



UNIFIED FIRE AUTHORITY BOARD MINUTES

January 21, 2020 7:30 a.m.

UFA Headquarters – 3380 South 900 West SLC, UT 84119

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained
Chair Dahle called the meeting to order at 7:34 a.m.
2. Recognition of Brighton Town
 - Mayor Dahle acknowledged the arrival of new Board Member Mayor Knopp
3. Administer Oath of Office for New Board Members
 - Mayor Knopp and Council Member Hull took the Oath of Office
4. Recognition of UPD Officer Eric Salway
 - District Chief Prokopis introduced Officer Salway and explained the circumstances under which Officer Salway performed a lifesaving act at a recent Magna house fire
 - Chief Petersen presented Officer Salway with a certificate and Chief's coin for his bravery
5. Legislative Update
 - Lobbyists Dave and Ashley Spatafore presented the Board with a list of bills that they are monitoring on behalf of UFA
 - Their intent with this list is to keep legislators aware of where UFA stands on various bills
 - There are many bills, a few are highlighted below
 - Tier II Retirement
 - Some enhancements have been made
 - An amendment to the Line of Duty Death and to the growth of the insurance premium tax percentage needed to offset state costs
 - Distracted Driving
 - Council Member Stewart noted that possibly this did not pass last year due to the inability to use privacy mode
 - Spatafore's stated that the penalty was excessive, and the bill must be easily enforceable by officers
 - Chief Petersen is supportive of the bill, but UFA is not driving it
 - Council Member Hull asked if the list of bills can be sent to all Board Members
 - Chief Petersen stated that all Board Members are welcome to attend the Legislative Committee Meetings
 - The Committee has been assembled to quickly make decisions and to allow quick engagement with the Spatafore's

- Larger issues will come to the Board for discussion

6. Approval of Minutes

Mayor Silvestrini moved to approve the minutes from the December 17, 2019 UFA Board Meeting as submitted

Mayor Bush seconded the motion

All voted in favor

7. Board Elections

- Mayor Dahle thanked all for the opportunity to serve as Chair
 - Chief Petersen awarded a Chief's Coin to Mayor Dahle for his service
- Vice Chair Perry agreed to accept the position of UFA Board Chair

Council Member Stewart moved to appoint Council Member Alan Parry as UFA Board Chair

Council Member Hull seconded the motion

All voted in favor

- Mayor Peterson agreed to accept the position of UFA Board Vice Chair

Mayor Silvestrini moved to appoint Mayor Mike Peterson as UFA Board vice Chair

Council Member Stewart seconded the motion

All voted in favor

8. Consent Agenda

a. Review of December Disbursements

- CFO Hill pointed out that disbursements of \$2.8M are for the annual lease payment
- This payment is #5 out of a total of 7, and is made every December
- The Fire Capital Replacement Fund has issued \$5.3M for apparatus and equipment, and is now fully expended as of December 2019

Mayor Silvestrini moved to approve the December disbursements as submitted

Mayor Wilson seconded the motion

All voted in favor

9. Committee Updates

- Benefits & Compensation Committee
 - Next meeting will be held 2/13/20
- Governance Committee
 - No meeting held
 - CLO Roberts provided an update on the progress of the ILA approvals
- Finance Committee
 - Next meeting will be held 4/16/20

10. Sub-Committee Member Updates

- A listing of members of the Governance, Finance, and Compensation & Benefits Committees was reviewed
- UFA Legislative Committee
 - This is not a formal committee, it is a UFA Committee
 - This group meets rapidly and often during the Legislative Session
 - The purpose is to ensure that we are communicating well with the league, as this group testifies when necessary
 - Cyndee will distribute an updated list of who is on the Committee in the event anyone else is interested in taking part

