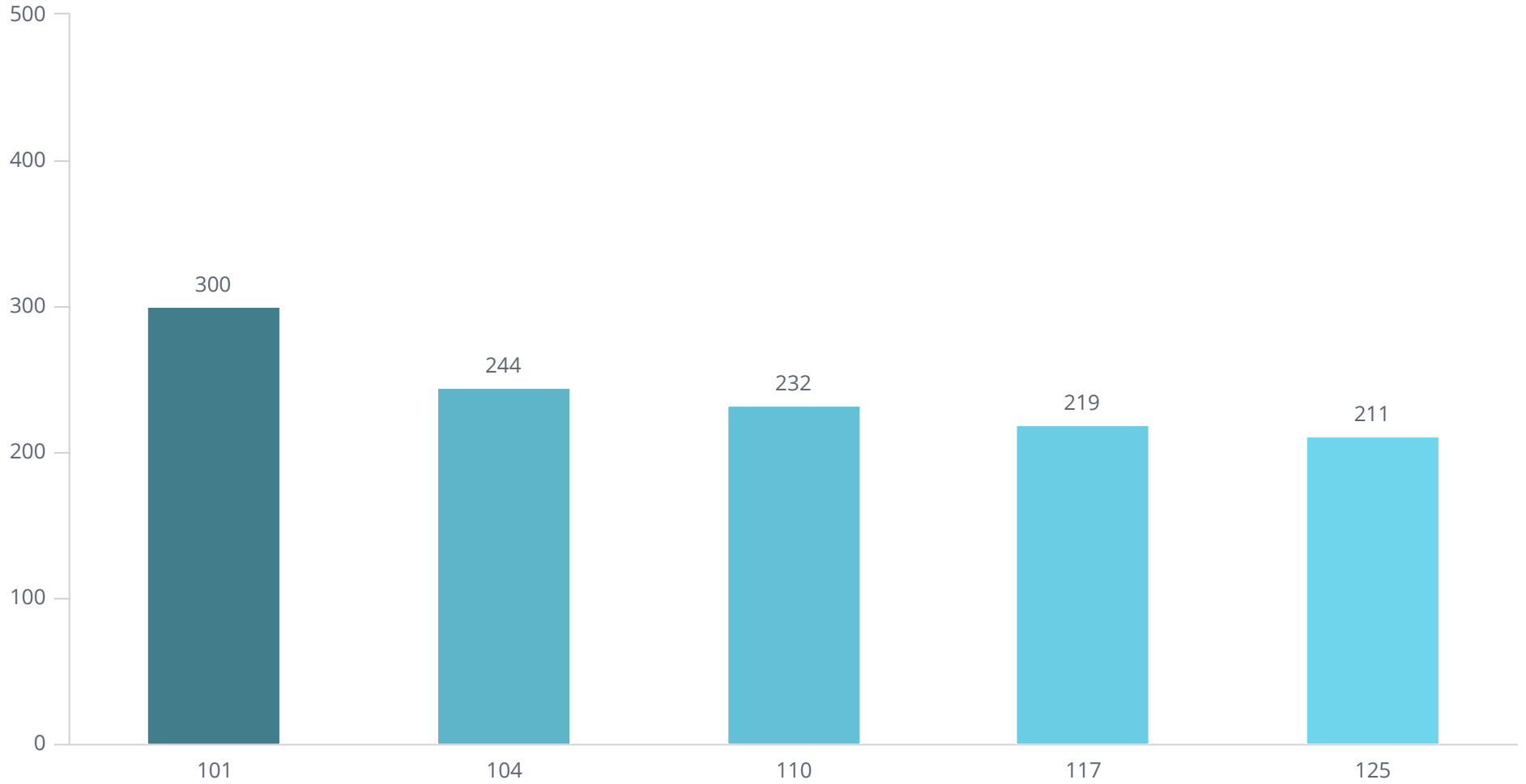
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Turn Out Time YTD

