



UNIFIED FIRE AUTHORITY BOARD MINUTES

January 16, 2024, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum present
Chair Weichers called the meeting to order at 7:33 a.m.
2. Public Comment
None
Public comment was available live and with a posted email address
3. Approval of Minutes
Mayor Knopp moved to approve the minutes from the December 12, 2023, UFA Board Meeting as submitted
Council Member Hull seconded the motion
All voted in favor, none opposed
4. Board Service Recognition Presentation – Chair Weichers
 - Chair Weichers presented Mayor Dahle with a service award for his work on the UFA Board
 - Council Member Perry was also recognized for his work on both the UFA and UFSA Boards
 - Chair Weichers welcomed Paul Fotheringham, Holladay, and Tyler Huish, White City, as their replacements
5. Consent Agenda
 - Review of December Disbursements
 - CFO Hill called attention to the fact that the SelectHealth contingent funding payment was made in December for FY22/23
 - No discussion

Mayor Silvestrini moved to approve the December disbursements as submitted
Council Member Hull seconded the motion
All voted in favor, none opposed
6. Committee Updates
 - CLO Roberts reviewed the committee members
 - Benefits & Compensation Committee – Chair Dahle
 - Meeting held 1/3/24
 - Next meeting 2/15/24
 - With Mayor Dahle stepping away from the Board, the Benefits and Compensation Committee will be in need of a Chair
 - Ongoing discussion at these meetings will be the Top 3 pay position and the continued inclusion of Park City as a comparison

- Chief Burchett stated that Mayor Dahle asked that Board Members communicate any discussion or decision by their councils regarding the member fee increase, cap, and any guidance as to what they feel they can absorb
- Mayor Dahle mentioned that with the big increase given to public safety last year and most councils needing tax increases, there may be a challenge for this year
- The Benefits & Compensation Committee wants to provide a realistic recommendation to the Finance Committee, so any guidance they can get would be appreciated
- Governance Committee – Chair Silvestrini
 - No meeting held
 - Chair Silvestrini will be stepping down from this post with the intent to Chair the Benefits and Compensation Committee
- Finance Committee – Chair Henderson
 - Next meeting 4/15/24

7. Quarterly Report

- CFO Hill reviewed the second quarter report
- Noted is that the Liability Insurance is over budget with the new stations and the addition of more vehicles through the Capital Plan
- This overage will be managed within the Administrative Budget and will be balanced
- In response to Council Member Baileys question regarding refinancing, CFO Hill stated that the rates are well below the current rate so there is no need to refinance
- There is also an under-expend in Salary and Benefits due to vacancies
 - The vacancies have now been filled and numbers should return to normal
- No further questions

Mayor Silvestrini moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Mayor Knopp seconded the motion

All voted in favor, none opposed

8. 2024-2026 Strategic Plan

- AC Pilgrim provided an overview of the process and final draft of the Strategic Plan
- Feedback was solicited and received from public safety partners, community partners, and internally as well
- This process began March 2023 and will go before the UFA Board in February for approval
- Council Member Fotheringham asked about the intent to find a way to establish a metric and measurement of these goals
 - AC Pilgrim explained that the data points are easy to track
 - Action items have been identified within each Division that are tracked and reviewed monthly as a goal
 - These items are based on SWOC feedback and completion is subjective
 - Leadership has spent much time ensuring the action items meet the intent of the SWOC
- In response to Deputy Mayor Kanter's question about reporting these items to the Board, AC Pilgrim stated that a quarterly report will be provided

9. Operations Report

- AC Dern provided an overview of the Operations Report included in the packet
 - Over 36,000 incidents took place in 2023
 - Pertinent final data will be published in the Accomplishments Poster in February
- Holiday Staffing
 - Christmas day and eve staffing went well

- Only ran short 1 Firefighter on 12/23
- Moved 1 Firefighter to an ambulance for a partial shift 12/24
- Very limited impact to staffing through the holiday
- Crew Recognition
 - Chief Burchett presented crewmembers Chief Coins for their work to provide a tree, presents, and dinner to a family who experienced a fire in Millcreek
 - Thanks to BC Anderton, Sam Christensen, Molly Doyle, John Hickey, Heath Bambury, Rachel Walker, Jake Henderson, and Millcreek Gardens for their donations

10. Fire Chief Report

- Grand Opening Station 102
 - Crews have been in the Magna Station 102 for a couple weeks
 - The grand opening takes place today at 1:00 p.m.
- New Board Member Orientation
 - Welcome Holladay Council Member Paul Fotheringham and White City Council Member Tyler Huish
 - Meetings with new Board Members will be scheduled to orient them to UFA/UFSA
- Legislative Committee
 - Chief Burchett reviewed members of the UFA Legislative Committee
 - If any other Board Members are interested in joining the Committee, please reach out
 - Mayor Silvestrini clarified that there is not much of a time commitment
- 2024/2025 Budget Priorities
 - Chief Burchett explained that he has received about 100 new asks from the Divisions
 - A 10% non-personnel stress test was also done in each Division
 - It is unknown where benefits and wages will land until the February Benefits and Compensation Committee Meeting
 - Chief stated that his top goal is Top 3 and keeping UFA within that goal
 - A second recruit camp is a priority, as is Behavioral Health, and inflationary costs
 - Chief Burchett will gather the costs for a second recruit camp for the next Board Meeting

11. Closed Session

No closed session

12. Adjournment

Council Member Hull moved to adjourn the January 16, 2024 meeting

Mayor Knopp seconded the motion

All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
 Council Member Catherine Harris
 Council Member Trish Hull
 Mayor Marcus Stevenson
 Mayor Dan Knopp
 Mayor Tom Westmoreland
 Mayor Kristie Overson

Mayor Mike Weichers
 Deputy Mayor Catherine Kanter
 Council Member Tish Buroker
 Mayor Jeff Silvestrini
 Mayor Dahle
 Council Member Sheldon Stewart

BOARD MEMBERS ABSENT:
Council Member Jared Henderson
Council Member Chrystal Butterfield
Mayor Roger Bourke

STAFF IN ATTENDANCE:
Chief Dominic Burchett
CFO Tony Hill

CLO Brian Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Dern
AC Pilgrim
AC Robison
Aaron Whitehead
Alan Perry, White City
Anthony Widdison
Bill Brass
Brandon Dodge
Brian Anderton
Bryan Case
Calogero Ricotta
Chet Ellis
Courtney Samuel
David Chipman, Public
Debbie Cigarroa
Erica Langenfass
Jay Torgersen

Jill Tho
Kate Turnbaugh
Kenneth Aldridge
Kiley Day
Kiyoshi Young
Krystal Griffin
Kyle Maurer, Herriman
Lana Burningham
Mike Bagley
Mike Greensides
Molly Doyle
Patrick Costin
Paul Fotheringham, Holladay
Paul Story
Rachel Anderson
Reid Demman
Rob Ayres
Shelli Fowlks
Tara Behunin
Tyler Huish, Holladay
Wade Russell
Wade Watkins