11. Facility Use Policy

- CLO Roberts reviewed the policy once again
- Mayor Sondak asked if the policy was expansive enough to protect UFA if the community chooses to change station use status and close the station to the public
 - He also warned that a looser policy is fraught with issues and to be forewarned
- CLO Roberts pointed out that with this new policy, there are risks and that these should be considered, now as there will be 12-15 more policies that result from this policy
 - Shifting from a looser policy to a more restrictive one is risky
- Council Member Stewart asked if there is a revocation allowance
 - He was also concerned about the ability for UFA to revoke access and the problems it could cause for commitments made by the municipality for use of the space
 - Mayor Silvestrini wants to ensure that the municipality adopts a policy that has a clause if UFA must terminate the agreement due to operational concerns
- Chief Petersen reminded the Board that not all stations will accommodate the public and use of the station cannot be reliant upon the crews being there to oversee
 - His main concern is operations
 - The shift of liability is to the community
 - If changes are needed to the station to accommodate the public, this becomes a budgetary concern for the Board
- Due to changes/concerns, this agenda item has been postponed until February

Council Member Stewart moved to defer the Facility Use Policy until the February 18, 2020 UFA Board Meeting

Mayor Dahle seconded the motion

All voted in favor

12. Quarterly Financial Report

- Discussion was had regarding wages and overtime
 - Chief Petersen stated that overtime is at 65%, vacancies can offset this percentage, but would rather accurately budget for these issues
 - A Staffing Committee has been assembled to review options, continuing talk about the ability to hold minimum staffing and the cost to do so

Council Member Hull moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Mayor Hale seconded the motion

All voted in favor

13. Fire Chief Report

- Legislative Update
 - Moved to item #5
- US&R Alaska Training
 - Division Chief Case reviewed the opportunity for 15 members of Task Force 1 to take part with the Department of Defense and the National Guard in a joint training
 - This opportunity will expose K9's (human remains detection), personnel, equipment to extreme temperatures and off the Logistics Division (support), the chance to coordinate preparations for this training
- Emergency Management Meeting with London Fire
 - Division Chief Mecham explained the opportunity to travel to London to work with London Fire Brigade and terrorist experts to view their best practices and lessons learned from their recent attacks
 - Most of the costs were funded by the 2017 CCTA Grant, the remainder from the SLCo Emergency Management Budget
- Update on VECC Director Position
 - Chief Petersen explained that the new director begins February 10
 - There are many issues for the VECC Board to address
 - The VECC Board has asked that Chief Petersen serve as Chair
 - Herriman City Manager Brett Wood will serve as Vice Chair
 - The goal is to ensure the center is working to its fullest ability

14. Closed Session

Mayor Silvestrini moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205

Mayor Peterson seconded the motion

Yes Vote:

Mayor Wilson

Council Member Bowen

Mayor Peterson

Council Member Hull

Council Member Bailey

Mayor Overson

Mayor Knopp

Mayor Silvestrini

Mayor Dahle

Council Member Perry

Mayor Sondak

Mayor Hale

Council Member Stewart

Mayor Westmoreland

Mayor Bush

Mayor Silvestrini moved to re-open the meeting to the public

Council Member Stewart seconded the motion

All voted in favor

15. Adjournment

Council Member Hull moved to adjourn the January 21, 2020 meeting

Council Member Stewart seconded the motion

All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Jeff Silvestrini
Mayor Kristie Overson
Mayor Tom Westmoreland
Mayor Mike Peterson
Council Member Gary Bowen
Mayor Robert Dahle
Council Member Allan Perry
Council Member Sheldon Stewart

Mayor Jenny Wilson
Mayor Harris Sondak
Mayor Robert Hale
Mayor Kelly Bush
Council Member Kathleen Bailey
Mayor Dan Knopp
Council Member Trish Hull

BOARD MEMBERS ABSENT:
Council Member Richard Snelgrove
Council Member Jared Henderson
SLCo Surveyor Reid Demman

STAFF IN ATTENDANCE:
CFO Tony Hill
Chief Petersen

CLO Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

Arriann Woolf
Ashley Spatafore
BC Ascarte
Bill Brass
Brett Wood, Herriman
Captain Conn
Dave Spatafore
District Chief Prokopis
District Chief Woolsey
Division Chief Case

Division Chief Larson
Division Chief Mecham
Division Chief Burchett
Division Chief Robinson
Division Chief Torgersen
Eric Salway, UPD
Kiyoshi Young
Keith Zuspan, Brighton
Lana Burningham
Larson Wood

Mike Reberg, SLCo
Nile Easton, DOC
Patrick Costin
Rachel Anderson, UFSA
Ryan Love
Steve Quinn
Shelli Fowlks
Tim Tingey, CWH