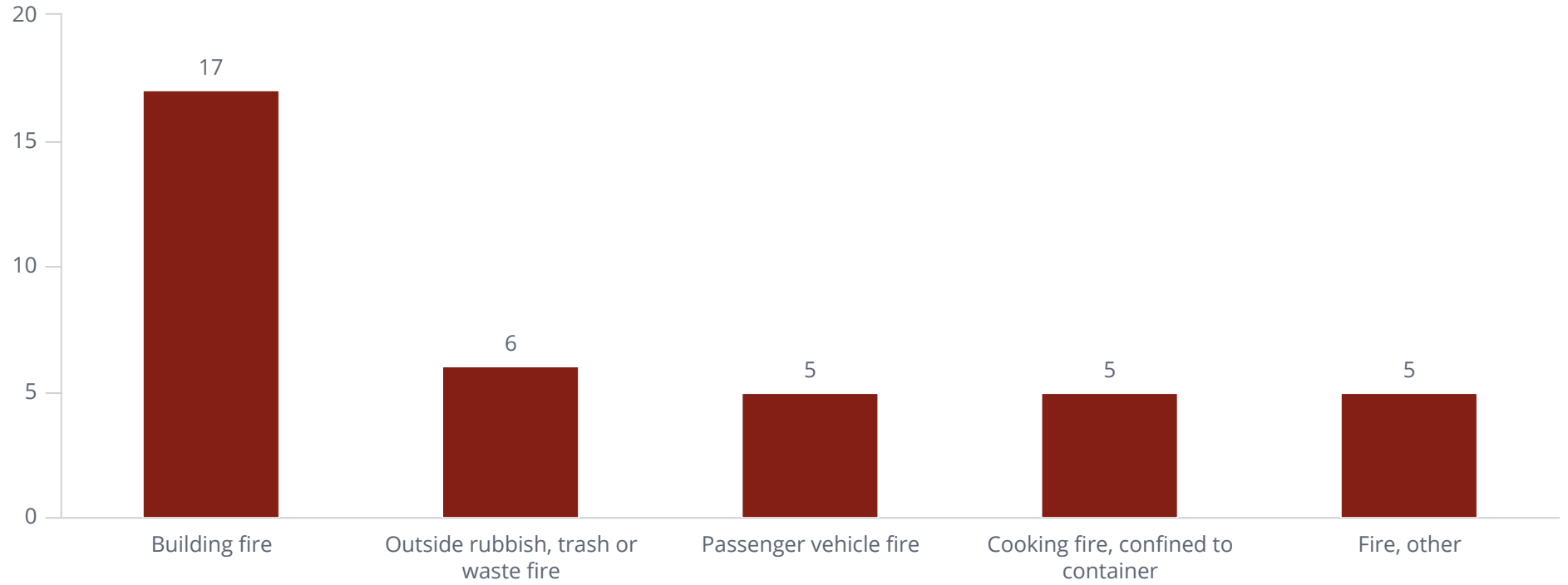
90th% Turn Out Time YTD

00h:02m:03s

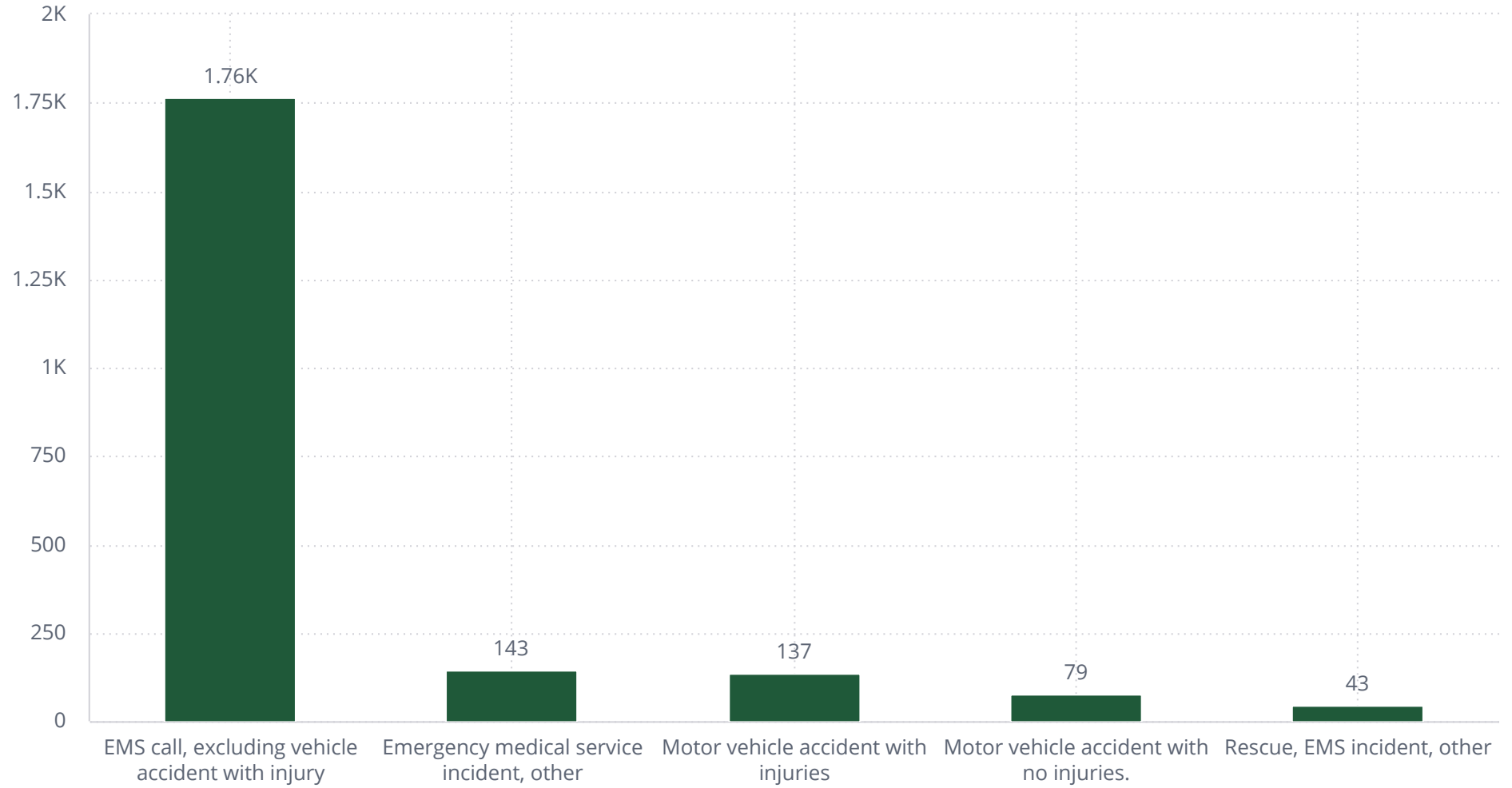
Busiest Station Top 5



Top 5 Fire Incident Types



Top 5 EMS Incident Types



Top 5 Incident Types Other (Neither Fire nor EMS)

